**COUNTY OF ALAMEDA**

**HEALTH CARE SERVICES AGENCY (HCSA)**

**ADDENDUM No. 1**

**to  
RFQ No. HCSA-900323**

**for**

**Subject Matter Expert (SME) Pool**

**Specification Clarification/Modification**

**Notice to Bidders**

This County of Alameda, HCSA Addendum has been electronically issued to potential bidders via e-mail based on the bidders conference sign-in sheets or from other sources. This Addendum will also be posted on the General Services Agency (GSA) Contracting Opportunities website located at <https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp>

**The following Sections have been modified to read as shown below.** Changes made to the original RFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

Section I. Statement of Work, Item B. Scope, 2. Areas of Expertise, is hereby modified as follows:

# **STATEMENT OF WOR****K**

## B. SCOPE

1. Areas of expertise that may be needed for care coordination and other support services include:
   * + 1. ~~California Advancing and Innovating Medi-Cal (CalAIM) Community Supports and Enhanced Care Management~~ **Whole Person Care**
       2. Aging
       3. Asthma Remediation
       4. Behavioral Health
       5. Communications
       6. Crisis/Emergency Care
       7. Evaluation
       8. Grant Writing/Fund Development
       9. Hospitals
       10. Housing and/or Homelessness
       11. Integrated Service Design
       12. Medi-Cal and Medi-Cal Managed Care
       13. Operations, Billing, Authorizations, Claiming
       14. Primary Care
       15. Return on Investment/Sustainability of new programs
       16. Substance Use Disorder (SUD)/Serious Mental Illness (SMI)
       17. State Policy related to Managed Health Care, Behavioral Health, Homelessness, and/or SUD/SMI
       18. Training
       19. Other areas of expertise/support services that aid in care coordination and system improvement efforts.

Section II. County Procedures, Terms and Conditions, Item N. Award, 4. Small Local Emerging Business (SLEB) Program, is hereby modified as follows:

## COUNTY PROCEDURES, TERMS AND CONDITIONS

## N. AWARD

4. Small Local Emerging Business (SLEB) Program

* + - 1. Small and Emerging Locally Owned Business: The County is vitally interested in promoting the growth of small and emerging local businesses by means of increasing the participation of these businesses in the County's purchase of goods and services.
      2. As a result of the County's commitment to advancing the economic opportunities of these businesses, **Bidders must meet the County's Small and Emerging Locally Owned Business requirements in order to be considered for the contract award.** These requirements can be found online at:

1. [**Alameda County SLEB Program Overview**](http://acgov.org/auditor/sleb/overview.htm) [<http://acgov.org/auditor/sleb/overview.htm>]; and
2. [**Alameda County SLEB Program Additional Information**](https://gsa.acgov.org/do-business-with-us/vendor-support/small-local-and-emerging-businesses/) [<https://gsa.acgov.org/do-business-with-us/vendor-support/small-local-and-emerging-businesses/>]
   * + 1. For purposes of this procurement, applicable industries include, but are not limited to, the following North American Industry Classification System (NAICS) Code(s): 541611, 541612, 541613, 541618, 611430, 621330, 621399, 624110, 624120, 624190.
       2. A small business is defined by the United States Small Business Administration (SBA) as having no more than the number of employees or average annual gross receipts over the last three years required per SBA standards based on the small business's appropriate NAICS code.
       3. An emerging business is defined by the County as having either annual gross receipts of less than one-half that of a small business OR having less than one-half the number of employees AND that has been in business less than five years.
       4. ~~If a Bidder is certified by the County as either a small and local or an emerging and local business (SLEB), the County will provide up to 5% bid preference for procurements over $25,000.~~
       5. ~~If a Bidder is located within Alameda County, the County may provide a 5% local bid preference.~~

Exhibit A, Bid Response Packet, Required Documentation and Submittals, Item 6, Description of Proposed Services (p. 6) is hereby modified as follows:

6. **Description of the Proposed Services ~~(1-2 pp per subject matter expert area being bid on)~~**~~: Bid response shall include a description of the terms and conditions of services to be provided during the contract term including response times. The description shall contain a basis of estimate for services including how the Bidder will meet its scheduled start and completion dates, the number of Bidder’s and County personnel involved, and the number of potential hours scheduled for such personnel.~~

~~Finally, the description must: (1) specify how the services in the bid response will meet or exceed the requirements of the County; (2) explain any special resources, procedures or approaches that make the services of Bidder particularly advantageous to the County; and (3) identify any limitations or restrictions of Bidder in providing the services that the County should be aware of in evaluating its Response to this RFQ.~~

**The Description of the Proposed Services must include a subsection (1-2 pp per subsection) for each subject matter expert area being bid on. In each subsection, Bidder must:**

* **Describe how the Bidder’s past experience meets or exceeds the Bidder Minimum Qualifications (as stated in Section I.D. of the RFQ (p.9))**
* **Describe any unique resources, procedures, or approaches that make the services of Bidder responsive to the RFQ and/or make the services of Bidder particularly advantageous to the County; and**
* **Identify any limitations or restrictions that exist for the Bidder to provide the services; and explain what measures will be taken to adequately provide the services. (Please note any requests for exceptions or clarifications MUST be identified on the *Exceptions and Clarifications* form. The County is under no obligation to accept any exceptions or clarifications, and any such exceptions and clarifications may be a basis for bid response disqualification.)**