



COUNTY ADMINISTRATOR'S OFFICE

Susan S. Muranishi, County Administrator

MEMORANDUM

December 2, 2024

TO: Interested Parties

FROM:  Susan S. Muranishi, County Administrator

SUBJECT: Request for Qualifications – Financial Advisory Services

The County of Alameda (County) is seeking statements of qualifications from firms interested in being admitted to the County's Financial Advisory Pool, providing financial advisory services for future debt financings. Selected firms may assist in identifying and securing funding sources for projects under consideration, evaluate financing options for such projects, assess the feasibility of borrowing in the context of the County's existing debt obligations, and provide financial advice and support, as needed, to assist the County in making decisions concerning projects that require financing.

Based on the responses to this request, the County anticipates selection of a pool of firms which would provide financial advisory services on an as-needed basis over a three-year period. The number of debt financings to be completed during this period can not be determined, but could include a variety of capital projects as well as affordable housing projects or other transactions.

Firms interested in being considered for selection should submit responses to the attached Request for Qualifications (RFQ) no later than **4:00 p.m. on February 24, 2025** to:

Alameda County Administration Building
County Administrator's Office
1221 Oak Street, 5th Floor, Suite 555
Oakland, CA 94612
IsaacHao.Li@acgov.org

ATTENTION: Isaac Li

Please submit ten (10) bound copies, one (1) unbound copy, and one (1) electronic copy no later than 4:00 P.M. (PST) February 24, 2025. Responses received after this day and time will not be considered.

SSM:POC

Attachment

c: Each Member, County Administrator's Ad Hoc Finance Committee