

**ALAMEDA COUNTY
PUBLIC WORKS AGENCY
REQUEST FOR PROPOSAL No. LAN2017251
for
LANDSCAPE ARCHITECTURE REVIEW**

For complete information regarding this project, see RFP posted at
<https://www.acpwa.org/current-contracting-opportunities#professional-services>
or http://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp
or contact the ACPWA representative listed below. Thank you for your interest!

Contact Person: Aarti Kumar, Special Districts-ACPWA

Phone Number: 510-670-6615

E-mail Address: Aarti@acpwa.org

RESPONSE DUE

by

4:00 p.m.

on

April 25, 2017

at

**Alameda ACPWA Public Works Agency
951 Turner Court, Room 100
Hayward, CA 94545**

**ALAMEDA COUNTY PUBLIC WORKS AGENCY
REQUEST FOR PROPOSAL No. LAN2017251**

SPECIFICATIONS, TERMS & CONDITIONS for Landscape Architecture Review, LAN2017251

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ATTACHMENTS

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I. STATEMENT OF WORK

A. INTENT

It is the intent of these specifications, terms and conditions to describe the request for written proposals from professional licensed Landscape Architects to complete the final design, plans, specifications, proposal documents and cost estimates as part of the development and construction of the Five Canyons Parkway.

Upon selection, the successful landscape architect (Proposer) shall work closely with the Alameda ACPWA Public Works Agency (ACPWA) to develop a detailed scope of work for design, construction elements and negotiate a mutually acceptable fee and project schedule

The ACPWA intends to award a one (1) year contract with one (1) two (2) year option to renew to the proposer selected as the most qualified proposer whose response conforms to the RFP and meets ACPWA's minimum requirements.

B. SCOPE/BACKGROUND

The ACPWA maintains the infrastructure of Alameda ACPWA including ACPWA Service Areas (CSA). It is the responsibility of the PWA to plan, design, and to inspect construction of ACPWA road and flood projects; to assist in planning new subdivisions and commercial developments; and to respond to damaging storms and other emergencies.

In 1994, a CSA was established to fund and manage the landscape and miscellaneous open space maintenance services for the Five Canyons Area which encompasses approximately 718 acres and numerous developments extending southerly from Castro Valley to Fairview Avenue in the Hayward Hills. The CSA contains approximately 1,300 residences, 307 acres of East Bay Regional Park District lands, and two (2) Hayward Area Recreation District parks. The landscape for this area is well established and has been well maintained

C. PROPOSER QUALIFICATIONS

ACPWA seeks a landscape architect with the knowledge and experience including but not limited to the following areas:

- 1) Sustainable Landscaping Practices and Principles: Technical understanding and in-the-ground built examples of projects designed and built using sustainable landscape

practices and principles consistent with the Bay-Friends/Russian River Friendly Landscape Guidelines.

- 2) Designing Public spaces: Experience designing public places such as parks, landmark locations or equivalent
 - 3) Irrigation design: Technical knowledge and experience in designing and specifying high efficiency irrigation systems that meet any applicable Ordinances, or equivalent
 - 4) Federal/State of California/ACPWA of Alameda Ordinance compliance: Ability to design landscape plans that meet all applicable ordinance and building permit requirements including but not limited to Water Efficient Landscapes Ordinance, Federal American with Disabilities Act, California Building Code Standards.
-
1. Proposers who are initially licensed in California are required to have six years of combined training and educational credit, pass the national licensing examination, known as the Landscape Architect Registration Examination (LARE) as well as the California Supplemental Examination (CSE). Once licensed, landscape architects are required to comply with the laws and regulations for the governing practice.
 2. Proposer and all key personnel assigned to the project have been regularly and continuously engaged in the business of providing landscape architecture for at least 3 years.
 3. Proposer shall have a valid California contractor's license and any specialty licenses necessary for the work to be performed
 4. Proposer shall possess all permits, licenses and professional credentials necessary to supply product and perform services as specified under this RFP.

D. SPECIFIC REQUIREMENTS/ DELIVERABLES/REPORTS

The following is an outline of the general scope of services and process anticipated for completing the project.

Pre Design: Proposer shall conduct a topographic and boundary survey; coordinate with ACPWA regarding requirements for geotechnical investigations and other base data to be provided by the ACPWA and meet with the ACPWA as required to coordinate start of work.

Proposer shall also secure and coordinate engineering services including civil, structural, mechanical, electrical and hydro-engineering as necessary. The design will be subject to ACPWA standards,

Design Development: Proposer shall refine the concept plan, develop preliminary design details, mail preliminary product selection, and prepare a preliminary opinion of probable cost of construction. The design refinements shall be documented approximately in a set of 30% to 90% to include all necessary plan submittals including a general site plan, grading plan, drainage plan, irrigation plan, and planting plan that will serve as the basis for preparing construction documents.

This project will consider:

- Drought resistant Landscaping
- sustainable techniques including an irrigation control system which will incorporate soil moisture sensor and rain sensors linked to the automatic control system which will enable the system to match the water use to the actual need for irrigation
- the landscaping planting palette will exclude invasive plants and be limited to native and climate appropriate plants which will reduce the need for toxic pesticides and inorganic fertilizers
- The irrigation will be controlled by a control system that is connected to an evapotranspiration sensor
- The irrigation control system will incorporate a flow sensor which will shut down irrigation water when unexpected flows occur

Construction Document preparation: Proposer shall provide 30%, 60%, and 90% design documents. Proposer shall finalize the design with the approved budget and prepare construction documents required for competitive bidding for construction of the project. The construction documents shall include plans, details and specifications for all proposed improvements. Proposer shall prepare a final opinion of probable cost of construction based on the final construction documents. The construction documents shall be reviewed by ACPWA prior to being posted.

Bidding phase services: Proposer shall assist the ACPWA during the competitive bidding process by attending the pre-bid meeting, preparing addenda as required to clarify documents and answer consultant questions and participating in the evaluation process.

Construction phases services: During construction, the Proposer shall oversee construction management and inspection, attend the pre-construction meeting and any scheduled progress meetings, review contractor submittals, respond to Requests for Interpretations, review change order requests, and observe and report progress of work. All agreements, contracts and project work will be conducted in compliance with all Federal, State and local overlay requirements, including Small Local Emerging Business (SLEB) requirements as well as those subject to the Department of Industrial Relations (DIR).

II. CALENDAR OF EVENTS

EVENT	DATE/LOCATION	
Request Issued	March 14 2017	
Written Questions Due	by 4:00 p.m. on April 6 2017	
Networking/Bidders Conference #1	March 28, 2017 @ 10:00 am	at: Public Works Agency Room 230 A/B/C 951 Turner Court Hayward CA 94545
Networking/Bidders Conference #2 *Proposers must attend one of the mandatory networking/bidders conferences	April 4, 2017 @ 10:00 am	At: Public Works Agency Room 230 A/B/C 951 Turner Court Hayward CA 94545
Addendum Issued	April 11, 2017	
Response Due	April 25, 2017 by 4:00 PM	
Evaluation Period	April-May 2017	
Vendor Interviews	May 2017	
Board Letter Recommending Award Issued	May 2017	
Contract Start Date	June 30, 2017	

Note: Award and start dates are approximate.

E. NETWORKING / BIDDERS CONFERENCES

1. Networking/bidders conferences will be held to:
 - a. Provide an opportunity for Small Local Emerging Businesses (SLEBs) and large firms to network and develop subcontracting relationships in order to participate in the contract(s) that may result from this RFP.
 - b. Provide an opportunity for proposers to ask specific questions about the project and request RFP clarification.

- c. Provide the ACPWA with an opportunity to receive feedback regarding the project and RFP.
2. All questions will be addressed, and the list of attendees will be included, in an RFP Addendum following the networking/bidders conference(s).
3. Attendance at the networking/bidders conference is mandatory.

III. ACPWA PROCEDURES, TERMS, AND CONDITIONS

F. EVALUATION CRITERIA / SELECTION COMMITTEE

All proposals that pass the initial Evaluation Criteria which are determined on a pass/fail basis (Completeness of Response, Financial Stability, and Debarment and Suspension) will be evaluated by a ACPWA Selection Committee (ASC). The ACPWA Selection Committee may be composed of ACPWA staff and other parties that may have expertise or experience in Landscape Architecture services. The ASC will score and recommend a Contractor in accordance with the evaluation criteria set forth in this RFP. Other than the initial pass/fail Evaluation Criteria, the evaluation of the proposals shall be within the sole judgment and discretion of the ASC.

All contact during the evaluation phase shall be through the ACPWA only. proposers shall neither contact nor lobby evaluators during the evaluation process. Attempts by proposers to contact and/or influence members of the ASC may result in disqualification of proposer.

The ASC will evaluate each proposal meeting the qualification requirements set forth in this RFP. Proposers should bear in mind that any proposal that is unrealistic in terms of the technical or schedule commitments, or unrealistically high or low in cost, will be deemed reflective of an inherent lack of technical competence or indicative of a failure to comprehend the complexity and risk of the ACPWA's requirements as set forth in this RFP.

Proposers are advised that in the evaluation of cost it will be assumed that the unit price quoted is correct in the case of a discrepancy between the unit price and an extension.

As a result of this RFP, the ACPWA intends to award a contract to the responsible proposer(s) whose response conforms to the RFP and whose proposal presents the greatest value to the ACPWA, all evaluation criteria considered. The combined weight of the evaluation criteria is greater in importance than cost in determining the greatest value to the ACPWA. The goal is to award a contract to the proposer(s) that proposes the ACPWA the best quality as determined by the combined weight of the evaluation

criteria. The ACPWA may award a contract of higher qualitative competence over the lowest priced response.

The basic information that each section should contain is specified below, these specifications should be considered as minimum requirements. Much of the material needed to present a comprehensive proposal can be placed into one of the sections listed. However, other criteria may be added by the proposer to further support the evaluation process whenever such additional criteria are deemed appropriate in considering the nature of the goods and/or services being solicited.

Each of the Evaluation Criteria below will be used in ranking and determining the quality of proposer's proposals. Proposals will be evaluated according to each Evaluation Criteria, and scored on the zero to five-point scale outlined below. The scores for all Evaluation Criteria will then be added, according to their assigned weight (below), to arrive at a weighted score for each proposal. A proposal with a high weighted total will be deemed of higher quality than a proposal with a lesser-weighted total. The final maximum score for any project is five hundred fifty (550) points, including the possible fifty (50) points for local and small, local and emerging, or local preference points (maximum 10% of final score).

The evaluation process may include a two-stage approach including an initial evaluation of the written proposal and preliminary scoring to develop a short list of proposers that will continue to the final stage of the interview and reference checks. The preliminary scoring will be based on the total points, excluding points allocated to references, and interview.

If the two-stage approach is used, the three proposers receiving the highest preliminary scores will be invited to an interview. Only the proposers meeting the short list criteria will proceed to the next stage. All other proposers will be deemed eliminated from the process. All proposers will be notified of the short list participants; however, the preliminary scores at that time will not be communicated to proposers.

The zero to five-point scale range is defined as follows:

0	Not Acceptable	Non-responsive, fails to meet RFP specification. The approach has no probability of success. If a mandatory requirement this score will result in disqualification of proposal.
1	Poor	Below average, falls short of expectations, is substandard to that which is the average or expected norm, has a low probability of success in achieving objectives per RFP.
2	Fair	Has a reasonable probability of success, however, some objectives may not be met.

3	Average	Acceptable, achieves all objectives in a reasonable fashion per RFP specification. This will be the baseline score for each item with adjustments based on interpretation of proposal by Evaluation Committee members.
4	Above Average / Good	Very good probability of success, better than that which is average or expected as the norm. Achieves all objectives per RFP requirements and expectations.
5	Excellent / Exceptional	Exceeds expectations, very innovative, clearly superior to that which is average or expected as the norm. Excellent probability of success and in achieving all objectives and meeting RFP specification.

