



COUNTY OF ALAMEDA

ADDENDUM NO. 1

to

ALAMEDA COUNTY BID #902604, 902605

for

JOB ORDER CONTRACTS: 25089, 25090

This County of Alameda, General Services Agency (GSA), Addendum has been electronically issued to potential bidders via e-mail and will also be posted on the GSA Contracting Opportunities website located at [Alameda County Current Contracting Opportunities](#).

**** BIDDERS MUST USE REVISED PART B BID RESPONSE PACKET WHEN SUBMITTING BID RESPONSE****

**County of Alameda, General Services Agency
Bid No. 902604, 902605
Addendum No. 1**

TO ALL PROSPECTIVE BIDDERS for the above project, notice is hereby given that the following changes, modifications, corrections, clarifications, and additions, as herein set forth, shall apply to the specifications herein and shall be made part thereof and subject to all requirements as if originally specified or drawn. **Receipt of this Addendum must be acknowledged on Document 00 41 13 Bid Form.**

Below are the following items issued as part of Addendum No. 1:

- | <u>ITEM</u> | <u>DESCRIPTION</u> |
|-------------|--|
| 1. | Modifications to Document 00 21 13 Instructions to Bidders |
| 2. | Modifications to Document 00 41 13 <u>Part B – Price Bid Form</u> |
| 3. | Revised Part B Bid Response Packet. |
| 4. | Clarification Statement(s) |



County of Alameda, General Services Agency
Bid No. 902604, 902605
Addendum No. 1

The following Section(s) have been modified or revised as shown below. Changes made to the original bid document are in bold print and highlighted, and deletions made have a strike-through.

DOCUMENT 00 21 13 (INSTRUCTIONS TO BIDDERS), Item 3 has been modified as follows:

3. Bidders must submit Sealed Bids on Bid Forms: Part A – Qualifications Form Document 00 41 12, Part B - Price Bid Form Document 00 41 13, and all other required County forms. Bids not submitted on the County's required forms shall be deemed non-responsive and shall not be considered. Additional sheets required to fully respond to requested information are permissible. **If the Bidder is interested in submitting a Bid for multiple Contracts, they must complete and submit a separately sealed Part B – Price Bid Form submission for each Contract.**

DOCUMENT 00 21 13 (INSTRUCTIONS TO BIDDERS), Item 4b has been modified as follows:

- b. A secondary, individually sealed price bid, Part B - Price Bid Form, Document 00 41 13 **(a separately sealed Part B must be included for each Contract)**

DOCUMENT 00 21 13 (INSTRUCTIONS TO BIDDERS), Item 6 has been modified as follows:

6. After the qualifications evaluations and oral presentations, if any, are completed, the Evaluation Committee will tally the total quality point score for each bidder. After the Evaluation committee determines the quality point scores for each bidder, the County will unseal the Price Bids. To determine each bidder's price bid, the Price Criteria Figure for each bidder will be applied to the annual contract value of \$3,000,000. The bidder's price bid will then be divided by that bidder's total quality points score to determine that bidder's resulting price per quality point. The bid with the lowest resulting price per quality point will be deemed to represent the Best Value Bid. **This will be calculated for each individual contract.**

DOCUMENT 00 21 13 (INSTRUCTIONS TO BIDDERS), Item 11 has been modified as follows:

11. Bid Submission Requirements: Bids shall be submitted in the format as described below:
 - a. All bids must be submitted in 8.5" x 11" format.
 - b. Submit one (1) complete bound copies of the Part A - Qualifications; and a secondary, individually sealed, original Part B – Price Bid Package.
 - c. Submit via flash drive or external hard drive, an electronic file, in PDF format, of Part A - Qualifications. Contractor shall not submit Part B - Price Bid Package as part of the bid in the electronic file.
 - d. **If the Bidder is interested in submitting a Bid for multiple Contracts, they must complete and submit a separately sealed Part B – Price Bid Form submission for each Contract.**

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DOCUMENT 00 21 13 (INSTRUCTIONS TO BIDDERS), Item 14 has been modified as follows:

14. Evaluation of Part B – Price Bid Package: *The Bidder must submit Part B - Price Bid Form Document 00 41 13 in a secondary, individually sealed envelope attached to the evaluation package.* Failure to keep the Price Bid Form sealed may result in the Bid being deemed non-responsive and rejected. **If the Bidder is interested in submitting a Bid for multiple Contracts, they must complete and submit a separately sealed Part B – Price Bid Form submission for each Contract.**

Price Bids will be submitted in the form of four pricing Adjustment Factors. When preparing the Price Bid, the Contractor shall select the appropriate Adjustment Factor.

The Adjustment Factors are as follows:

- (1) General Facilities Normal Working Hours: Standard shift work between the hours of 7:00 AM and 5:00 PM, Monday through Friday
- (2) General Facilities Other than Normal Working Hours: Hours outside Normal Working Hours including all day Saturday, Sunday and County Holidays.
- (3) Secured Facilities Normal Working Hours: Standard shift work between the hours of 7:00 AM and 5:00 PM, Monday through Friday.
- (4) Secured Facilities Other than Normal Working Hours: Hours outside Normal Working Hours including all day Saturday, Sunday and County Holidays.

Price Criteria Figure Formula:

Adjustment Factor	% Weight (For Evaluation Only)
General Facilities, Normal Working Hours	65%
General Facilities, Other than Normal Working Hours	15%
Secured Facilities, Normal Working Hours	10%
Secured Facilities, Other than Normal Working Hours	10%

DOCUMENT 00 21 13 (INSTRUCTIONS TO BIDDERS), Item 20 has been modified as follows:

20. Document Submittal Checklist: Please ensure that you have completed and submitted all the requested forms. The Bidder may use the document submittal checklist below to ensure that all requested information is included with the Bid. **If the Bidder is interested in submitting a Bid for multiple Contracts, they must complete and submit a separately sealed Part B – Price Bid Form submission for each Contract.**

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Part A: Qualifications Package:

- a. _____ Tab 1 - Cover Letter
- b. _____ Tab 2- Table of Contents
- c. _____ Tab 3 - Part A - Qualifications Document 00 41 12
- d. _____ Tab 5 - Required Certifications and Forms

Part B: Price Bid Package:

- a. _____ Part B - Price Bid Form Document 00 41 13 **(a separately sealed Part B must be included for each Contract)**

DOCUMENT 00 41 13 (PART B – PRICE BID FORM) has been modified as follows:

DOCUMENT 00 41 13

PART B - PRICE BID FORM
STIPULATED SUM (JOB ORDER CONTRACT)

(The Bidder must submit this form, Part B - Price Bid Form Document 00 41 13, in a secondary, individually sealed envelope attached to the evaluation package)

To: The County of Alameda

From: _____
(Proper Name of Bidder)

For Job Order Contract #:

Please check the contract you are Bidding on. Bidders must select only one (1) contract below.

(If the Bidder is interested in submitting a Bid for multiple Contracts, they must complete and submit a separately sealed Part B – Price Bid Form submission for each Contract.)

Job Order Contract #25089

Job Order Contract #25090

County of Alameda, General Services Agency
Bid No. 902604, 902605
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Clarification Statement:

1. Part B – Bid Response Packet has been updated as part of this Addendum. Bidders must use the Revised Part B - Bid Response Packet when submitting a bid response.





**ALAMEDA COUNTY,
JOB ORDER CONTRACTING**

PART B - BID RESPONSE PACKET

JOB ORDER CONTRACTS: 25089, 25090

MASTER CONTRACTS: 902604, 902605

**NOTE: A SEPARATELY SEALED PART B MUST BE
INCLUDED FOR EACH CONTRACT**

Alameda County General Services Agency
JOB ORDER CONTRACT NO. 25089, 25090
MASTER CONTRACT NO. 902604, 902605
JOB ORDER CONTRACTING FOR REPAIR, REMODELING, AND OTHER REPETITIVE WORK

DOCUMENT 00 41 13

PART B - PRICE BID FORM
STIPULATED SUM (JOB ORDER CONTRACT)

(The Bidder must submit this form, Part B - Price Bid Form Document 00 41 13, in a secondary, individually sealed envelope attached to the evaluation package)

To: The County of Alameda

From: _____
(Proper Name of Bidder)

For Job Order Contract #:

Please check the contract you are Bidding on. Bidders must select only one (1) contract below.

(If the Bidder is interested in submitting a Bid for multiple Contracts, they must complete and submit a separately sealed Part B – Price Bid Form submission for each Contract.)

_____ Job Order Contract #25089

_____ Job Order Contract #25090

The undersigned declares that the Contract Documents including, without limitation, the Notice to Bidders Document 00 11 16, the Instructions to Bidders Document 00 21 13 have been read and agrees and proposes to furnish all necessary labor, materials, and equipment to perform and furnish all work in accordance with the terms and conditions of the Contract Documents, including, without limitation, the Unit Price Book of:

Job Order Contract #'s 25089, 25090
Master Contract #'s 902604, 902605
Job Order Contracting for repair, remodeling, and other repetitive work

("Project" or "Contract") and will accept in full payment for that Work the total lump sum amount, all taxes included, calculated under the following Price Criteria Formula using the following Adjustment Factors, but in no event shall such total lump sum exceed the Maximum Contract Value:

Alameda County General Services Agency
 JOB ORDER CONTRACT NO. 25089, 25090
 MASTER CONTRACT NO. 902604, 902605
 JOB ORDER CONTRACTING FOR REPAIR, REMODELING, AND OTHER REPETITIVE WORK

