



COUNTY ADMINISTRATOR'S OFFICE

Susan S. Muranishi, County Administrator

MEMORANDUM

November 25, 2024

TO: Interested Parties

FROM:  Susan S. Muranishi, County Administrator

SUBJECT: Request for Proposal – Investment Advisory, Management, and Reporting Services

The County of Alameda is seeking proposals from firms interested in providing investment advisory, management, and reporting services for the County's Surplus Property Development Trust. The Surplus Property Development Trust Fund currently has investments of approximately \$350,000,000. Firms interested in being considered for selection should submit responses to the attached Request for Proposals (RFP) no later than **4:00 p.m. on February 3, 2025**, to:

Alameda County Administration Building
County Administrator's Office
1221 Oak Street, 5th Floor, Suite 555
Oakland, CA 94612
IsaacHao.Li@acgov.org

ATTENTION: Isaac Li

Please submit seven (7) bound copies, and one (1) electronic copy no later than 4:00 p.m. (PST) on **February 3, 2025**. Responses received after this day and time will not be considered.

SSM:POC:jc

Attachment

cc: Each Member, Finance Advisory Committee