The Evaluation Criteria and their respective weights are as follows:

	Evaluation Criteria	Weight
A.	<p>Completeness of Response Responses to this RFP must be complete. Responses that do not include the proposal content requirements identified within this RFP and subsequent Addenda and do not address each of the items listed below will be considered incomplete, be rated a Fail in the Evaluation Criteria and will receive no further consideration.</p> <p>Responses that are rated a Fail and are not considered may be picked up at the delivery location within 14 calendar days of contract award and/or the completion of the competitive process.</p>	Pass/Fail
	<p>Debarment and Suspension Proposers, its principal and named subcontractors are not identified on the list of Federally debarred, suspended or other excluded parties located at www.sam.gov.</p>	Pass/Fail
B.	<p>Understanding of the Project: Proposals will be evaluated against the RFP specifications and the questions below:</p> <ol style="list-style-type: none"> 1. Has proposer demonstrated a thorough understanding of the purpose and scope of the project? 2. How well has the proposer identified pertinent issues and potential problems related to the project? 3. Has the proposer demonstrated that it understands the deliverables the ACPWA expects it to provide? 	5 Points

	Has the proposer demonstrated that it understands the ACPWA's time schedule and can meet it?	
C.	<p>Methodology: Proposals will be evaluated against the RFP specifications and the questions below:</p> <ol style="list-style-type: none"> 1. Does the methodology depict a logical approach to fulfilling the requirements of the RFP? 2. Does the methodology match and contribute to achieving the objectives set out in the RFP? <p>Does the methodology interface with the ACPWA's time schedule?</p>	5 Points
D.	<p>Scope of Services to be Provided Detailed Scope of Services to be Provided -Proposed scope of services is appropriate for all phases of the work -Scope addresses all known project needs and appears achievable in the timeframes set forth in the project schedule</p> <p><u>Project deliverables</u> -Deliverables are appropriate to schedule and scope set forth in above requirements</p>	30 Points
E.	<p>Relevant Experience -Proposer has relevant project experience in designing comparable projects for similar clients and institutions, including renovations to existing community spaces -Evidence from prior experience of the ability to successfully provide services and complete tasks listed in the Scope of Services in a professional and cost- effective manner -The professional experience and quality of comparable work of the proposed key design staff members</p>	25 Points
F.	<p>Litigation History -Litigation history, if any, is described -if Judgment(s) against Proposer or sub proposers, appropriate explanation provided</p>	Pass/Fail
G.	References	5 Points

	-Three references for the lead firm on similar projects are provided	
H.	Oral Interview: Following evaluation of the written proposals, Proposers receiving the three (3) highest scores will be invited to an oral interview. The scores at that time will not be communicated to Proposers. The oral interview and question/answers by each Proposer shall not exceed sixty (60) minutes in length. The oral interview will consist of a Proposer's interview, followed by standard questions asked of each of the Proposers and specific questions regarding the specific proposal. The proposals may then be re-evaluated and re-scored based on the oral interview.	30 Points
SMALL LOCAL EMERGING BUSINESS PREFERENCE		
	Local Preference: Points equaling five percent (5%) of Proposer's total score, for the above Evaluation Criteria, will be added. This will be the proposer's <u>final score</u> for purposes of award evaluation.	Five Percent (5%)
	Small and Local or Emerging and Local Preference: Points equaling five percent (5%) of proposer's total score, for the above Evaluation Criteria, will be added. This will be the proposer's <u>final score</u> for purposes of award evaluation.	Five Percent (5%)

G. CONTRACT EVALUATION AND ASSESSMENT

During the initial 60 day period of any contract which may be awarded to Proposer, the County may review the proposal, the contract, any goods or services provided, and/or meet with the Proposer to identify any issues or potential problems.

The County reserves the right to determine, at its sole discretion, whether:

- 1) The Proposer has complied with all terms of this RFP; and
- 2) Any problems or potential problems with the proposed goods and services were evidenced which make it unlikely (even with possible modifications that such goods and services have met or will meet the County requirements.

If, as a result of such determination, the County concludes that it is not satisfied with Proposer, Proposer's performance under any awarded contract and/or Proposer's goods

and services as contracted for therein, the Proposer will be notified that the contract is being terminated. Proposer shall be responsible for returning County facilities to their original state at no charge to the County. The County will have the right to invite the next highest ranked proposer to enter into a contract. The County also reserves the right to re-bid this project if it is determined to be in its best interest to do so.

H. NOTICE OF INTENT TO AWARD

1. At the conclusion of the RFP response evaluation process ("Evaluation Process"), all proposers will be notified in writing by e-mail, fax, or US Postal Service mail, of the contract award recommendation, if any, by THE Alameda County Public Works Agency. The document providing this notification is the Notice of Intent to Award.

The Notice of Intent to Award will provide the following information:

- a. The name of the proposer being recommended for contract award; and
 - b. The names of all other parties that submitted proposals.
2. At the conclusion of the RFP response evaluation process, debriefings for unsuccessful proposers will be scheduled and provided upon written request and will be restricted to discussion of the unsuccessful offeror's proposal. Under no circumstances will any discussion be conducted with regard to contract negotiations with the successful proposer.
 3. The submitted proposals shall be made available upon request no later than five (5) calendar days before approval of the award and contract is scheduled to be heard by the Board of Supervisors>.

I. TERM / TERMINATION / RENEWAL

1. The term of the contract, which may be awarded pursuant to this RFP, will be one (1) year.
2. By mutual agreement, any contract which may be awarded pursuant to this RFP, may be extended for an additional two-year term at agreed prices with all other terms and conditions remaining the same.

J. PRICING

1. All fees as quoted will remain firm for the term of any contract that may be awarded as a result of this RFP.

2. Unless otherwise stated, proposer agrees that, in the event of a price decline, the benefit of such lower price shall be extended to the ACPWA.
3. Any fee increases or decreases for subsequent contract terms may be negotiated between Proposer and ACPWA only after completion of the initial 36 month term.
4. All fees quoted shall be in United States dollars and “whole cent”, no cent fractions shall be used. There are no exceptions.
5. Federal and State minimum wage laws apply. The ACPWA has no requirements for living wages. The ACPWA is not imposing any additional requirements regarding wages.
6. Prevailing Wages: Pursuant to Labor Code Sections 1770 et seq., Contractor shall pay to persons performing labor in and about Work provided for in Contract not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the Work is performed, and not less than the general prevailing rate of per diem wages for legal holiday and overtime work in said locality, which per diem wages shall not be less than the stipulated rates contained in a schedule thereof which has been ascertained and determined by the Director of the State Department of Industrial Relations to be the general prevailing rate of per diem wages for each craft or type of workman or mechanic needed to execute this contract.
7. Department of Industrial Relations Registration: A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless registered and qualified to perform public work pursuant to Section 1725.5. However, for federally-funded projects, it is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

To register with the Department of Industrial Relations, go to :
<https://efiling.dir.ca.gov/PWCR/displayPWCRForm.html>

K. AWARD

1. Proposals will be evaluated by a committee and will be ranked in accordance with the RFP section entitled “Evaluation Criteria/Selection Committee.”

2. The committee will recommend award to the proposer who, in its opinion, has submitted the proposal that best serves the overall interests of the ACPWA and attains the highest overall point score. Award may not necessarily be made to the proposer with the lowest price.
3. Small and Emerging Locally Owned Business: The ACPWA is vitally interested in promoting the growth of small and emerging local businesses by means of increasing the participation of these businesses in the ACPWA's purchase of goods and services.

As a result of the ACPWA's commitment to advance the economic opportunities of these businesses, **Proposers must meet the County's Small and Emerging Locally Owned Business requirements in order to be considered for the contract award.** These requirements can be found online at:

<http://acgov.org/auditor/sleb/overview.htm>

For purposes of this proposal, applicable industries include, but are not limited to, the following NAICS Code(s): 561730 and 541320 as having no more than \$7 million in average annual gross receipts over the last three (3) years.

An emerging business is defined by the ACPWA is one that has less than one half (1/2) of the preceding amount and has been in business less than five (5) years.

4. The ACPWA reserves the right to reject any or all responses that materially differ from any terms contained in this RFP or from any Exhibits attached hereto, to waive informalities and minor irregularities in responses received, and to provide an opportunity for proposers to correct minor and immaterial errors contained in their submissions. The decision as to what constitutes a minor irregularity shall be made solely at the discretion of the ACPWA.
5. The ACPWA reserves the right to award to a single or multiple Proposers.
6. The ACPWA has the right to decline to award this contract or any part thereof for any reason.
7. Board approval to award a contract is required.
8. A contract must be negotiated, finalized, and signed by the recommended awardee prior to Board approval.
9. Final Professional Services Agreement terms and conditions will be negotiated with the selected proposer. Proposer may access a copy of the Professional Services Agreement template can be found online at:

<http://www.acgov.org/gsa/purchasing/bidContent ftp/rfpDocs/1739 0 ExhibitJ Agreement.pdf>

The template contains minimal Agreement boilerplate language only

10. The RFP specifications, terms, conditions and Exhibits, RFP Addenda and Proposer's proposal, may be incorporated into and made a part of any contract that may be awarded as a result of this RFP.

L. METHOD OF CONTRACTING

1. A signed Agreement will be issued upon Board approval.
2. Agreement will be faxed, transmitted electronically or mailed and shall be the only authorization for the Proposer to begin work
3. Payments will be issued only in the name of the Proposer
4. Change orders shall be agreed upon by Proposer and Agency and issued as needed in writing by the County or District.

M. INVOICING

1. Contractor shall invoice the requesting department, unless otherwise advised, upon satisfactory receipt of product and/or performance of services.
2. ACPWA will use best efforts to make payment within thirty (30) days following receipt and review of invoice and upon complete satisfactory receipt of product and performance of services.
3. ACPWA shall notify Contractor of any adjustments required to invoice.
4. Invoices shall contain ACPWA PO number, invoice number, remit to address and itemized products and/or services description and price as quoted and shall be accompanied by acceptable proof of delivery.
5. Contractor shall utilize standardized invoice upon request.
6. Invoices shall only be issued by the Contractor who is awarded a contract.
7. Payments will be issued to and invoices must be received from the same Contractor whose name is specified on the POs.
8. The ACPWA will pay Contractor monthly or as agreed upon, not to exceed the total RFP quoted in the proposal response.

N. ACCOUNT MANAGER / SUPPORT STAFF

1. Contractor shall provide a dedicated competent account manager who shall be responsible for the ACPWA account/contract. The account manager shall receive all orders from the ACPWA and shall be the primary contact for all issues regarding proposer's response to this RFP and any contract which may arise pursuant to this RFP.
2. Contractor shall also provide adequate, competent support staff that shall be able to service the ACPWA during normal working hours, Monday through Friday. Such representative(s) shall be knowledgeable about the contract, products offered and able to identify and resolve quickly any issues including but not limited to order and invoicing problems.
3. Contractor account manager shall be familiar with ACPWA requirements and standards and work with the agency to ensure that established standards are adhered to.
4. Contractor account manager shall keep the ACPWA Specialist informed of requests from departments as required.

IV. INSTRUCTIONS TO Proposers

O. ACPWA CONTACTS

ACPWA is managing the competitive process for this project. All contact during the competitive process is to be through the Alameda ACPWA Public Works Agency only.

The evaluation phase of the competitive process shall begin upon receipt of sealed proposals until a contract has been awarded. Proposers shall not contact or lobby evaluators during the evaluation process. Attempts by proposers to contact evaluators may result in disqualification of proposer.

All questions regarding these specifications, terms and conditions are to be submitted in writing, preferably via e-mail by 4:00 p.m. on April 6, 2017 to:

Aarti Kumar
Alameda County Public Works Agency
951 Turner Court
Room 100
Hayward, CA 94545
E-Mail: aarti@acpwa.org
PHONE: (510) 670-6615

The ACPWA and GSA Contracting Opportunities website will be the official notification posting place of all Requests for Interest, Proposals, Quotes and Addenda. Go to <https://www.acpwa.org/current-contracting-opportunities#professional-services> or http://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp to view current contracting opportunities.

P. SUBMITTAL OF PROPOSALS

1. All proposals must be SEALED and must be received at the Alameda ACPWA Public Works Agency BY 4:00 p.m. on the due date specified in the Calendar of Events.

NOTE: LATE AND/OR UNSEALED PROPOSALS CANNOT BE ACCEPTED. IF HAND DELIVERING PROPOSALS PLEASE ALLOW TIME FOR METERED STREET PARKING OR PARKING IN AREA PUBLIC PARKING LOTS AND ENTRY INTO SECURE BUILDING.

Proposals will be received only at the address shown below, and by the time indicated in the Calendar of Events. Any proposal received after said time and/or date or at a place other than the stated address cannot be considered and will be returned to the proposer unopened.

All proposals, whether delivered by an employee of Proposer, U.S. Postal Service, courier or package delivery service, must be received and time stamped at the stated address prior to the time designated. ACPWA's timestamp shall be considered the official timepiece for the purpose of establishing the actual receipt of proposals.

2. Proposals are to be addressed and delivered as follows:

Landscape Architecture Review
RFP No. LAN2017251
Alameda County Public Works Agency
951 Turner Court
Room 100
Hayward, CA 94545

Proposer's name, return address, and the RFP number and title must also appear on the mailing package.

***PLEASE NOTE** that on the proposal due date, a bid reception desk will be open between 1:00 p.m. –4:00 p.m. and will be located in the lobby at 951 Turner Court, Room 100, Hayward, CA 94544.

3. Proposers are to submit one (1) original hardcopy proposal (Exhibit A – Proposal Response Packet, including additional required documentation), with original ink signatures, plus five (5) copies of their proposal. Original proposal is to be clearly marked “ORIGINAL” with copies to be marked “COPY”. All submittals should be printed on plain white paper, and must be either loose leaf or in a 3-ring binder (**NOT** bound). It is preferred that all proposals submitted shall be printed double-sided and on minimum 30% post-consumer recycled content paper. Inability to comply with the 30% post-consumer recycled content recommendation will have no impact on the evaluation and scoring of the proposal.

