



Job Order Contract
Joint Scope Meeting Invitation

Date: March 10, 2020
Work Order Number: 20002-20046.0
Work Order Name: Harbor Bay - EH HQ Window Repair
Location: EH HQ - 1131 Harbor Bay Parkway, Alameda, CA 94502

Date of Joint Scope: March 31, 2020 **Time:** 1:00 pm

- Brief Scope:**
- Sand blast the outer tilt up concrete walls to remove the flaky existing paint.
 - Seal cracks in concrete walls with like material.
 - Grind existing painting around window mullions.
 - Repaint with elastomeric type paint - prime coat and two coats of paint.
 - Remove all existing sealant around window frames.
 - Install new sealant (black) around window frames.
 - Remove and install new joint sealant on the concrete slabs around the building perimeter with backer rods as needed.
 - Install new flashing metal - Locations TBD
- Exclusions:
- Hazmat Survey – to be provided by Owner as discussed on site.
 - Lead and/or asbestos abatement
 - Interior work of any kind.
 - Previous sheet metal work to remain in place.

The following are invited to attend a Joint Scope Meeting to discuss the scope of work and related details regarding this Project:

Name	Organization	Office/Cell	E-Mail
Richard Lowther	Alameda County, GSA		Richard.Lowther@acgov.org
Najih Abbas	Alameda County, GSA		Najih.Abbas@acgov.org
Valerie Storm	The Gordian Group	(510) 227-9053	v.storm@gordian.com
Billy Kim	MIK Construction	562-941-2400	billykim@mikinc.us

Instructions:

- This is a Public Works job with subcontracting opportunities to work for the Prime contractor
- All State public contracting code applies for this job, including use of apprenticeship requirements when applicable
- All Bids and questions go to the Prime contractor
- Prevailing wage job which is different than union wages. Any and all subcontractors must be identified within your proposal
- Valid DIR registration numbers must accompany proposal to Prime Contractor (this includes 2nd tier subcontractors)
- If awarded work, Certified Payroll and acknowledgement of payments via Elation® application will be mandated for all 1st tier subcontractors. This is a free application.
- Both Prime and Subcontractors must upload certified payroll from Elation® to DIR State website. County will provide Prime with DIR project number for this job
- Alameda County’s Enhanced Construction Outreach Program (ECOP) is mandated for Prime contractor which means the aggregate of their contract needs to incorporate 60% Local business, 20% Small business, 15% Minority business, and 5% women owned business
- Subcontract award is left to the sole discretion Prime contractor
- Alameda County has a bonding assistance program through Merriwether & Williams whom will provide bonding assistance to registered Small Local Emerging Business whom reside in Alameda County. Contract number is 510.740.6922. For SLEB registration information go to County Website www.acgov.org
- The proposal due date as noted for this proposal is from the Prime contractor to County. Please validate with the Prime contractor when you need to supply your proposal which will be in advance of the posted due date.

Prime Contractor Proposal Due on April 21, 2020

Najih Abbas, BMD, GSA, Alameda County

JOC Work Order Package - 20002-20046.0



Job Order Contract

Brief Scope of Work

Date: March 10, 2020

Work Order No.: 20002-20046.0

Work Order Name: Harbor Bay - EH HQ Window Repair

Location: Environmental Health Headquarters – 1131 Harbor Bay Parkway, Alameda, CA 94502

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Exclusions:

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- Lead abatement
- Asbestos Abatement
- Interior work of any kind.
- Previous sheet metal work to remain in place.

These items detail the scope of work. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work: