



ALCOHOL, DRUG & MENTAL HEALTH SERVICES  
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**ALAMEDA COUNTY BEHAVIORAL HEALTH CARE SERVICES (BHCS)  
REQUEST FOR INTEREST (RFI) 16-05  
SPECIFICATIONS, TERMS & CONDITIONS  
For  
SB 82 Crisis Residential Facilities**

**INFORMATIONAL MEETING**

Date	Time	Location
Monday August 15, 2016	1:30 pm - 2:30 pm	1900 Embarcadero Cove, Ste 205 Oakland, CA 94606 (Wildcat Canyon Rm)

Any Request for Proposal (RFP) issued as a result of this RFI will be issued electronically via e-mail. Please immediately update the County Contact noted below of any e-mail address changes. This RFI and any RFP issued as a result of this RFI will be posted on the General Services Agency Current Contracting Opportunities website and at the BHCS website located at:

[http://www.acgov.org/gsa\\_app/gsa/purchasing/bid\\_content/contractopportunities.jsp](http://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp)

<http://www.acbhcs.org/Docs/docs.htm#RFP>.

Please visit either websites for further information regarding this project, or contact the person listed below.

To vendors registered or certified in the Small Local Emerging Business vendor database: Please maintain correct and accurate e-mail address information to ensure receipt of future RFIs.

**RFI RESPONSE DUE  
by 2:00 pm  
on Friday, August 26, 2016  
to  
RFI 16-05 c/o Edilyn Dumapias  
1900 Embarcadero Cove Suite 205  
Oakland, CA 94606  
Contact: Edilyn Dumapias  
Email: [edumapias@acbhcs.org](mailto:edumapias@acbhcs.org) Phone: 510.383.2873**

## A. INTENT

The intent of this Request for Interest (RFI) is to search for qualified Bidders to provide crisis stabilization unit (CSU) and crisis residential treatment (CRT) services for adults over the age of 18, in Alameda County. A qualified Bidder will be able to meet operational standards of Medi-Cal and California Community Care Licensing, meet all requirements for claiming of appropriate Medi-Cal reimbursement, and meet operational, organizational and financial standards for contracting with Alameda County for specialty mental health services.

Alameda County Behavioral Health Care Services (hereafter BHCS or County) subsequently intends to release a Request for Proposal (RFP) and award a one-year contract (with option to renew) to the Bidder selected as the most responsible bidder whose response conforms to the RFP and meets the County's requirements.

The County of Alameda does not guarantee that a subsequent RFP will be issued. Should an RFP be issued, the terms and conditions described in this RFI are not guaranteed to remain exactly the same.

BHCS intends to enter into a contract for CSU and CRT services for up to 16 beds in each facility at competitive rates. The current Medi-Cal maximum allowance for CRT is \$362.65 per day and \$99.27 per hour<sup>1</sup> for CSU.

## B. SCOPE

Senate Bill (SB) 82, under the management of the California Health Facilities Finance Agency (CHFFA), has awarded Alameda County two grants to support capital improvement and start-up costs for the creation of additional crisis capacity for adults.

BHCS intends to develop regional psychiatric crisis services capacity across Alameda County that will provide CSU and CRT programs in tandem. These programs will provide crisis services in a homelike atmosphere, emphasizing supports for consumers' quick and successful return to the community and a reduced reliance on institutional acute-care facilities.

The initial grant will support such a program in North County and that project is already underway. This RFI is directed toward the implementation of a second grant for the development of a CSU and CRT programs in the Mid-County (Hayward) to the South County (Fremont) area. The annual utilization projected for the CRT is 700 admissions for 400 unique clients while projections for the CSU were set at 4,000 admissions, annually, with about 2,000 unique clients. The utilization projections for the CHFFA grant to fund a minimum of 16 CRT and 16 CSU beds in the mid to South area of the County were based on the number of clients from that region who used John George Psychiatric Pavilion (JGPP) in 2014. That data showed 4,149 of the 12,716 JGPP clients coming from that county region.

The grant is time limited and includes funding for capital improvements, furnishings and technology, and program start-up costs for three months only. Funding for ongoing costs of

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<sup>1</sup> The maximum number of hours claimable for Crisis Stabilization in a 24-hour period is 20 hours.

the program will be determined in a separate process. Program implementation must conform to the specific services and target population described in the SB 82 grant application submitted by Alameda County and as awarded by CHFFA. Copies are available upon request.

A qualified Bidder shall have a facility or proximate facilities in the targeted area with sufficient space for crisis residential beds and additional, architecturally separated beds in which to provide short-term crisis stabilization services to adults. A qualified provider must be able to demonstrate current or achievable adequacy of the facility and the ability to meet all applicable zoning, conditional use permit, and health and safety codes.