Proposers **must** also submit an electronic copy of their proposal. The electronic copy must be in a single file (PDF with OCR preferred), and shall be an **exact** scanned image of the original hard copy Exhibit A – Proposal Response Packet, including additional required documentation. The file must be on disk or USB flash drive and enclosed with the sealed original hardcopy of the proposal.

Proposers are to submit their proposal in electronic format. The electronic proposal response should be a single file PDF (OCR preferred); it must be on disk or USB flash drive and enclosed in a sealed package (a sealed envelope will suffice). All signatures must be present in the electronic proposal response (e.g., Proposers may want to sign any pages that require signature, scan them, and make them part of the electronic file).

4. PROPOSERS SHALL NOT MODIFY PROPOSAL FORM(S) OR QUALIFY THEIR PROPOSALS. PROPOSERS SHALL NOT SUBMIT TO THE ACPWA A SCANNED, RE-TYPED, WORD-PROCESSED, OR OTHERWISE RECREATED VERSION OF THE PROPOSAL FORM(S) OR ANY OTHER ACPWA -PROVIDED DOCUMENT.
5. No email (electronic) or facsimile proposals will be considered.
6. All costs required for the preparation and submission of a proposal shall be borne by proposer.
7. Only one proposal response will be accepted from any one person, partnership, corporation, or other entity; however, several alternatives may be included in one response. For purposes of this requirement, “partnership” shall mean, and is limited to, a legal partnership formed under one or more of the provisions of the California or other state’s Corporations Code or an equivalent statute.
8. All other information regarding the proposal responses will be held as confidential until such time as the ACPWA Selection Committee has completed its evaluation, an recommended award has been made by the ACPWA Selection Committee, and the contract has been fully negotiated with the recommended

awardee named in the recommendation to award/non-award notification(s). The submitted proposals shall be made available upon request no later than five (5) calendar days before the recommendation to award and enter into contract is scheduled to be heard by the Board of Supervisors. All parties submitting proposals, either qualified or unqualified, will receive mailed recommendation to award/non-award notification(s), which will include the name of the proposer to be recommended for award of this project. In addition, award information will be posted on the ACPWA's "Contracting Opportunities" website, mentioned above.

9. Each proposal received, with the name of the proposer, shall be entered on a record, and each record with the successful proposal indicated thereon shall, after the award of the order or contract, be open to public inspection.
10. California Government Code Section 4552: In submitting a proposal to a public purchasing body, the proposer offers and agrees that if the proposal is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the proposer for sale to the purchasing body pursuant to the proposal. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the proposer.
11. Proposer expressly acknowledges that it is aware that if a false claim is knowingly submitted (as the terms "claim" and "knowingly" are defined in the California False Claims Act, Cal. Gov. Code, §12650 et seq.), ACPWA will be entitled to civil remedies set forth in the California False Claim Act. It may also be considered fraud and the Contractor may be subject to criminal prosecution.
12. The undersigned Proposer certifies that it is, at the time of bidding, and shall be throughout the period of the contract, licensed by the State of California to do the type of work required under the terms of the Contract Documents. Proposer further certifies that it is regularly engaged in the general class and type of work called for in the Proposal Documents.
13. The undersigned Proposer certifies that it is not, at the time of bidding, on the California Department of General Services (DGS) list of persons determined to be engaged in investment activities in Iran or otherwise in violation of the Iran Contracting Act of 2010 (Public Contract Code Section 2200-2208).
14. It is understood that ACPWA reserves the right to reject this proposal and that the proposal shall remain open to acceptance and is irrevocable for a period of

one hundred eighty (180) days, unless otherwise specified in the Proposal Documents.

Q. RESPONSE FORMAT

1. Proposal responses are to be straightforward, clear, concise and specific to the information requested.
2. In order for proposals to be considered complete, Proposer **must** provide responses to all information requested. See Exhibit A – Proposal Response Packet.
3. Proposal responses, in whole or in part, are NOT to be marked confidential or proprietary. ACPWA may refuse to consider any proposal response or part thereof so marked. Proposal responses submitted in response to this RFP may be subject to public disclosure. ACPWA shall not be liable in any way for disclosure of any such records. Please refer to the ACPWA's website at:
<http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm> for more information regarding Proprietary and Confidential Information policies.

R. PROTEST/APPEALS PROCESS

ACPWA prides itself on the establishment of fair and competitive contracting procedures and the commitment made to follow those procedures. The following is provided in the event that proposers wish to protest the process or the recommendation to award a contract for this project once the Notice of Intent to Award has been issued. Protests submitted prior to issuance of the Notice of Intent to Award will not be accepted by the County.

1. Any protest by any proposer regarding any other proposal must be submitted in writing to William Lepere, Deputy Director. Construction and Development Services, Alameda County Public Works Agency, 951 Turner Ct., Hayward, CA 94545, before 5:00 p.m. of the fifth business day following the date of issuance of the Notice of Intent to Award, not the date received by the protester. A protest received after 5:00 p.m. is considered received as of the next business day.
 - a. The protest must contain a complete statement of the reasons and facts for the protest.
 - b. The protest must refer to the specific portions of all documents that form the basis of the protest.

- c. The protest must include the name, address, email address, fax number and telephone number of the person representing the protesting party.
 - d. ACPWA will transmit a copy of the protest to all proposers as soon as possible after receipt of the protest.
2. Upon receipt of a written protest, the Deputy Director, or designee will review and evaluate the protest and issue a written decision. The Deputy Director, may, at his discretion, investigate the protest, obtain additional information, provide an opportunity to settle the protest by mutual agreement, and/or schedule a meeting(s) with the protesting proposer and others (as appropriate) to discuss the protest. The decision on the protest will be issued at least ten (10) business days prior to the Board hearing. The decision will be communicated by e-mail or fax, and certified mail, and will inform the proposer whether or not the recommendation to the Board of Supervisors in the Notice of Intent to Award is going to change. A copy of the decision will be furnished to all proposers affected by the decision. As used in this paragraph, a proposer is affected by the decision on a proposal protest if a decision on the protest could have resulted in the proposer not being the apparent successful proposer on the RFP.
3. The decision of the Deputy Director on the protest may be appealed to the Auditor-Controller's Office of Contract Compliance and Reporting (OCCR) located at 1221 Oak St., Room 249, Oakland, CA 94612, Fax: (510) 272-6502 unless the OCCR determines that it has a conflict of interest in which case an alternate will be identified to hear the appeal and all steps to be taken by OCCR will be performed by the alternate. The proposer whose proposal is the subject of the protest, all proposers affected by the Deputy Director decision on the protest, and the protestor have the right to appeal if not satisfied with the Deputy Director decision. All appeals to the Auditor-Controller's OCCR shall be in writing and submitted within five (5) business days following the issuance of the decision by the Deputy Director, not the date received by the appellant. An appeal received after 5:00 p.m. is considered received as of the next business day. An appeal received after the fifth business day following the date of issuance of the decision by the Deputy Director shall not be considered under any circumstances by the Auditor-Controller OCCR.
 - a. The appeal shall specify the decision being appealed and all the facts and circumstances relied upon in support of the appeal.
 - b. In reviewing protest appeals, the OCCR will not re-judge the proposal(s). The appeal to the OCCR shall be limited to review of the procurement process to determine if the contracting department materially erred in

- following the RFP/RFQ or, where appropriate, County contracting policies or other laws and regulations.
- c. The appeal to the OCCR also shall be limited to the grounds raised in the original protest and the decision by the Deputy Director. As such, an appellant is prohibited from stating new grounds for a protest in its appeal. The Auditor-Controller (OCCR) shall only review the materials and conclusions reached by the Deputy Director, and will determine whether to uphold or overturn the protest decision.
 - d. The Auditor's Office may overturn the results of a proposal process for ethical violations by ACPWA staff, selection committee members, subject matter experts, or any other County staff managing or participating in the competitive process, regardless of timing or the contents of a proposal protest.
 - e. The decision of the Auditor-Controller's OCCR is the final step of the appeal process. A copy of the decision of the Auditor-Controller's OCCR will be furnished to the appellant, the proposer whose proposal is the subject of the protest, and all proposers affected by the decision.
4. The County will complete the protest/appeal procedures set forth in this paragraph before a recommendation to award a contract is considered by the Board of Supervisors.
 5. The procedures and time limits set forth in this paragraph are mandatory and are each proposer's sole and exclusive remedy in the event of a proposal protest. A proposer's failure to timely complete both the proposal protest and appeal procedures shall be deemed a failure to exhaust administrative remedies. Failure to exhaust administrative remedies, or failure to comply otherwise with these procedures, shall constitute a waiver of any right to further pursue the proposal protest, including filing a government code claim or legal proceedings.



**EXHIBIT A
PROPOSAL RESPONSE PACKET**

RFP No. LAN2017251 – Landscape Architecture Review

To: The Alameda County Public Works Agency

From: _____
(Official Name of Proposer)

- **AS DESCRIBED IN THE SUBMITTAL OF PROPOSALS SECTION OF THIS RFP, PROPOSERS ARE TO SUBMIT ONE (1) ORIGINAL HARDCOPY PROPOSAL (EXHIBIT A – PROPOSAL RESPONSE PACKET), INCLUDING ADDITIONAL REQUIRED DOCUMENTATION), WITH ORIGINAL INK SIGNATURES, PLUS FIVE (5) COPIES AND ONE (1) ELECTRONIC COPY OF THE PROPOSAL IN PDF (with OCR preferred)**
- **ALL PAGES OF THE PROPOSAL RESPONSE PACKET (EXHIBIT A) MUST BE SUBMITTED IN TOTAL WITH ALL REQUIRED DOCUMENTS ATTACHED THERETO; ALL INFORMATION REQUESTED MUST BE SUPPLIED; ANY PAGES OF EXHIBIT A (OR ITEMS THEREIN) NOT APPLICABLE TO THE PROPOSER MUST STILL BE SUBMITTED AS PART OF A COMPLETE PROPOSAL RESPONSE, WITH SUCH PAGES OR ITEMS CLEARLY MARKED “N/A”**
- **PROPOSERS SHALL NOT SUBMIT TO THE ACPWA A RE-TYPED, WORD-PROCESSED, OR OTHERWISE RECREATED VERSION OF EXHIBIT A – PROPOSAL RESPONSE PACKET OR ANY OTHER ACPWA-PROVIDED DOCUMENT**
- **ALL PRICES AND NOTATIONS MUST BE PRINTED IN INK OR TYPEWRITTEN; NO ERASURES ARE PERMITTED; ERRORS MAY BE CROSSED OUT AND CORRECTIONS PRINTED IN INK OR TYPEWRITTEN ADJACENT, AND MUST BE INITIALED IN INK BY PERSON SIGNING PROPOSAL**
- **PROPOSER MUST QUOTE PRICE(S) AS SPECIFIED IN RFP.**
- **PROPOSERS THAT DO NOT COMPLY WITH THE REQUIREMENTS, AND/OR SUBMIT INCOMPLETE PROPOSAL PACKAGES, SHALL BE SUBJECT TO DISQUALIFICATION AND THEIR PROPOSALS REJECTED IN TOTAL**
- **IF PROPOSERS ARE MAKING ANY CLARIFICATIONS AND/OR AMENDMENTS, OR TAKING EXCEPTION TO POLICIES OR SPECIFICATIONS OF THIS RFP, INCLUDING THOSE TO THE ACPWA SLEB POLICY, THESE MUST BE SUBMITTED IN THE EXCEPTIONS, CLARIFICATIONS, AMENDMENTS SECTION OF THIS EXHIBIT A – PROPOSAL RESPONSE PACKET IN ORDER FOR THE PROPOSAL RESPONSE TO BE CONSIDERED COMPLETE**

PROPOSER INFORMATION AND ACCEPTANCE

1. The undersigned declares that the Proposal Documents, including, without limitation, the RFP, Addenda, and Exhibits have been read.
2. The undersigned is authorized, offers, and agrees to furnish the articles and/or services specified in accordance with the Specifications, Terms & Conditions of the Proposal Documents of RFP No. LAN2017251 – Landscape Architecture Review.
3. The undersigned has reviewed the Proposal Documents and fully understands the requirements in this Proposal including, but not limited to, the requirements under the ACPWA Provisions, and that each Proposer who is awarded a contract shall be, in fact, a prime Contractor, not a subcontractor, to ACPWA, and agrees that its Proposal, if accepted by ACPWA, will be the basis for the proposer to enter into a contract with ACPWA in accordance with the intent of the Proposal Documents.
4. The undersigned acknowledges receipt and acceptance of all addenda.
5. The undersigned agrees to the following terms, conditions, certifications, and requirements found on the ACPWA's website:

- **Debarment / Suspension Policy**

- [<http://www.acgov.org/gsa/departments/purchasing/policy/debar.htm>]

- **Iran Contracting Act (ICA) of 2010**

- [<http://www.acgov.org/gsa/departments/purchasing/policy/ica.htm>]

- **General Environmental Requirements**

- [<http://www.acgov.org/gsa/departments/purchasing/policy/environ.htm>]

- **Small Local Emerging Business Program**

- [<http://acgov.org/auditor/sleb/overview.htm>]

- **First Source**

- [<http://acgov.org/auditor/sleb/sourceprogram.htm>]

- **Online Contract Compliance System**

- [<http://acgov.org/auditor/sleb/elation.htm>]

- **General Requirements**

- [<http://www.acgov.org/gsa/departments/purchasing/policy/genreqs.htm>]

- **Proprietary and Confidential Information**

6. The undersigned acknowledges that Proposer will be in good standing in the State of California, with all the necessary licenses, permits, certifications, approvals, and authorizations necessary to perform all obligations in connection with this RFP and associated Proposal Documents.
7. It is the responsibility of each proposer to be familiar with all of the specifications, terms and conditions and, if applicable, the site condition. By the submission of a proposal, the proposer certifies that if awarded a contract they will make no claim against the ACPWA based upon ignorance of conditions or misunderstanding of the specifications.
8. Patent indemnity: Vendors who do business with the ACPWA shall hold the ACPWA of Alameda, its officers, agents and employees, harmless from liability of any nature or kind, including cost and expenses, for infringement or use of any patent, copyright or other proprietary right, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
9. Insurance certificates are not required at the time of submission. However, by signing Exhibit A – Proposal Response Packet, the proposer agrees to meet the minimum insurance requirements stated in the RFP. This documentation must be provided to the ACPWA, prior to award, and shall include an insurance certificate and additional insured certificate, naming the ACPWA of Alameda, which meets the minimum insurance requirements, as stated in the RFP.
10. The undersigned acknowledges **ONE** of the following (please check only one box):
 - ☐ Proposer is not local to Alameda ACPWA and is ineligible for any proposal preference;
OR
 - ☐ Proposer is a certified SLEB and is requesting 10% proposal preference; (Proposer must check the first box and provide its SLEB Certification Number in the SLEB PARTNERING INFORMATION SHEET); **OR**
 - ☐ Proposer is LOCAL to Alameda ACPWA and is requesting 5% proposal preference, and has attached the following documentation to this Exhibit:
 - Copy of a verifiable business license, issued by the ACPWA of Alameda or a City within the ACPWA; and
 - Proof of six (6) months business residency, identifying the name of the vendor and the local address. Utility bills, deed of trusts or lease agreements, etc., are acceptable verification documents to prove residency.

Official Name of Proposer: _____

Street Address Line 1: _____

Street Address Line 2: _____

City: _____ State: _____ Zip Code: _____

Webpage: _____

Type of Entity / Organizational Structure (check one):

☐ Corporation

☐ Joint Venture

☐ Limited Liability Partnership

☐ Partnership

☐ Limited Liability Corporation

☐ Non-Profit / Church

☐ Other: _____

Jurisdiction of Organization Structure: _____

Date of Organization Structure: _____

Federal Tax Identification Number: _____

Primary Contact Information:

Name / Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

SIGNATURE: _____

Name and Title of Signer: _____

Dated this _____ day of _____ 20_____

REQUIRED DOCUMENTATION AND SUBMITTALS

All of the specific documentation listed below is required to be submitted with the Exhibit A – Proposal Response Packet in order for a proposal to be deemed complete. Proposers shall submit all documentation, in the order listed below and clearly label each section with the appropriate title (i.e. Table of Contents, Letter of Transmittal, Key Personnel, etc.).

- ☐ 1. **Table of Contents:** Proposal responses shall include a table of contents listing the individual sections of the proposal/quotation and their corresponding page numbers. Tabs should separate each of the individual sections.
- ☐ 2. **Letter of Transmittal:** Proposal responses shall include a description of proposer's capabilities and approach in providing its services to the ACPWA, and provide a brief synopsis of the highlights of the Proposal and overall benefits of the Proposal to the ACPWA. This synopsis should not exceed three (3) pages in length and should be easily understood.
- 3. **Exhibit A – Proposal Response Packet:** Every proposer must fill out and submit the complete Exhibit A – Proposal Response Packet.
- ☐ (a) **Proposer Information and Acceptance:**
 - (1) Every Proposer must select one choice under Item 10 of page 3 of Exhibit A and must fill out, submit a signed page 4 of Exhibit A.
- ☐ (b) **SLEB Partnering Information Sheet:**
 - (1) Every proposer must fill out and submit a signed SLEB Partnering Information Sheet, (found on page 9 of Exhibit A) indicating their SLEB certification status. If proposer is not certified, the name, identification information, and goods/services to be provided by the named CERTIFIED SLEB partner(s) with whom the proposer will subcontract to meet the ACPWA SLEB participation requirement must be stated. Any CERTIFIED SLEB subcontractor(s) named, the Exhibit must be signed by the CERTIFIED SLEB(s) according to the instructions. All named SLEB subcontractor(s) must be certified by the time of proposal submittal.
- ☐ (c) **References:**
 - (1) Proposers must use the templates on pages 10-11 of this Exhibit A – Proposal Response Packet to provide references.
 - (2) Proposers are to provide a list of three (3) current and three (3) former clients. References must be satisfactory as deemed solely by ACPWA. References should have similar scope, volume and requirements to those outlined in these specifications, terms and conditions.
 - Proposers must verify the contact information for all references provided is current and valid.

- ☐
 - Proposers are strongly encouraged to notify all references that the ACPWA may be contacting them to obtain a reference.
- ☐ (3) The ACPWA may contact some or all of the references provided in order to determine Proposer's performance record on work similar to that described in this request. The ACPWA reserves the right to contact references other than those provided in the Response and to use the information gained from them in the evaluation process.

☐ **(d) Exceptions, Clarifications, Amendments:**

- (1) This shall include clarifications, exceptions and amendments, if any, to the RFP and associated Proposal Documents, and shall be submitted with your proposal response using the template on page 12 of this Exhibit A – Proposal Response Packet.
- (2) **THE ACPWA IS UNDER NO OBLIGATION TO ACCEPT ANY EXCEPTIONS, AND SUCH EXCEPTIONS MAY BE A BASIS FOR PROPOSAL DISQUALIFICATION.**

- ☐ 4. **Key Personnel:** Proposal responses shall include a complete list of all key personnel associated with the RFP. This list must include all key personnel who will provide services/training to ACPWA staff and all key personnel who will provide maintenance and support services. For each person on the list, the following information shall be included:

- (a) The person's relationship with Proposer, including job title and years of employment with Proposer;
- (b) The role that the person will play in connection with the RFP;
- (c) Address, telephone, fax numbers, and e-mail address;
- (d) Person's educational background; and
- (e) Person's relevant experience, certifications, and/or merits.

- ☐ 5. **Description of the Proposed Services:** Proposal response shall include a description of the terms and conditions of services to be provided during the contract term including response times.

The description shall contain a basis of estimate for services, including a proposed landscape architecture review work schedule that includes, but is not limited to the following:

- a) A proposed work schedule that meets the County's requirements and demonstrates when each of the required services will be completed and how many proposers/subproposers will be dedicated to each required service
- b) The description must specify how the services in the proposal response will meet or exceed the requirements of the County

- c) The description must explain any special resources, procedures, or approaches that make the services of Proposer particularly advantageous to the County.
- d) The description must identify any limitations or restrictions of Proposer in providing the services that the County should be aware of in evaluating its response to this RFP.

- ☐ 6. **Credentials:** Copies of any licenses, certifications, or other third party verification of credentials stated as PROPOSER QUALIFICATIONS in the RFP must be submitted with the proposal response; Documents must be clearly identified as to which requirement they are responsive.

SMALL LOCAL EMERGING BUSINESS (SLEB) PARTNERING INFORMATION SHEET

RFP No. LAN2017251 – Landscape Architecture Review

In order to meet the Small Local Emerging Business (SLEB) requirements of this RFP, all proposers must complete this form as required below.

Proposers not meeting the [definition of a SLEB \(http://acgov.org/auditor/sleb/overview.htm\)](http://acgov.org/auditor/sleb/overview.htm) are required to subcontract with a SLEB for at least twenty percent (20%) of the total estimated proposal amount in order to be considered for contract award. SLEB subcontractors must be independently owned and operated from the prime Contractor with no employees of either entity working for the other. This form must be submitted for each business that proposer will work with, as evidence of a firm contractual commitment to meeting the SLEB participation goal. (Copy this form as needed.)

Proposers are encouraged to form a partnership with a SLEB that can participate directly with this contract. One of the benefits of the partnership will be economic, but this partnership will also assist the SLEB to grow and build the capacity to eventually bid as a prime on their own.

Once a contract has been awarded, proposers will not be able to substitute named subcontractors without prior written approval from the Auditor-Controller, Office of Contract Compliance (OCC).

ACPWA departments and the OCC will use the web-based Elation Systems to monitor contract compliance with the SLEB program (Elation Systems: <http://www.elationsys.com/elationsys/>).

☐ PROPOSER IS A CERTIFIED SLEB (sign at bottom of page)

SLEB PROPOSER Business Name: _____

SLEB Certification #: _____ SLEB Certification Expiration Date: _____

NAICS Codes Included in Certification: _____

☐ PROPOSER IS **NOT** A CERTIFIED SLEB AND WILL SUBCONTRACT ____% WITH THE SLEB NAMED BELOW FOR THE FOLLOWING GOODS/SERVICES: _____

SLEB Subcontractor Business Name: _____

SLEB Certification #: _____ SLEB Certification Expiration Date: _____

SLEB Certification Status: ☐ Small / ☐ Emerging

NAICS Codes Included in Certification: _____

SLEB Subcontractor Principal Name: _____

SLEB Subcontractor Principal Signature: _____ Date: _____

Upon award, prime Contractor and all SLEB subcontractors that receive contracts as a result of this proposal process agree to register and use the secure web-based ELATION SYSTEMS. ELATION SYSTEMS will be used to submit SLEB subcontractor participation including, but not limited to, subcontractor contract amounts, payments made, and confirmation of payments received.

Proposer Printed
Name/Title: _____

Street Address: _____ City _____ State _____ Zip Code _____

Proposer Signature: _____ Date: _____



CURRENT REFERENCES

RFP No. LAN2017251 – Landscape Architecture Review

Proposer Name: _____

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	



FORMER REFERENCES

RFP No. LAN2017251 – Landscape Architecture Review

Proposer Name: _____

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	



EXCEPTIONS, CLARIFICATIONS, AMENDMENTS

RFP No. LAN2017251 – Landscape Architecture Review

Proposer Name: _____

List below requests for clarifications, exceptions and amendments, if any, to the RFP and associated proposal Documents, and submit with your proposal response.

The ACPWA is under no obligation to accept any exceptions and such exceptions may be a basis for proposal disqualification.

Reference to:			Description
Page No.	Section	Item No.	
p. 23	D	1.c.	<i>Vendor takes exception to...</i>

*Print additional pages as necessary

EXHIBIT B

INSURANCE REQUIREMENTS

Insurance certificates are not required at the time of submission; however, by signing Exhibit A – Proposal Packet, the proposer agrees to meet the minimum insurance requirements stated in the RFP, prior to award. This documentation must be provided to the ACPWA, prior to award, and shall include an insurance certificate and additional insured certificate, naming the Alameda ACPWA Public Works Agency, which meets the minimum insurance requirements, as stated in this Exhibit B – Insurance Requirements.

The following page contains the minimum insurance limits, required by the ACPWA of Alameda, to be held by the Contractor performing on this RFP:

***** SEE NEXT PAGE FOR ACPWA OF ALAMEDA MINIMUM INSURANCE REQUIREMENTS *****

COUNTY OF ALAMEDA MINIMUM INSURANCE REQUIREMENTS

Without limiting any other obligation or liability under this Agreement, the Contractor, at its sole cost and expense, shall secure and keep in force during the entire term of the Agreement or longer, as may be specified below, the following minimum insurance coverage, limits and endorsements:

TYPE OF INSURANCE COVERAGES		MINIMUM LIMITS
A	Commercial General Liability Premises Liability; Products and Completed Operations; Contractual Liability; Personal Injury and Advertising Liability	\$1,000,000 per occurrence (CSL) Bodily Injury and Property Damage
B	Commercial or Business Automobile Liability All owned vehicles, hired or leased vehicles, non-owned, borrowed and permissive uses. Personal Automobile Liability is acceptable for individual contractors with no transportation or hauling related activities	\$1,000,000 per occurrence (CSL) Any Auto Bodily Injury and Property Damage
C	Workers' Compensation (WC) and Employers Liability (EL) Required for all contractors with employees	WC: Statutory Limits EL: \$100,000 per accident for bodily injury or disease
D	<u>Endorsements and Conditions:</u> <ol style="list-style-type: none"> ADDITIONAL INSURED: ALL INSURANCE REQUIRED ABOVE WITH THE EXCEPTION OF PERSONAL AUTOMOBILE LIABILITY, WORKERS' COMPENSATION AND EMPLOYERS LIABILITY, SHALL BE ENDORSED TO NAME AS ADDITIONAL INSURED: COUNTY OF ALAMEDA, ITS BOARD OF SUPERVISORS, THE INDIVIDUAL MEMBERS THEREOF, AND ALL COUNTY OFFICERS, AGENTS, EMPLOYEES AND REPRESENTATIVES. DURATION OF COVERAGE: All required insurance shall be maintained during the entire term of the Agreement with the following exception: Insurance policies and coverage(s) written on a claims-made basis shall be maintained during the entire term of the Agreement and until 3 years following termination and acceptance of all work provided under the Agreement, with the retroactive date of said insurance (as may be applicable) concurrent with the commencement of activities pursuant to this Agreement. REDUCTION OR LIMIT OF OBLIGATION: All insurance policies shall be primary insurance to any insurance available to the Indemnified Parties and Additional Insured(s). Pursuant to the provisions of this Agreement, insurance effected or procured by the Contractor shall not reduce or limit Contractor's contractual obligation to indemnify and defend the Indemnified Parties. INSURER FINANCIAL RATING: Insurance shall be maintained through an insurer with a A.M. Best Rating of no less than A:VII or equivalent, shall be admitted to the State of California unless otherwise waived by Risk Management, and with deductible amounts acceptable to the County. Acceptance of Contractor's insurance by County shall not relieve or decrease the liability of Contractor hereunder. Any deductible or self-insured retention amount or other similar obligation under the policies shall be the sole responsibility of the Contractor. SUBCONTRACTORS: Contractor shall include all subcontractors as an insured (covered party) under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein. JOINT VENTURES: If Contractor is an association, partnership or other joint business venture, required insurance shall be provided by any one of the following methods: <ul style="list-style-type: none"> Separate insurance policies issued for each individual entity, with each entity included as a "Named Insured (covered party)", or at minimum named as an "Additional Insured" on the other's policies. Joint insurance program with the association, partnership or other joint business venture included as a "Named Insured." CANCELLATION OF INSURANCE: All required insurance shall be endorsed to provide thirty (30) days advance written notice to the County of cancellation. CERTIFICATE OF INSURANCE: Before commencing operations under this Agreement, Contractor shall provide Certificate(s) of Insurance and applicable insurance endorsements, in form and satisfactory to County, evidencing that all required insurance coverage is in effect. The County reserves the rights to require the Contractor to provide complete, certified copies of all required insurance policies. The required certificate(s) and endorsements must be sent to: <ul style="list-style-type: none"> Department/Agency issuing the contract With a copy to Risk Management Unit (125 – 12th Street, 3rd Floor, Oakland, CA 94607) 	

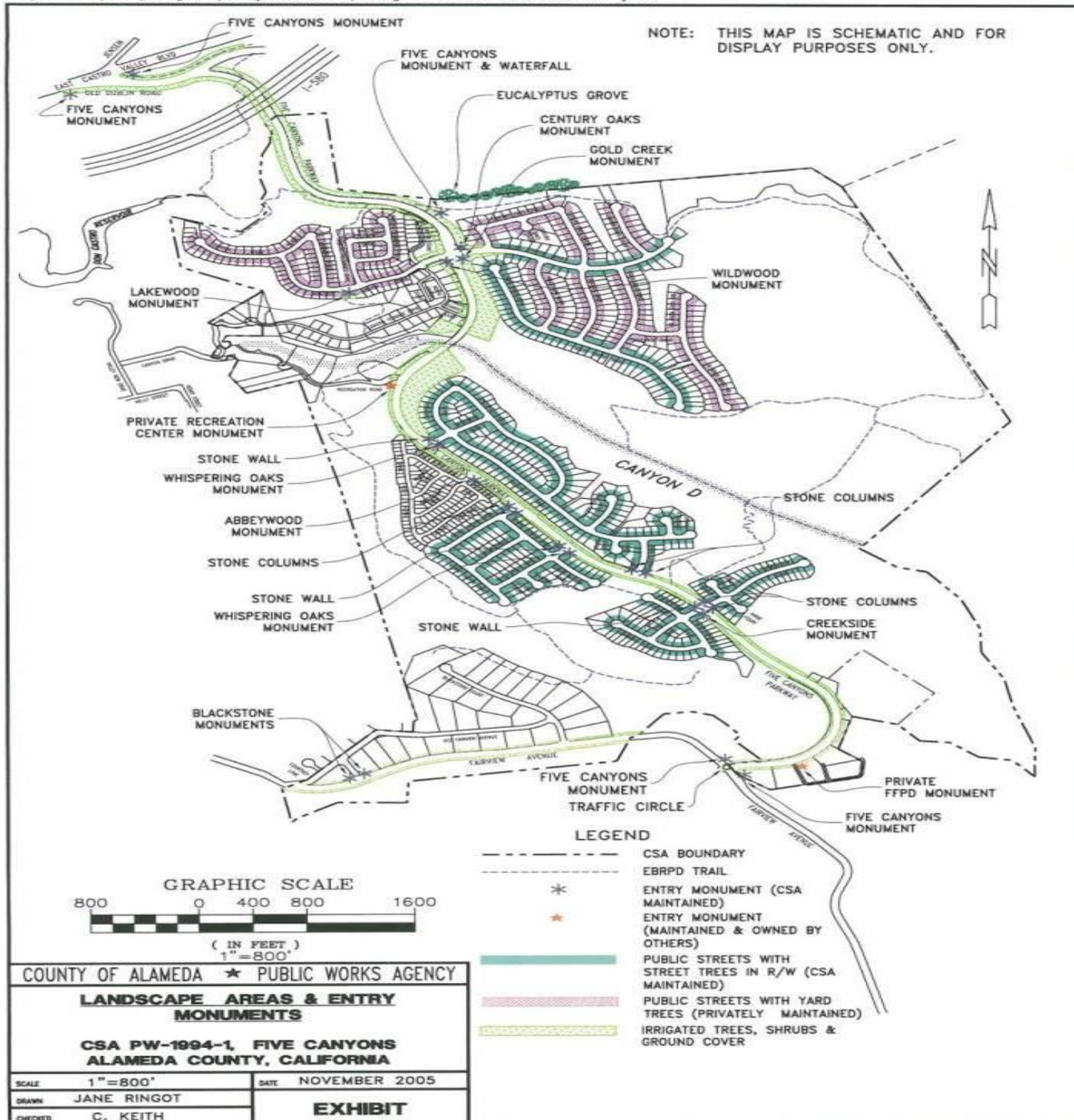


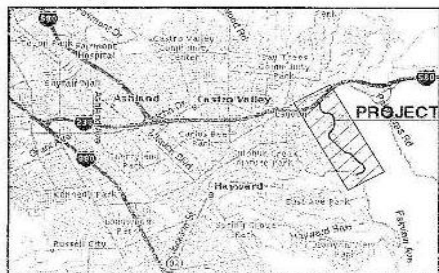
EXHIBIT C

Map of Landscape Areas And Entry Monuments

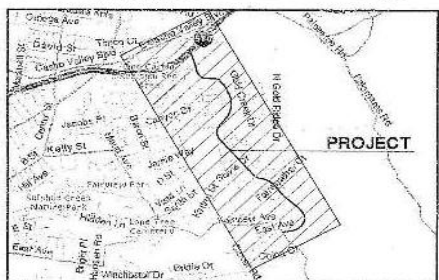
DATE	REMOVED BY	DATE	REMOVED BY
		SAFETY	
		TRAFFIC	
		ENVIRONMENTAL	

THE IMPROVEMENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY

VICINITY MAP



LOCATION MAP



GENERAL NOTES

1. CONTRACTOR COORDINATION: EACH CONTRACTOR SHALL COORDINATE AND OTHERWISE INTEGRATE WORK WITH THAT OF OTHERS IN AN EFFICIENT AND TIMELY MANNER SO AS TO PROVIDE THE OWNER WITH A WELL-CONSTRUCTED, EASILY MAINTAINABLE PROJECT. EACH CONTRACTOR SHALL NOTIFY OTHERS AT LEAST TWO WORKING DAYS IN ADVANCE OF COVERING, COMPLETING, OR EXPOSING WORK TO BE INSTALLED BY OTHERS.

2. **CONTRACTORS' JOB SITE CONDITIONS.** CONTRACTOR AGREES TO MAINTAIN THE SOLE AND COMPLETE RESPONSIBILITY FOR SITE CONDITIONS DURING CONSTRUCTION, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REG. RELEVANT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; AND THAT THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF ALL PERSONS AND PROPERTY OF ARCHITECT, HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT. CONTRACTOR SHALL BE RESPONSIBLE FOR THE SOLE NEGLIGENCE OF THE OWNER OR THE ARCHITECT, ARCHITECT'S AGENT.

5. COORDINATE BASE SHEET. THE PROPOSED IMPROVEMENTS SHOWN ON "PHOTOGRAPHIC BASE SHEET" AND "AERIAL PHOTOGRAPHIC BASE SHEET" ARE COPIED FROM THE BASE SHEET IS COMPILED FROM THE "PHOTOGRAPHIC SURVEY, AERIAL PHOTOGRAPHS, OTHER ARCHITECTURAL AND/OR ENGINEERING DOCUMENTS, AND OTHER DATA AND MAPS AVAILABLE TO THE LANDSCAPE ARCHITECT." THE COPIES TO BASE SHEET IS PROVIDED AS AN AID ONLY, AND THE COORDINATOR SHALL BE RESPONSIBLE FOR REVIEWING THESE DOCUMENTS FOR ACCURACY AND INTERPRETING ALL CONSTRUCTIONS AS REQUIRED TO ACCOMMODATE SAME.

THE BASE SHEET SOURCE FOR THESE DRAWINGS IS:
TIVE CANYON PARKWAY LANDSCAPING, SHEETS L2A-L2H AND L3A-L3G,
PROJECT #408P.
PREPARED BY MELVIN LEE ASSOCIATES, 6/2/1995, (408) 441-8888

"FIVE CANYONS PARKWAY AERIAL PHOTOGRAPHS", 1-1, 1-2, 1-3, 2-1, 2-2, 2-3, 3-1. REFERENCE # 141507.
PREPARED BY CAL AERIAL SURVEYS, 835 MAHLER ROAD, SUITE B,
DUBLIN, CA 94568. 415/220-0646. (FAX) 415/220-7600

4. UTILITIES. PRIOR TO CONSTRUCTION, THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING THE UTILITY COMPANIES INVOLVED AND REGISTERS A FIELD VERIFICATION OF THE LOCATIONS OF THEIR UNDERGROUND FACILITIES. MOST UTILITY COMPANIES ARE MEMBERS OF THE NATIONAL UNDERGROUND UTILITY ALERTING BOARD (NUGUAB). THE CONTRACTOR OR ANY SUBCONTRACTOR FOR THIS CONTRACT SHALL NOTIFY MEMBERS OF THE U.S.A. 48 HOURS IN ADVANCE OF PERFORMING EXCAVATION WORK BY CALLING THE TOLL-FREE NUMBER (800) 662-2444. EXCAVATION IS DEFINED AS BEING 18 OR MORE INCHES IN DEPTH BELOW THE SURFACE OF THE GROUND.

THE CONTRACTOR IS CAUTIONED THAT ONLY EXCAVATION WILL REVEAL THE TYPES, EXTENT, SIZES, LOCATION, AND DEPTHS OF SUCH UNDERGROUND UTILITIES. HOWEVER, THE CONSULTANT CAN ASSUME NO RESPONSIBILITY FOR THE COMPLETENESS OR ACCURACY OF ITS DELINEATION OF SUCH UNDERGROUND UTILITIES, NOR FOR THE EXISTENCE OF OTHER BURIED OBJECTS OR UTILITIES WHICH ARE NOT SHOWN ON THESE DRAWINGS.

5. TREE PROTECTION AND MAINTENANCE REQUIREMENTS: ALL TRENCHING WITHIN THE DRAINAGE OF EXISTING TREES TO REMAIN SHALL BE BY HAND, WITH CARE TAKEN NOT TO CUT OR DAMAGE ROOTS OVER 1-INCH DIAMETER.

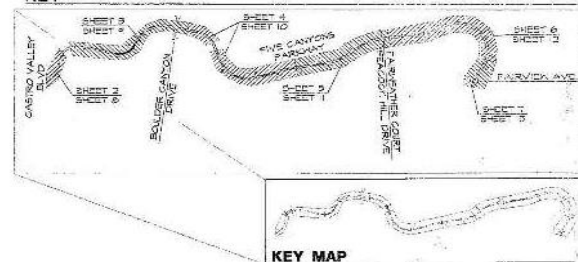
SHEET SCHEDULE

SHEET #	SHEET TITLE
1	COVER SHEET
2	IRRIGATION PLAN
3	IRRIGATION PLAN
4	IRRIGATION PLAN
5	IRRIGATION PLAN
6	IRRIGATION PLAN
7	IRRIGATION PLAN
8	PLANTING PLAN
9	PLANTING PLAN
10	PLANTING PLAN
11	PLANTING PLAN
12	PLANTING PLAN
13	PLANTING PLAN
14	CONSTRUCTION DETAILS
15	CONSTRUCTION DETAILS
16	CONSTRUCTION DETAILS

EXISTING CONDITIONS LEGEND

[illegible]

KEY



USE OF DOCUMENTS

3. The User acknowledges that Caltrans American Cancer Association ("Caltrans/AAC") constitution documents, including contracts, laws, rules, plans, amendments, or other constitutional documents prepared by Caltrans/AAC are instruments of the Caltrans/AAC and that the User, by using the Caltrans/AAC website, has agreed to and will not further pursue or alter either. The User shall not raise or make any modification to the constitution documents without the prior written consent of Caltrans/AAC. The User understands that the User's use of the Caltrans/AAC website for when the User is nearly blind, makes or purports to be made any attempt to modify or alter the constitution documents without obtaining Caltrans/AAC's prior written consent, may constitute a violation of applicable laws and regulations and that the User shall assume full responsibility for any such violation.

