**COUNTY OF ALAMEDA**

**HEALTH CARE SERVICES AGENCY (HCSA)**

QUESTIONS & ANSWERS

**to  
RFP No. HCSA-900822**

**for**

**Non-Congregate Shelter, Homekey Shelter &**

**Rehousing Strategy Implementation**

**Summary of Q&A Submitted**

**Networking/Bidders Conferences held on May 11 and May 12, 2022**

**Notice to Bidders**

This County of Alameda, HCSA Questions & Answers (Q&A) Document has been electronically issued to potential bidders via e-mail based on the bidders conference sign-in sheets or from other sources. This Q&A Document will also be posted on the General Services Agency (GSA) Contracting Opportunities website located at <https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp>

**General Questions**

**Q1. You stated proposals must be submitted in writing. Did you mean proposals must be submitted in person?**

*A1. All bids, whether delivered by an employee of Bidder, U.S. Postal Service, courier, or package delivery service, must be received and time stamped at the stated address prior to the time designated. For more information, please refer to the RFP, Section R. Submittal of Bids, pages 36-39.*

**Q2. No more online submissions?**

*A2. An online bid submission method is unavailable for this RFP. Please refer to A1 above for the acceptable submittal of bids process.*

**Q3. All contracts have a July 1 start date.  How much time will a provider have to ramp up once notified of a contract award?**

*A3. As stated in the RFP in Section C. Bidder Minimum Qualifications, pages 8-9, the County expects selected contractor(s) to establish and operate services by July 1, 2022.*

**Non-Congregate Shelter**

**Q4. The Non-Congregate Shelter section does not indicate the specific sites that will be served or the number of beds that will be included (at least not that I could find). Is this information going to provide as an addendum, or is there a range that the County can provide?**

*A4. The number of beds will be based on site and funding availability. Bidder(s) will be selected based on criteria laid out in section II. H of the RFP, pages 23-28.*

**Homekey Shelter**

**Q5. When will the Homekey Comfort Inn & Days Hotel transition to PSH?**

*A5. It is estimated that Homekey sites will transition to Permanent Supportive Housing (PSH) in late 2023 or early 2024.*

**Q6. What is the extent of the Shelter to PSH rehab if necessary and will the County manage that process?**

*A6. The County is managing the process and is currently in the process of identifying development partners and determining the extent of rehab needed.*

**Q7. Who will provide Tenancy Sustaining Services (TSS) once the motels become PSH?**

*A7. Under PSH, services provided may be modified, but TSS services are expected to continue through the County’s current Housing Community Support contracting mechanism.*

**Q8. Once the Comfort Inn and Days Inn are transitioned to PSH what is the level of enhanced medical care each site will require?  Is it anticipated that enhanced medical care will continue at 8 hrs day/7 days a week or will that decrease?**

*A8. Please refer to the RFP, Section E. Specific Requirements, 5.g, pages 17-18, where the level of enhanced medical care services is listed. That level of enhanced medical care is expected to continue when the Homekey sites transition to PSH. It is expected that Homekey Site 2/OakDays will continue to, at minimum, maintain the existing level of services and beds for medically frail residents without additional County funding by billing Medi-Cal funding streams. In addition, one-time funding may be requested as part of this RFP for start-up of new medically frail beds at the same level of service as described in the section of the RFP cited above with the expectation that ongoing services will be funded by billing Medi-Cal.*

**Q9. Will there be multiple contracts awarded for this housing category?**

*A9. The County may award one or more contracts in the Homekey Shelter category.*

**Rehousing Strategy Implementation**

**Q10. There are approximately 375 existing rental subsidies that the provider will manage.  How many new units/rental subsidies & clients are projected for year 1?**

*A10: It is not expected that there will be any new rental subsidies to administer beyond the current existing Project Roomkey Housing Transitions (PRHT) rental subsidies. There are approximately 80 households remaining in Project Roomkey that may need assistance finding and securing a unit.*

**Q11. Are there TSS assigned for each of the existing 375 clients receiving rental subsidies and will that support continue?**

*A11. Yes, the clients receiving rental subsidies are receiving TSS under the County’s Housing Community Support contracts and that support will continue as long as those clients continue to have a demonstrated need.*

**Q12. The contract begins July 1st.  How much money will be avail immediately out of the $4 mill contract to continue the existing rental subsidies once a new contract is awarded?**

*A12. Generally, Alameda County allows for cash advance payments of up to 1/12th of the annual contract amount to qualified organizations who meet certain guidelines. Terms for rental assistance advance payments would be subject to negotiation during contract negotiations with the bidder(s) recommended for contract award.*

**Q13. The County “expects to award only 1 contract” in this category.  Could this change based on the providers who apply for this contract?**

*A13. The County may award one or more contracts in the Rehousing Strategy Implementation.*