COUNTY OF ALAMEDA

ADDENDUM No. 1

to

RFP No. 902371

### for

**IN-PLACE INTERPRETATION AND DOCUMENT TRANSLATION SERVICES**

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| **This County of Alameda, General Services Agency (GSA), RFP Addendum has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County’s Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFP Addendum will also be posted on the GSA Contracting Opportunities website located at** [**Alameda County Current Contracting Opportunities**](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/)**.** |

**\*\*REVISED CALENDAR OF EVENTS\*\***

Alameda County is committed to reducing environmental impacts across our entire supply chain.

If printing this document, please print only what you need, print double-sided, and use recycled-content paper.

**The following Section has been modified to read as shown below.** Changes made to the original RFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

Page 2 of the RFP, CALENDAR OF EVENTS, has been revised as follows:

**CALENDAR OF EVENTS**

**REQUEST FOR PROPOSAL No. 902371**

**IN-PLACE INTERPRETATION AND DOCUMENT TRANSLATION SERVICES**

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| --- | --- |
| **EVENT** | **DATE/LOCATION** |
| **Request Issued** | **November 3, 2023** |
| **Networking/Bidders Conference** | **~~November 10~~ November 13, 2023, at 10:30a.m. (Pacific Time)*****TO ATTEND ONLINE*:** [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_YmE1ODcxNTMtOTljNS00NjIyLWJhOGUtMDY5N2Y3MTgyNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2232fdff2c-f86e-4ba3-a47d-6a44a7f45a64%22%2c%22Oid%22%3a%22f825e83e-d699-4b58-93d0-d4ae5b1777ec%22%7d" \t "_blank) Meeting ID: 286 127 598 853 Passcode: jmNSNg [Download Teams](https://www.microsoft.com/en-us/microsoft-teams/download-app) | [Join on the web](https://www.microsoft.com/microsoft-teams/join-a-meeting)**Or call in (audio only)** +1 415-915-3950,,286540553#   United States, San Francisco Phone Conference ID: 286 540 553#  |
| **Adendum No. 1 Issued** | **November 8, 2023** |
| **Written Questions Due via Email:****kachina.handy@acgov.org** | **~~November 16~~ November 14, 2023, by 5:00 p.m.**  |
| **List of Attendees** | **~~November 20~~ November 16, 2023** |
| **Questions & Answers Issued** | **December 8, 2023** |
| **Addendum Issued** [only if necessary to amend RFP] | **December 8, 2023** |
| **Response Due and Submitted through** [**EZSourcing Supplier Portal**](https://ezsourcing.acgov.org/) | **December 29, 2023, by 2:00 p.m.**  |
| **Evaluation Period** | **December 29, 2023 – January 19, 2024** |
| **Optional Vendor Interviews** | **Week of January 15, 2024** |
| **Notice of Intent to Award Issued** | **February 1, 2024** |
| **Board Consideration Award Date** | **March 5, 2024** |
| **Contract Start Date** | **May 1, 2024** |

***NOTE: All dates are tentative and subject to change.***