4. The User agrees, in returning all his/her Caltrans/AAC's, Associates, officers, directors, employees and consultants/consultants Caltrans/AAC's Association against any demands, liabilities or claims, including reasonable attorneys' fees and disburse costs, that the User shall not raise or make any modification to the constitution documents by the User, or any person or entity that seeks or attempts to obtain the constitution documents from or through the User, without the prior written consent of Caltrans/AAC.

"As Builts"



3111 Franklin Ave.
San Mateo, CA 94401
Phone: 650/564-1122
Fax: 650/564-1126
E-Mail: info@pdp.com



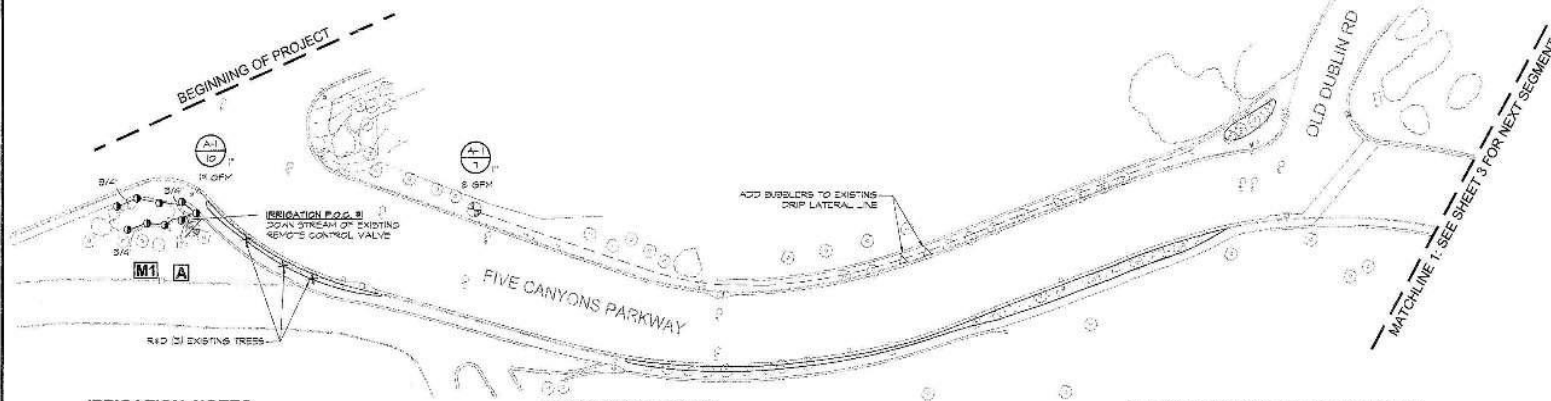
ING
APKWAY

INVESTIGATION OF THE POSSIBLE CAUSE OF THE COLLAPSE OF THE
FIVE CANYONS OF THE COLORADO RIVER IN CALIFORNIA

COUNTY OF ALAMEDA
COVER SHEET
IMPROVEMENT AND ENHANCEMENT
LANDSCAPING ALONG THE
Eden Township Alameda

6/1/2002 AS 0032W
NEW HIRE
F78584
2002
1 OF 16
B400600

DATE	1/11/01
BY	J. M. AND ST.
REVISION	1/11/01
DESCRIPTION	1/11/01
DATE	1/11/01
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REVISION	1/11/01
DESCRIPTION	1/11/01



IRRIGATION NOTES

- 1. SPECIFICATIONS:** SEE IRRIGATION SPECIFICATIONS FOR ADDITIONAL INFORMATION.
- 2. VERIFICATION:** SYSTEM DESIGN IS BASED ON THE WATER METER TABLE FOR LOCATION, PRESSURE, AND GALLONS PER HOUR AVAILABLE AT DISCHARGE OUTLET OF PRESSURE REDUCING VALVE DOWNSTREAM OF EXISTING BACKFLOW PREVENTERS. VERIFY SAME AND NOTIFY OWNER'S REPRESENTATIVE IF SUCH DATA ADVISES IT AFFECTS THE OPERATION OF THE SYSTEM. SUCH NOTICE SHALL BE MADE IN WRITING AND PRIOR TO COMMENCING ANY IRRIGATION WORK.
- 3. UTILITIES:** VERIFY LOCATION OF ALL ON-SITE UTILITIES. RESTORATION OF DAMAGED UTILITIES SHALL BE MADE AT THE CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE OWNER.
- 4. SCHEMATIC:** SYSTEM FEATURES ARE SHOWN SCHEMATICALLY FOR GRAPHIC CLARITY. INSTALL ALL PIPING AND VALVES IN COMMON TRENCHES WHERE FEASIBLE AND INSIDE PLANTING AREAS AND COVER POSSIBLE. ALL VALVES SHALL BE LOCATED IN EROSION-PROOF OR SHUB AREAS HAVING MINIMUM 20% SLOPE.
- 5. COVERS:** IRRIGATION SYSTEM SHALL BE INSTALLED IN ACCORDANCE WITH ALL LOCAL CODES AND MANUFACTURER'S SPECIFICATIONS. NOTIFY OWNER'S REPRESENTATIVE BY TELEPHONE AND IN WRITING OF ANY CONFLICTS PRIOR TO INSTALLATION.
- 6. SERVICE LINES:** EXISTING.
- 7. WATER METER:** SEE WATER METER TABLE FOR APPROXIMATE LIMITS OF WATERING AREA PER METER.
- 8. DRIP SYSTEM:** REMOVE AND REPLACE EXISTING DRIP SUBMERGERS, EMITTERS AND DISTRIBUTION TUBING WITH NEW COMPONENTS IN AREAS WITH EXISTING PLANTING TO BE REMOVED.
- 9. BACKFLOW ASSEMBLIES:** EXISTING.
- 10. SLEEVING:** ADEQUATELY SIZE ALL SLEEVES SHOWN ON PLAN. SLEEVES SHALL BE INSTALLED AT THE NECESSARY DEPTH PRIOR TO PAVEMENT CONSTRUCTION. SLEEVES SHALL EXTEND 1'-0" FROM EDGES OF PAVING INTO PLANTING AREA, AND SHALL HAVE ENDS CLEARLY MARKED ABOVE GRADE.
- 11. BALL VALVES:** EXISTING.
- 12. HEAD ALLOWANCE:** ALLOW IN BID PRICE AN AMOUNT SUFFICIENT TO PROVIDE AND INSTALL AN ADDITIONAL 3' SPRINKLER HEADS OF EACH TYPE AND 1/2" DRIP EMITTERS SPECIFIC TO PLAN TO ACCOMMODATE FIELD CHANGES. THESE HEADS AND EMITTERS SHALL BE LOCATED AS DIRECTED BY THE OWNER'S REPRESENTATIVE. DELIVER TO THE OWNER ANY UNUSED ADDITIONAL HEADS AT THE END OF THE MAINTENANCE PERIOD.
- 13. CONTROLLING:** EXISTING.
- 14. BATTERY-OPERATED VALVES:** INSTALL 4 VALVE BOXES IN MEDIAN PER PLAN.
- 15. PRESSURE REDUCING VALVES:** EXISTING.
- 16. MAINLINE BREAKS:** SHOULD THE EXISTING MAINLINE BREAK OR BE SHUT OFF FOR ANY REASON DURING THE COURSE OF CONSTRUCTION THE CONTRACTOR SHALL MAINTAIN WATER ALL TREES, SHRUBS, TURF, AND GROUNDCOVER THAT THE EXISTING IRRIGATION SYSTEM MAINTAINS. CONTINUE TO DO SO UNTIL THE IRRIGATION SYSTEM IS OPERABLE.
- 17. HEAD ADJUSTMENT:** ADJUST EXISTING ROTORS, SPRAYHEADS, DRIP EMITTERS, EMITTERS, AND DISTRIBUTION TUBING TO FINISH GRADE ENTRY POINTS PLANTING AREAS THAT RECEIVE IMPORT TOPSOIL.
- 18. IRRIGATION LEGEND:** ALL SYMBOLS IN IRRIGATION LEGEND APPLY TO SHEETS 2 THROUGH 7 OR ENTITLED "IRRIGATION/DEMOLITION PLAN ONLY". SEE SHEET 3 FOR PLANTING LEGEND.

IRRIGATION LEGEND

- SIDE SPRAY SPRAY, TORO, ST02, 1/2" P.V.C., 4'-50'-PC, 12" POP-UP
 - SIDE SPRAY SPRAY, TORO, ST02, 1/2" P.V.C., 4'-50'-PC, 12" POP-UP
 - TURF SPRAY, TORO, ST02, 1/2" P.V.C., 4'-50'-PC, 12" POP-UP
 - TURF SPRAY, TORO, ST02, 1/2" P.V.C., 4'-50'-PC, 12" POP-UP
 - TURF SPRAY, TORO, ST02, 1/2" P.V.C., 4'-50'-PC, 12" POP-UP
 - SHUB ROTOR, EXISTING, HUNTER 5700
 - SHUB SPRAY, EXISTING, RAINBIRD 182 VAN SERIES, 10' RADII
 - SHUB SPRAY, RAINBIRD 182 VAN SERIES, 15' RADII, ARG AS REQUIRED, 12" POP-UP
 - △ PERCO QUADRA EMITTER, #5635 (BLACK), INSTALL 4 EMITTERS PER TREE, INSTALL DUS PLUGS AT ENDS OF ALL DISTRIBUTION TUBING. INSTALL SPEARS M64 END FLUSHING VALVES AT ENDS OF ALL DRIP LATERAL LINES.
 - △ PERCO QUADRA EMITTER, #5635 (BLACK), INSTALL 2 EMITTERS PER SHUB, INSTALL DUS PLUGS AT ENDS OF ALL DISTRIBUTION TUBING. INSTALL SPEARS M64 END FLUSHING VALVES AT ENDS OF ALL DRIP LATERAL LINES.
- DRIP IRRIGATION AREA, EXISTING
- DRIP IRRIGATION AREA
- TURF SPRAY AREA, EXISTING, TORO ST02 AND RAINBIRD 1820 SERIES, PRESSURE COMPENSATING
- SHUB SPRAY AREA, EXISTING, TORO ST02 SERIES, PRESSURE COMPENSATING
- SHUB STREAM ROTOR AREA, EXISTING, TORO 500 SERIES
- SHUB ROTOR AREA, EXISTING, TORO 5700 SERIES
- REMOTE CONTROL VALVE, HARDWARE, 100' ULTRALON SERIES, WITH GYM-RES PRESSURE REGULATOR, 5/8" PER PLAN, 100 PSI MODEL WITH NEILSON SOLOMAN 30-0 BATTERY-OPERATED CONTROLLER
- REMOTE CONTROL VALVE, HARDWARE, 100' ULTRALON SERIES, WITH GYM-RES PRESSURE REGULATOR, 5/8" PER PLAN, 100 PSI MODEL WITH DOUGLAS ATTACHED TO EXISTING VALVE PER PLAN
- REMOTE CONTROL VALVE, DRIP, EXISTING WITH PRESSURE REGULATOR. INSTALL AMIAD 5/8" FILTER WITH FLUSH VALVE AFTER REMOTE CONTROL VALVE
- REMOTE CONTROL VALVE, SPRAY, HARDWARE, 100' ULTRALON SERIES, WITH GYM-RES PRESSURE REGULATOR, 5/8" PER PLAN, 100 PSI MODEL
- REMOTE CONTROL VALVE, EXISTING, DRIP
- REMOTE CONTROL VALVE, EXISTING, SPRAY
- CONTROLLER (C), EXISTING, RAINMASTER R4S SERIES, WALL MOUNTED 1/2" LEVER METAL ENCLOSURE
- LATERAL LINE, CLASS 200 P.V.C., SIZE PER PLAN (2" MIN. DURA)
- LATERAL LINE, EXISTING, CLASS 200 P.V.C.
- LATERAL LINE, EXISTING, CLASS 200 P.V.C., WITH PERCO QUADRA EMITTERS AND OCTABUBBLERS
- MAINLINE, CLASS 1120-200 P.V.C.
- MAINLINE, EXISTING, CLASS 200 P.V.C. AND SCHEDULE 40 P.V.C.
- M1 METER, EXISTING, NUMBER 1, 1" SIZE

