**COUNTY OF ALAMEDA**

**ADDENDUM No. 1**

**to**

**RFP No. RFP 2025-SSA-WBA-CWJTPS**

**for**

**CalWORKs Medical Assistant Certification Job Training and Placement Services**



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| **This RFP Addendum will be posted on the GSA Contracting Opportunities website located at** [**Alameda County Current Contracting Opportunities**](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/current-bid/?bidid=3052)**.** |

**\*\* BIDDERS MUST USE REVISED EXCEL BID FORM\_2 WHEN SUBMITTING BID RESPONSE\*\***

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QUESTIONS & ANSWERS

**CalWORKs Medical Assistant Certification Job Training and Placement Services**

Thank you for your participation and interest in the County of Alameda Request for Proposal (RFP) No. 2025-SSA-WBA-CWJTPS

**CALWORKS MEDICAL ASSISTANT CERTIFICATION JOB TRAINING AND PLACEMENT SERVICES**.

All the questions are taken from potential Bidders from written questions received via email or asked during the Bidders Conferences. The County of Alameda shall be noted as “County” in the answers to these questions. The Questions and Answers are the final stances of the County. Please consider this document in preparation for your bid.

**Questions and Answers:**

Q1) Do you have to have Medical Assistant (MA) certification and Phlebotomy?

**A1) Bidders are required to hold the appropriate accreditations for both MA and Phlebotomy training, or must be able to subcontract with an accredited organization to fulfill these requirements.**

 **Please refer to page 5 of the RFP Specifications, Terms & Conditions document, Section II (Statement of Work), Part D. (Bidder Minimum Qualifications), Item 1:**

 **Bidder** and **all key personnel assigned to the project must be regularly and continuously engaged in the business of providing effective MA and Phlebotomy training and certification for at least two (2) years, or Bidder must be able to subcontract with an organization that has continuously engaged in MA and Phlebotomy training and certification for at least two (2) years which must be clearly stated or demonstrated in the bid response.**

Q2) Would we need to be an accredited institution to provide phlebotomy training in order to be eligible to apply for this grant? I read that we can subcontract with an organization that is accredited to provide MA/Phlebotomy training as well; is that correct? Do we need to provide both MA and phlebotomy training?

**A2) See A1.**

Q3) What is the total grant award for the 3 years?

**A3) No specific award amount will be provided at this time. The 3-year grant award will vary based on the Bidder organization selected.**

**Please refer to page 3 below of the Addendum No. 1 document for the revised information pertaining to page 4, Section II (Statement of Work), Part A. (Intent), Paragraph 3 of the RFP Specifications, Terms & Conditions document.**

Q4) What is the target population? Is it only eligible for the WBA CalWORKs Welfare-to-Work (WTW) participants?

**A4) CalWORKs WTW participants are eligible to participate in the CalWORKs MA Certification Job Training and Placement Services.**

**Please refer to page 6 of the RFP Specifications, Terms & Conditions document, Section II (Statement of Work), Part E. (Specific Requirements), Item 2.a. (Target Population), Paragraph 1:**

**Bidder will provide services to the following populations: CalWORKs recipients who are subject to the WTW program’s hourly participation requirements.**

Q5) Since it is an Alameda County proposal, is it applicable only within Alameda County?

**A5) Bidders must provide training and services within Alameda County.**

**Please refer to page 5 of the RFP Specifications, Terms & Conditions document, Section II (Statement of Work), D. (Bidder Minimum Qualifications), Item 3.a.:**

**Offer in-person MA and Phlebotomy training and certification within Alameda County.**

Q6) Can we hire an employer from a company of record, like Adecco?

**A6) No, Bidders cannot hire a 3rd party company of record. Bidders should leverage their community networks and partnerships to place participants into medical assistant positions within the County of Alameda into a permanent position.**

**Please refer to page 3 below of the Addendum No. 1 document for revised information pertaining to page 9 of the RFP Specifications, Terms & Conditions document, Section II (Statement of Work), Part E. (Specific Requirements), Item 7.h. (Bidder Obligations).**

**The following sections of the RFP Specifications, Terms & Conditions document have been modified or revised as shown below.**

**Page 4, Section II (Statement of Work), Part A. (Intent), Paragraph 3 of the RFP Specifications, Terms & Conditions document:**

All contract awards are contingent upon receipt, by the County, of adequate federal and state funding. The final award will be based on the scope and budget proposed by the Bidder(s). This will be negotiated and finalized by the County in collaboration with the awarded Bidder during the contract negotiation phase.

**Page 9 of the RFP Specifications, Terms & Conditions document, Section II (Statement of Work), Part E. (Specific Requirements), Item 7.h. (Bidder Obligations):**

Identify employment partners (community networks and partnerships) to secure internship spots for participants, leading to a permanent position. Each participant who successfully completes the classroom training will be offered a paid internship, consisting of a maximum of 200 hours, earning $20.00 per hour.

**Please see the attached REVISED BID FORM. BIDDERS MUST USE REVISED EXCEL BID FORM\_2 WHEN SUBMITTING BID RESPONSE.**

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