COUNTY OF ALAMEDA

ADDENDUM No. 1

to

RFP No. 902235

### for

**THIRD-PARTY COBRA ADMINISTRATION SERVICES**

|  |
| --- |
| **This County of Alameda, General Services Agency (GSA), RFP Addendum has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County’s Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFP Addendum will also be posted on the GSA Contracting Opportunities website located at** [**Alameda County Current Contracting Opportunities**](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/)**.** |

**\*\*REVISED CALENDAR OF EVENTS\*\***

**PLEASE NOTE THAT BID RESPONSES ARE NOW DUE ON**

**January 23, 2023 BY 2:00 P.M.**

Alameda County is committed to reducing environmental impacts across our entire supply chain.

If printing this document, please print only what you need, print double-sided, and use recycled-content paper.

**The following Section has been modified to read as shown below.** Changes made to the original RFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

Page 2 of the RFP, CALENDAR OF EVENTS, has been revised as follows:

**CALENDAR OF EVENTS**

**REQUEST FOR PROPOSAL No. 902235**

**THIRD-PARTY COBRA ADMINISTRATION SERVICES**

|  |  |
| --- | --- |
| **EVENT** | **DATE/LOCATION** |
| **Request Issued** | **December 8, 2022** |
| **Networking/Bidders Conference**  | **December 14, 2022 @ 11:00 a.m.*****TO ATTEND ONLINE*:** [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZDBiMmUxYTMtZmI0MC00MzVjLThmOGUtMDQzZThkOWFhYjNl%40thread.v2/0?context=%7b%22Tid%22%3a%2232fdff2c-f86e-4ba3-a47d-6a44a7f45a64%22%2c%22Oid%22%3a%22f825e83e-d699-4b58-93d0-d4ae5b1777ec%22%7d) Meeting ID: 298 514 349 401 Passcode: 93mWpz [Download Teams](https://www.microsoft.com/en-us/microsoft-teams/download-app) | [Join on the web](https://www.microsoft.com/microsoft-teams/join-a-meeting)**Or call in (audio only)** +1 415-915-3950,,939995733#   United States, San Francisco Phone Conference ID: 939 995 733# |
| **Written Questions Due via Email:****kachina.handy@acgov.org** | **December 15, 2022, by 5:00 p.m.** |
| **List of Attendees** | **December 20, 2022** |
| **Questions & Answers Issued** | **~~December 30, 2022~~ January 12, 2023** |
| **Addendum # 1 Issued** | **~~December 30, 2022~~ January 9, 2023** |
| **Response Due and Submitted through** [**EZSourcing Supplier Portal**](https://ezsourcing.acgov.org/) | **~~January 11~~ January 23, 2023, by 2:00 p.m.**  |
| **Evaluation Period** | **~~January 11, – Feb 3, 2023~~ January 23, 2023 – February 13, 2023** |
| **Vendor Interviews**  | **Week of ~~January 30, 2023~~ February 6, 2023** |
| **Notice of Intent to Award Issued** | **February 15, 2023** |
| **Board Consideration Award Date** | **March 28, 2023** |
| **Contract Start Date** | **May 1, 2023** |

***NOTE: All dates are tentative and subject to change.***

**The following Section(s) has/have been modified or revised as shown below.** Changes made to the original RFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

**Page 21-22 of the RFP, Section P (INVOICING), Item 9, is deleted as follows:**

P. INVOICING

9. ~~The successful Bidder will be required to post and maintain a performance bond for 50% of the total contract amount with the County of Alameda, General Services Agency.~~