IRRIGATION LEGEND (CONTINUED)

- SLEEVE SCHEDULE 40 P.V.C., SIZE AS REQUIRED
- CHECK VALVE, WATER MOV., LINE SIZE
- BALL VALVE, RED WHITE SOAK SERIES
- VALVE H (EXISTING)
- APPROXIMATE GPM THROUGH VALVE (EXISTING)
- VALVE SIZE EXISTING
- APPROXIMATE GPM THROUGH VALVE (PROPOSED)
- VALVE SIZE (PROPOSED)
- POG POINT OF CONNECTION

DEMOLITION LEGEND

- X REMOVE AND DISPOSE OF EXISTING TREE
- EXISTING TREE TO REMAIN/PROTECT IN PLACE
- R&D REMOVE AND DISPOSE

DEMOLITION NOTES

- 1. LOGS AND GRUB:** CLEAR AND GRUB ALL EXISTING VEGETATION AS REQUIRED FOR THE SITE CONSTRUCTION, IRRIGATION, AND PLANTING OPERATIONS, EXCEPT WHERE OTHERWISE NOTED. LIMITS OF DEMOLITION CLEARING AND GRUBBING SHALL BE REVIEWED WITH LANDSCAPE ARCHITECT PRIOR TO COMMENCEMENT OF WORK. ALL ABOVE GROUND ORGANIC MATERIAL TO BE REMOVED FROM SITE. REMOVE ALL ROOTBALLS AND STAKES OF TREES AND SHRUBS.
- REMOVE AND DISPOSE OF THE FOLLOWING PLANT SPECIES LOCATED WITHIN 50' OF ROADWAY CURB:
- ARTESIA PINKS CASTLE (ARTESIA)
 - SUBARIA SPP. (MOOR GRASS)
 - LYCOP PATENS (CALIFORNIA GRAY RUSH)
 - HELIOTROPICUM BENDERBENS BLUE GRASS
 - DOUGLASSIA CAESPITOSA FAIRY'S LOCK (FLUTED HAIR GRASS)
 - HYPOPHORUM PARVIFOLIUM
 - MAHONIA AQUIFOLIUM (OREGON GRAPES)
 - JACARANDA MINOR (FLORA)
 - MACADAMIA INQUIET-CATI CATS CLAW VINE
- 2. IRRIGATION EQUIPMENT:** EXISTING IRRIGATION EQUIPMENT SHALL REMAIN UNLESS OTHERWISE NOTED EXCEPT WHERE NEW IRRIGATION IS TO BE INSTALLED. FIELD VERIFY EXACT LOCATION AND EXTENT OF IRRIGATION SYSTEM TO BE ALTERED.
- 3. SANITING:** ALL PAVEMENT AND CURB REMOVAL AS SHOWN ON THE PLAN SHALL BE ACCOMPANIED BY SANITING.
- SAUCUTS SHALL BE NEAT AND CLEAN AND SHALL PROVIDE A SMOOTH TRANSITION BETWEEN NEW AND EXISTING PAVEMENTS.

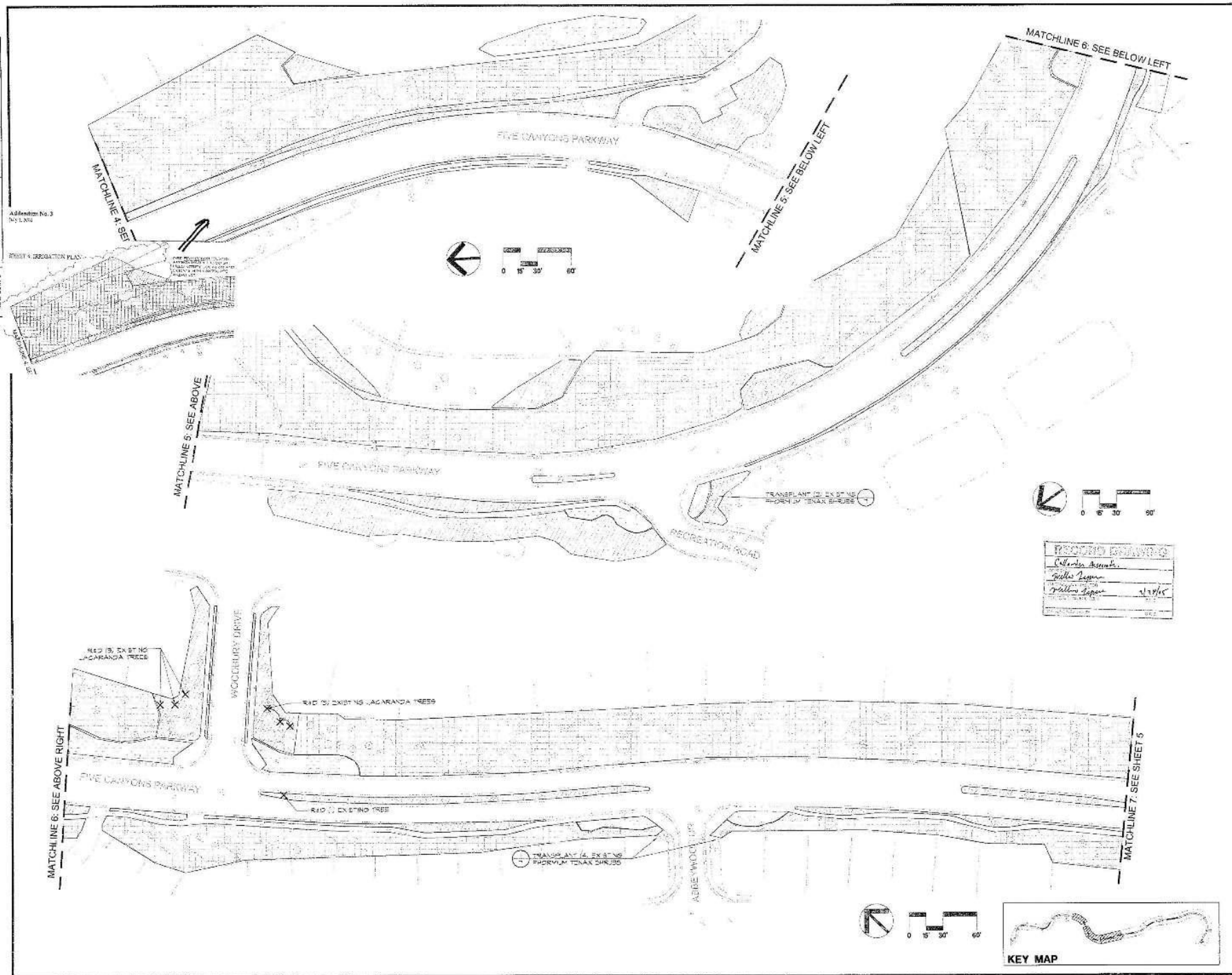
WATER METER TABLE

2" PSI GPM	LOCATION
140	30' BEGINNING OF PROJECT TO MAINLINE
58	82' MAINLINE TO MAINLINE 5
80	74' MAINLINE 5 TO STONE CANYON DRIVE
60	88' STONE CANYON DRIVE TO MAINLINE 4
80	70' MAINLINE 4 TO END OF PROJECT

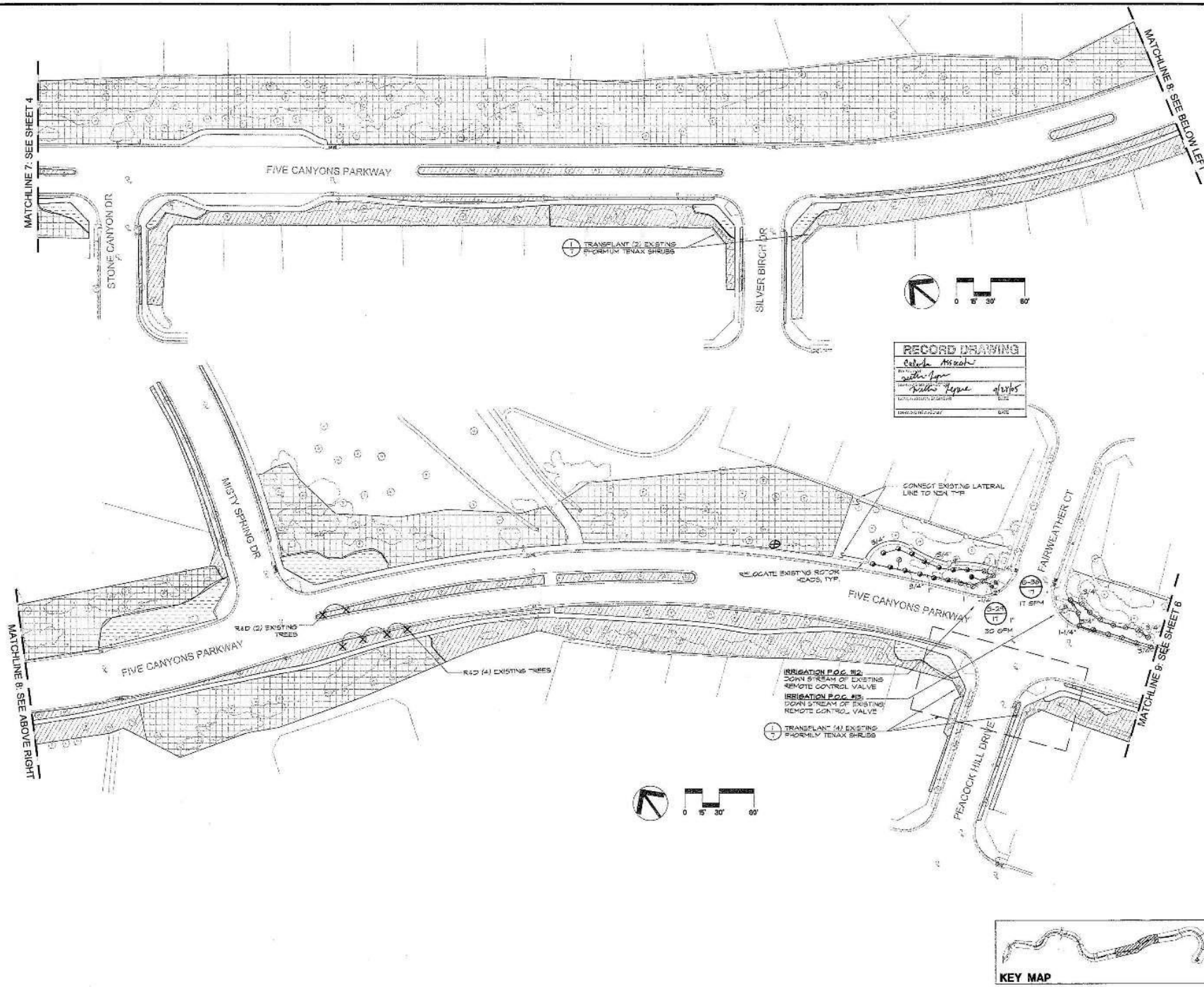
NOTE: MAINLINE EQUALS MATCHLINE



COUNTY OF ALAMEDA		PUBLIC WORKS AGENCY	
IRRIGATION/DEMOLITION PLAN		LANDSCAPE ARCHITECT	
IMPROVEMENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY		In Eden Township, Alameda County, California	
DATE	1/11/01	BY	J. M. AND ST.
PROJECT NO.	779584	DATE	1/11/01
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DESIGNED BY	DATE	REVIEWED BY	DATE
MAINTENANCE		MAINTENANCE	
REVISIONS		REVISIONS	



COUNTY OF ALAMEDA	PUBLIC WORKS AGENCY	IRIGATION PLAN / Danolite Plan
IMPROVEMENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY		
In Eden Township, Alameda County, California		
DATE: 11/11/11	BY: [Signature]	CHECKED BY: [Signature]
PROJECT NO: 176554	FC: 2002	5 OF 16
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Landscape Architecture
Urban Design
Land Planning
Water and Stormwater Warming
Environmental Planning

700 Oregon Street, S.E.
Portland, OR 97214
Tel: 503-228-6600
Fax: 503-228-6601

Callender Associates Landscape Architecture	10000 10000 10000	10000 10000 10000
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WORKS AGENCY

700-860-0000
c/o The P. H. & J. S. Co.
P.O. Box 100
The P. H. & J. S. Co.
1000 N. 1st St.
St. Paul, MN 55101

PUBLIC WORKS
CONSTRUCTION
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ALAMEDA
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**COUNTY OF ALABAMA
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REVISIONS			
NO.	DESCRIPTION	DATE	BY
1	Initial Design	10/10/00	JM
2	Revised Design	11/10/00	JM
3	Final Design	12/10/00	JM
4	As-Built Design	01/11/01	JM
5	Revised Design	02/11/01	JM
6	Final Design	03/11/01	JM
7	As-Built Design	04/11/01	JM
8	Revised Design	05/11/01	JM
9	Final Design	06/11/01	JM
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73	As-Built Design	10/04/05	JM
74	Revised Design	11/04/05	JM
75	Final Design	12/04/05	JM



