

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 10/22/2024

Approved as Recommended ☒

Other ☐

Unanimous ☒ Tam: ☐ Haubert: ☐ Miley: ☐ Márquez: ☐ Carson: ☐ - ☒

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Contract: C-902468,C-27520

Documents to be signed by Agency/Purchasing Agent:

File No. _____
Item No. 5

Copies sent to:

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
Clerk of the Board
Board of Supervisors

By: Cheryl Perkins
Deputy



Andrea Ford
Agency Director

1111 Jackson Street, 1st Floor
Oakland, California 94607
510-271-9100 / Fax: 510-271-9108
ssadirector@acgov.org
<http://alamedasocialservices.org>

August 28, 2024

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, California 94612-4305

SUBJECT: AWARD A CONTRACT TO HOPSKIPDRIVE FOR ON-DEMAND CLIENT TRANSPORTATION SERVICES; MASTER CONTRACT NO. 902468; PROCUREMENT CONTRACT NO. 27520; AMOUNT: \$46,750

Dear Board Members:

RECOMMENDATION:

Authorize the Purchasing Agent, or her designee, to execute a contract (Master Contract No. 902468; Procurement Contract No. 27520) with HopSkipDrive (Principal: Saad Shahzad; Location: Los Angeles) to provide on-demand client transportation services to the Social Services Agency, for the term of 11/1/24 – 10/31/25, in the amount of \$46,750.

DISCUSSION/SUMMARY:

Alameda County Social Services Agency – Children and Family Services (CFS):

The Contractor will provide transportation services for the Alameda County Social Services Agency (SSA) – CFS program on an as-needed basis covering weekdays, weekends, and holidays to facilitate visits for program participants. These services enable transportation between foster placements, homes, visiting sites, schools, or other approved locations. This initiative is crucial for family visitation, which has been linked to positive outcomes such as improved child well-being, reduced time in out-of-home care, and expedited reunification when in the child's best interest.

Program participants include Non-Minor Dependents aged 18-21 and adults involved with the Department of CFS for various reasons. Transportation plans will consider the specific issues or conditions of these individuals. Services are provided for active children's services cases and placement providers in exceptional circumstances, including accompanying large sibling sets (more than two children). Child Welfare workers may also use transportation services to provide necessary client support as determined by management.

Alameda County Social Services Agency – Adult and Aging Services (AAS):

The Contractor will support AAS' Adult Protective Services (APS) and Public Guardian clients aged 60 and above, as well as disabled adults aged 18-59 who are at risk of abuse, neglect, or self-neglect. Services will ensure safe and dependable transportation for medical appointments, court appearances, and other activities of daily living as approved by APS workers, APS Supervisors, Program Managers, or Deputy Public Guardians.

Participants in these programs may be receiving APS support due to abuse, neglect, self-neglect, or mental and physical disabilities. "Door-to-door" services may be required for some individuals and will be specified in the transportation request. These transportation services are essential for promoting the self-sufficiency of clients by providing safe and reliable access to necessary appointments and services.

SELECTION CRITERIA/PROCESS:

SSA has determined that Alameda County does not currently have the resources to provide on-demand client transportation services.

SSA worked with General Services Agency (GSA)–Procurement to develop an Informal Request for Proposal (IRFP), which was issued on May 1, 2024, posted on the County and GSA LinkedIn websites for 28 days, sent to the E-Gov Goods and Services – Current Contract Opportunities mailing service, and emailed to the Chambers of Commerce e-mail group. The IRFP was also advertised in The Inter-City Express on May 3, 2024, and the Oakland Post on May 8, 2024. A vendor outreach was conducted on May 8, 2024.

On May 29, 2024, seven bidders submitted responses to the IRFP. One bidder withdrew their bid response. The remaining six responses were evaluated, and the vendors were interviewed by the County Selection Committee.

HopSkipDrive was the highest scoring vendor and is being recommended for award.

The Small Local Emerging Business (SLEB) program was not required on this Federal Informal procurement. Federal SLEB Waiver No. F2516 was approved by the Office of Contract Compliance & Reporting, with a waiver expiration date of October 31, 2025.

The following is the evaluation summary:

EVALUATION SUMMARY

Vendor	Location	Evaluation Points
<i>HopSkipDrive</i>	<i>Los Angeles, CA</i>	<i>488</i>
<i>Onward Health, Inc.</i>	<i>San Leandro, CA</i>	<i>403</i>
<i>Second Chances LLC dba SC Medical Transport</i>	<i>Richmond, CA</i>	<i>352</i>

<i>RydeTrans</i>	<i>San Leandro, CA</i>	<i>321</i>
<i>Mobility Express Medical Transportation LLC</i>	<i>San Leandro, CA</i>	<i>255</i>
<i>ABB International Consulting, LLC</i>	<i>Sacramento, CA</i>	<i>247</i>

FINANCING:

Funding for this contract comes from Federal and State funds already included in the SSA Fiscal Year 2024-25 Approved Budget. Approval of this item will have no impact on net County cost.

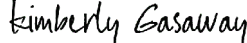
VISION 2026 GOAL:

The on-demand client transportation services meet the 10X goal pathway of an **Accessible Infrastructure** in support of our shared visions of **Safe & Livable Communities** and **Thriving & Resilient Population**.

Respectfully submitted,

DocuSigned by:

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Andrea Ford
Director, Social Services Agency

Signed by:

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Kimberly Gasaway
Director, General Services Agency

Attachment

KG\NP\av\I:\Board Letters\Purchasing\FY 2024-25\902468 On-Demand Client Transportation Services

cc: County Administrator
Auditor-Controller
County Counsel