

Q&A – issued June 26, 2025

**Informal Request for Proposal (IRFP) No. PLN2025-002**

**Greenhouse Gas Emissions Inventory and Updates to Community Climate Action Plan**

Alameda County Community Development Agency Planning Department

IRFP link: <https://gsa.acgov.org/do-business-with-us/contracting-opportunities/current-bid/?bidid=3088>

- 1) Will the tool that was used to calculate the 2019 inventory be made available, and does it include a consumption-based inventory and agricultural/working lands inventory?**

Appendix A ([https://www.acgov.org/cda/planning/documents/Appendix-A\\_GHG-Tech-MaterialsJan2024.pdf](https://www.acgov.org/cda/planning/documents/Appendix-A_GHG-Tech-MaterialsJan2024.pdf)) of the draft CCAP describes the methods used to create the County's 2019 GHG emissions inventory. The successful Bidder will have the expertise to update the production-based inventory, consumption-based inventory, and ag/working lands inventory based on the information provided in Appendix A.

- 2) Would a local (but not certified SLEB) firm be eligible to pursue this work? Would a local (but not certified SLEB) firm be required to bring on a certified SLEB subcontractor? Is there any bid preference for being a local (but not certified SLEB) firm?**

The purpose of the SLEB program is to provide incentives for Alameda County to assist small, local, and emerging businesses in enhancing their participation in public contracts and purchases awards for goods and services. SLEB preference is required, but lack of SLEB status is not disqualifying. For informal RFPs that lead to contracts between \$25,001 and \$100,000, County departments must solicit three written quotes from a: 1) certified local Emerging business; 2. if no Emerging, then certified local Small business, 3. if no Small, then Local; 4. if no Local, then Approved SLEB Waiver (to be submitted by the County Department running the procurement). A local business is defined as one that has a fixed office and street address within Alameda County for at least six months (prior to issuance of a bid).

Certified SLEBs receive a 5% bid preference for informal bids (IRFPs, i.e. contracts between \$25,001 and \$100,000). To receive SLEB preference, non-certified SLEB bidder must partner 20% of contract value with certified SLEB. For IRFPs, there is no numerical bid preference for local businesses; however, a vendor's local status would be taken into consideration as part of a SLEB waiver.

**3) Does the County anticipate supplementing the current project budget of \$50,000 with additional funding sources?**

The Planning Department has budgeted \$50,000 for this project. We do not currently anticipate supplementing this budget, though we may seek additional funds if the current budget is deemed infeasible during this IRFP process.

**4) Can the County provide more clarity around what is expected in the optional web-based climate action and resilience dashboard? I.e., would the County be providing the hazard maps, and expecting the Contractor to simply create a landing page on which to host them and the information about the County's progress toward implementing the CCAP actions?**

The County will provide the spatial data (i.e. GIS shapefiles) to be used in the interactive hazard maps, but it would be up to the Contractor to propose and execute the online presentation of those materials. Task 6 in the IRFP describes the other deliverables associated with the Dashboard, including a set of climate action metrics that are based on the CCAP, a monitoring plan for those metrics, and a climate action narrative in plain language.

**5) Is the \$50,000 that was quoted for the budget meant to be inclusive of the optional dashboard task, or would that be in addition to the \$50,000 that's anticipated?**

Ideally, the optional dashboard (Task 6) will be accomplished within the allocated \$50,000 budget. If completion of Task 6 is infeasible within the allocated budget, Bidders who wish to include Task 6 in their bids should identify the difference in cost in their Budget and in in the Exceptions and Clarifications form of the Bid Response Packet.