BHCS is seeking to procure the following:

1. Appropriate facilities to house from twelve to sixteen crisis residential beds and at least ten crisis stabilization beds. Program areas must be physically separated and distinct from each other. Grant funds are available for cost-effective, necessary improvements to facilities.
2. Delivery of best-practice crisis stabilization and crisis residential services able to satisfy all licensing, organizational and financial requirements.

BHCS will conduct an informational meeting to hold a question and answer session to clarify requirements and other areas in this request.

### **C. BIDDER QUALIFICATION CRITERIA**

Bidder minimum qualification criteria include, but are not limited, to the following:

1. Bidder shall have demonstrated experience providing certified and licensed crisis services to adults in the State of California;
2. Bidder shall have the ability to provide appropriate facility in the targeted area of the county;
3. Bidder shall have demonstrated capacity to receive and manage grant funds;
4. Bidder shall have demonstrated capacity to manage construction projects;
5. Bidder shall have the ability to meet all zoning, licensing, and condition use permit requirements necessary to perform services as specified under this RFI; and
6. Bidder must be able to provide references as requested by the County.

### **D. COUNTY PROVISIONS**

1. [Small Local Emerging Business Program](#): The County is vitally interested in promoting the growth of small and emerging local businesses by means of increasing the participation of these businesses in the County's purchase of goods and services.

As a result of the County's commitment to advance the economic opportunities of these businesses, Bidders must meet the County's SLEB requirements in order to be considered for the contract award. These requirements can be found online at:

<http://acgov.org/auditor/sleb/overview.htm>

For purposes of this proposal, applicable industries include, but are not limited to, the following North American Industry Classification System (NAICS) Code: 623220.

A small business is defined by the [United States Small Business Administration](#) (SBA) as having no more than the number of employees or average annual gross receipts over the last three (3) years required per SBA standards based on the small business's appropriate NAICS code.

An emerging business is defined by the County as having either annual gross receipts of less than one-half (1/2) that of a small business OR having less than one-half (1/2) the number of employees AND that has been in business less than five (5) years.

2. [First Source Program](#): Information regarding the County's First Source Program can be found online at:

<http://acgov.org/auditor/sleb/sourceprogram.htm>.

#### **E. COUNTY CONTACTS**

Questions regarding this RFI must be submitted in writing, preferably via email, to:

Edilyn Dumapias  
1900 Embarcadero Cove, Suite 205  
Oakland, CA 94606  
Email: [edumapias@acbhcs.org](mailto:edumapias@acbhcs.org)

#### **F. ESTIMATED CALENDAR OF EVENTS**

Event	Date/Location	
Request for Interest (RFI) Issued	Wednesday, August 3, 2016	
Informational Meeting	Monday August 15, 2016 1:30 pm to 2:30 pm	1900 Embarcadero Cove, Ste 205 Oakland, CA 94606 (Wildcat Canyon Rm)
RFI Response Due	Friday, August 26, 2016 by 2:00 PM	
Request for Proposal (RFP) Issued	October 2016	
RFP Response Due	December, 2016	
Award Date	January 2017	
Contract Start Date	February 1, 2017	


**Note:** Dates indicated are approximate.

## **G. REQUEST FOR INTEREST RESPONSE FORMAT**

Alameda County BHCS intends to issue an RFP in order to establish a contract for the above-referenced service in the near future.

1. Bidders that meet the Qualification Criteria and are interested in being included on the Bidder list to receive any subsequent bid documents (if issued), should send an RFI Response using the Fillable Forms Template by **2:00 p.m. on, Friday, August 26, 2016.**

Using the Fillable Forms Template, submit in writing how your organization meets the following requirements:

- a. Experience
    - (1) State your organization's experience in providing the services described above to the priority population, and
    - (2) Provide an example of a grant you received for a construction project and how you manage both the funds and the project.
  - b. Facilities - Describe the facilities for housing these services, including:
    - (1) Condition,
    - (2) Capacity,
    - (3) Location, and
    - (4) Plan for obtaining site control if proposed facilities are not currently owned.
2. In addition, the County encourages any new bidders that are local to Alameda County to register and be added to the County SLEB database. More information on how to register can be found on the County's website at: <http://acgov.org/auditor/sleb/newvendor.htm>.
  3. Both local and non-local can subscribe to any or all Contracting Opportunities Categories and/or Calendar of Events for automatic updates. Subscribers will receive an e-mail announcing when the latest information has been updated on our website. More information on how to  [Subscribe](#) can be found on the County's website at: <http://acgov.org/gsa/purchasing/esubscribe.htm>.