A. PRICE SCHEDULE: All Adjustment Factors listed below must be filled in completely.

1. General Facilities Normal Working Hours: Work performed during Normal Working Hours (7am to 5pm), in General Facilities, in the quantities specified in individual Job Orders for the Unit Price specified in the Unit Price Book multiplied by the Adjustment Factor of:

2. General Facilities Other than Normal Working Hours: Work performed during Other Than Normal Working Hours, in General Facilities, in the quantities specified in individual Job Orders for the Unit Price specified in the Unit Price Book multiplied by the Adjustment Factor of:

3. Secured Facilities Normal Working Hours: Work performed during Normal Working Hours (7am to 5pm, in Detention and Secured Facilities requiring site clearance (not to include confidentiality agreements), in the quantities specified in individual Job Orders for the Unit Price specified in the Unit Price Book multiplied by the Adjustment Factor of:

4. Secured Facilities Other than Normal Working Hours: Work performed during Other Than Normal Working Hours in Detention and Secured Facilities requiring site clearance (not to include confidentiality agreements), in the quantities specified in individual Job Orders for the Unit Price specified in the Unit Price Book multiplied by the Adjustment Factor of:

B. PRICE CRITERIA FIGURE (PCF): Price Criteria Figure Formula percentages are for Bid purposes only. The County is not obligated to issue Job Orders in the stated percentages.

Line 1.	General Facilities Normal Working Hours Adjustment Factor	1.
Line 2.	Multiply Line 1 by 65% = (0.65 x Line 1)	2.
Line 3.	General Facilities Other than Normal Working Hours Adjustment Factor	3.
Line 4.	Multiply Line 3 by 15% = (0.15 x Line 3)	4.

Alameda County General Services Agency

JOB ORDER CONTRACT NO. 25089, 25090

MASTER CONTRACT NO. 902604, 902605

JOB ORDER CONTRACTING FOR REPAIR, REMODELING, AND OTHER REPETITIVE WORK

Line 5.	Detention Facilities Normal Working Hours Adjustment Factor	5.
Line 6.	Multiply Line 5 by 10% = (0.10 x Line 5)	6.
Line 7.	Detention Facilities Other than Normal Working Hours Adjustment Factor	7.
Line 8.	Multiply Line 7 by 10% = (0.10 x Line 7)	8.
<hr/>		
Line 9.	Add Lines 2, 4, 6, and 8	PCF =

The bidder shall set forth for each Line, in clearly legible figures, the Adjustment Factors, the weighted Adjustment Factors and Price Criteria Figure (the Sum of the weighted Adjustment Factors) in the respective spaces provided for this purpose.

Adjustment factors and extended totals should be rounded to four (4) decimal places. Use conventional rounding methodology (i.e., if the number in the 5th decimal place is 0-4, the number in the 4th decimal remains unchanged; if the number in the 5th decimal place is 5-9, the number in the 4th decimal is rounded upward).

If case of a discrepancy between the Adjustment Factors and the Price Criteria Figure (summation of weighted Adjustment Factors) the Adjustment Factors will prevail. The County will correct and revise the total Price Criteria Figure accordingly.

C. BIDDER ACCEPTANCE:

1. Bidders shall include a response to each Adjustment Factor. Failure to provide prices for all factors may result in a determination by the County that the price bid is non-responsive.
2. All Unit Prices listed in the Unit Price Book are priced at a net value of 1.0000. The Adjustment Factors shall be an increase or decrease to all the Unit Prices listed in the Unit Price Book. For example, 1.1000 would be a 10% increase to the Unit Prices and 0.9500 would be a 5% decrease to the Unit Prices.
3. The bidder's Adjustment Factors must contain allowances for overhead, profit, bond premiums, insurance, mobilization, proposal development, shop drawings and submittals, and all contingencies in connection therewith, as no additional allowance will be made later.
4. Any change in the applicable minimum hourly rates of wages during the contract period shall not affect the unit price to be paid by the County for work performed under the contract.
5. Extension Period(s): Adjustment Factors will remain valid for initial Contract term and any subsequent annual terms extension terms and may not be changed for entire duration of contract. The County will provide the contractor with an updated UPB to be used during any

Alameda County General Services Agency

JOB ORDER CONTRACT NO. 25089, 25090

MASTER CONTRACT NO. 902604, 902605

JOB ORDER CONTRACTING FOR REPAIR, REMODELING, AND OTHER REPETITIVE WORK

subsequent annual terms. The updated UPB shall only apply to Job Orders issued after the effective date of the subsequent annual term.

Bidder hereby certifies to County that all representations, certifications, and statements made by Bidder, as set forth in this bid form, are true and correct and are made under penalty of perjury pursuant to the laws of California.

Dated this _____ day of _____ 20 ____

Name of Bidder _____

Type of Organization _____

Signed by _____

Title of Signer _____

END OF DOCUMENT