COUNTY OF ALAMEDA ☆ **PUBLIC WORKS AGENCY**

IRRIGATION PLAN *Denotification* **Plan**

IMPROVEMENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY

IN Eden Township, Alameda County, California

PROJECT INFORMATION

PROJECT NO. **77553-4**

DATE **7 C 2002**

SCALE **1" = 40'**

DATE **7 C 16**

CLIENT **ASD SHOWN**

DESIGNER **77553-4**

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SCALE **1" = 40'**

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PROJECT INFORMATION

PROJECT NO. **77553-4**

DATE **7 C 2002**

SCALE **1" = 40'**

DATE **7 C 16**

CLIENT **ASD SHOWN**

DESIGNER **77553-4**

DATE **7 C 2002**

SCALE **1" = 40'**

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DATE **7 C 2002**

SCALE **1" = 40'**

DATE **7 C 16**

PROJECT INFORMATION

PROJECT NO. **77553-4**

DATE **7 C 2002**

SCALE **1" = 4**

DATE	REVISION	BY	DATE	REVISION	BY

Address No. 1
101-101

SHEET PLANTING PLAN

BEGINNING OF PROJECT

SEE ENLARGEMENT PLAN 1

SEE ENLARGEMENT PLAN 2

SEE ENLARGEMENT PLAN 3

SEE ENLARGEMENT PLAN 4

SEE ENLARGEMENT PLAN 5

SEE ENLARGEMENT PLAN 6

SEE ENLARGEMENT PLAN 7

SEE ENLARGEMENT PLAN 8

SEE ENLARGEMENT PLAN 9

SEE ENLARGEMENT PLAN 10

SEE ENLARGEMENT PLAN 11

SEE ENLARGEMENT PLAN 12

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SEE ENLARGEMENT PLAN 14

SEE ENLARGEMENT PLAN 15

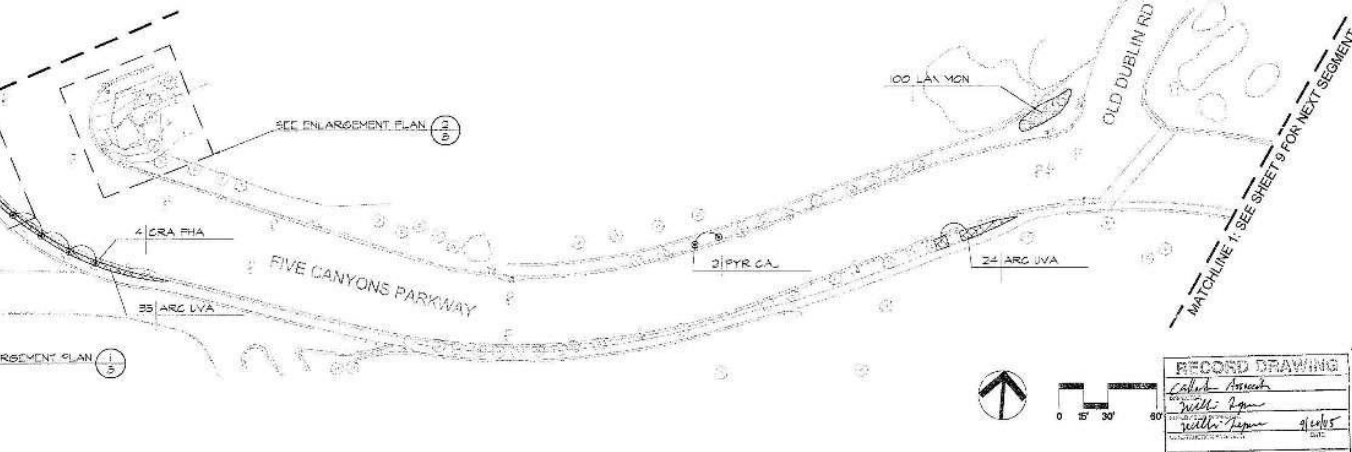
SEE ENLARGEMENT PLAN 16

SEE ENLARGEMENT PLAN 17

SEE ENLARGEMENT PLAN 18

SEE ENLARGEMENT PLAN 19

SEE ENLARGEMENT PLAN 20



PLANTING NOTES

1. HYDROSEED. REFER TO SPECIFICATIONS.

2. GORILLA HAIR MULCH. INSTALL A UNIFORM TWO (2) INCH COVERING OF GORILLA HAIR MULCH. (SHRUBS AND TREES). WITHIN MULCH LIMIT AREA AND IN ALL PLANTING AREAS EXCLUSIVE OF TREE LOCATIONS. MATERIAL AVAILABLE FROM RUBEN, INC. (707) 441-1111.

3. EXISTING PLANT MATERIAL. PROTECT ALL EXISTING PLANT MATERIAL TO REMAIN. REPLACE ANY DAMAGED PLANTS TO THE OWNER'S SATISFACTION AT NO ADDITIONAL COST.

4. GROUND COVER. PROVIDE GROUND COVER AT INDICATED ON-CENTER SPACING THROUGHOUT ALL PLANTING AREAS. GROUND COVER SHALL BE PROVIDED UP TO THE WATERING BASIN OF ALL TREES AND SHRUBS.

5. IMPORT TOPSOIL. MEDIAN NOTED ON PLANS SHALL RECEIVE IMPORT TOPSOIL PER SPECIFICATIONS. REFER TO PLANS AND DETAIL ALL VOLUME ENTRY PLANTERS NOTED ON PLANS SHALL RECEIVE A SIX (6) INCH LAYER OF IMPORT TOPSOIL UNLESS OTHERWISE NOTED PER SPECIFICATIONS.

6. SOIL TESTING. SEE SPECIFICATIONS FOR TESTING OF AMENDMENTS AND IMPORT TOPSOIL.

7. SCHEMATIC. PLANT LOCATIONS ARE SHOWN SCHEMATICALLY. LOCATE ALL PLANTS SUCH THAT THEY ARE PROVIDED WITH IRRIGATION. VINCS SHALL BE LOCATED IN EXISTING VINCS BOX.

8. TREE SPACING. SPACING OF ADULT TREES IN PARKWAY STRIP SHALL MATCH EXISTING.

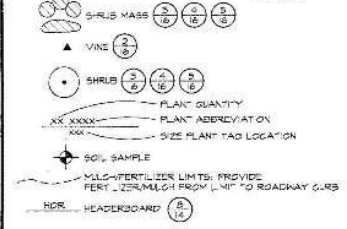
9. EXISTING ROOT BARRIER. TRIM EXISTING ROOT BARRIER TO 1' BELOW FINISH GRADE OF CONCRETE WALK OR CURB AS DIRECTED BY LANDSCAPE ARCHITECT.

10. SYMBOLS. THE SYMBOLS ON THIS SHEET ARE FOR USE WITH THE PLANTING PLANS ONLY. (SEE PAGE 8-10)

11. SHRUB & GROUND COVER CONTAINER SIZE. SIZE OF SHRUBS AND GROUND COVER SHALL BE PER PLANT LIST UNLESS OTHERWISE SPECIFIED IN PLANT TAG. SPACING TO REMAIN AS SHOWN IN PLANT LIST.

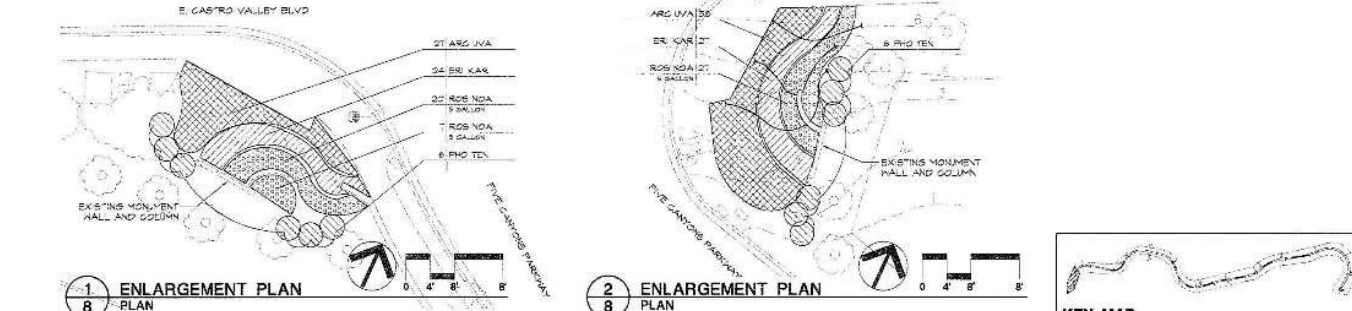
12. JUTE MESH. INSTALL JUTE MESH OVER OR EQUAL PRIOR TO PLACEMENT OF MULCH IN ENTIRE MEDIAN (APPROX 600 LF) AND PARKWAY STRIP AREAS GREATER THAN 24" (APPROX 1000 SF). INSTALL PER MANUFACTURER'S RECOMMENDATIONS. AVAILABLE FROM NORTH AMERICAN GREEN (800) 222-2040.

PLANT LEGEND



PLANT LIST

ABBREV.	BOTANICAL NAME	COMMON NAME	CONTAINER	SPACING	ABBREV.	BOTANICAL NAME	COMMON NAME	CONTAINER	SPACING
ARC JVA	ARISTOTAPHYLOS LVA-HURSI	MANZANITA	1 GALLON	30" O.C.	ARC JVA	ARISTOTAPHYLOS LVA-HURSI	MANZANITA	1 GALLON	30" O.C.
CRA FHA	CRATAEGUS PHAENOPHYLLA	WASHINGTON HAWTHORN	PER PLAN	PER PLAN	ERI KAR	ERIGERON KARVINSKIANUS	MEXICAN DAISY	1 GALLON	24" O.C.
LAG IND	LADERSCHOSIA INDICA TUSCAGORA	ORANGE MYRTLE	PER PLAN	PER PLAN	ROS NGA	ROSA NDASCHERI	WHITE FLOWER CARPET ROSE	2 GALLON	24" O.C.
MYR CAL	MYRTUS CALIFORNIANA ARISTOCRAT	ORANGE LIME PEAR	PER PLAN	PER PLAN	ROS PRO	ROSMARINUS OFFICINALIS PROSTRATUS	DWARF ROSEMARY	1 GALLON	30" O.C.
QIS AGR	QUERCUS AGRIOLA	COAST LIVE OAK	PER PLAN	PER PLAN	LAN MGN	LANTANA MONTEVIDENSIS	LANTANA (LAVENDER FLOWERS)	1 GALLON	30" O.C.
QIS SLD	QUERCUS SUBERA	CORK OAK	PER PLAN	PER PLAN					
ROS AMB	ROSEINIA AMBROSIA PURPLE ROSE	FLOPPING LOGST	PER PLAN	PER PLAN					
SEL SEM	SELOINIA SEMPERVIRENS ARTOS BLUE	COAST REDWOOD	PER PLAN	PER PLAN					
TRI LAV	TRISTANIA LAURINA	SWAMP MYRTLE	PER PLAN	PER PLAN					
SHRUBS									
CIS PUR	CISTUS PURPUREUS	ROCKROSE	1 GALLON	4'-0" O.C.					
CIS SKA	CISTUS SKANDENSIS	ORANGE ROCKROSE	1 GALLON	5'-0" O.C.					
GRE ROS	GREVILLEA ROSMARINIFOLIA	GREVILLEA	1 GALLON	5'-0" O.C.					
LEF RUB	LEPTOSPERMUM SCOPARIUM RUBRY SLOW	TEA TREE	1 GALLON	6'-0" O.C.					
LON JAP	LONICERA JAPONICA HALLIANA	HALL'S HONEYBUCKLE	1 GALLON	PER PLAN					
MUH RIS	MULLENBERGIA RIGENS	DEER GRASS	1 GALLON	3'-0" O.C.					
PHO TEN	PHORMIUM TENAX ATROFOLLIFERUM	SKUNK FLAX	5 GALLON	6'-0" O.C.					
PHO TEN	PHORMIUM TENAX	FLAX	3 GALLON	6'-0" O.C.					
PT TEN	PTISOPORIUM TENAXIUM	PTISOPORIUM	1 GALLON	2'-0" O.C.					
SAL CLE	SALVIA CLEVELANDI	CLEVELAND SAGE	1 GALLON	3'-0" O.C.					
SAL JU	SALVIA JULICANTHA	MEXICAN BASIL	1 GALLON	3'-0" O.C.					
TAL VIC	TULSASHIA VIOLACEA SILVER LACE	SOCIETY GARLIC	1 GALLON	3'-0" O.C.					



ENLARGEMENT PLAN

1. ENLARGEMENT PLAN PLAN

2. ENLARGEMENT PLAN PLAN

3. ENLARGEMENT PLAN PLAN

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DRAWN: [Signature]

PLANTING PLAN

IMPROVEMENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY

In Eden Township, Alameda County, California

PUBLIC WORKS AGENCY

COUNTY OF ALAMEDA

178584

FC 2002

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Page 9

REVISIONS		DATE	APPROV
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3	Final design		



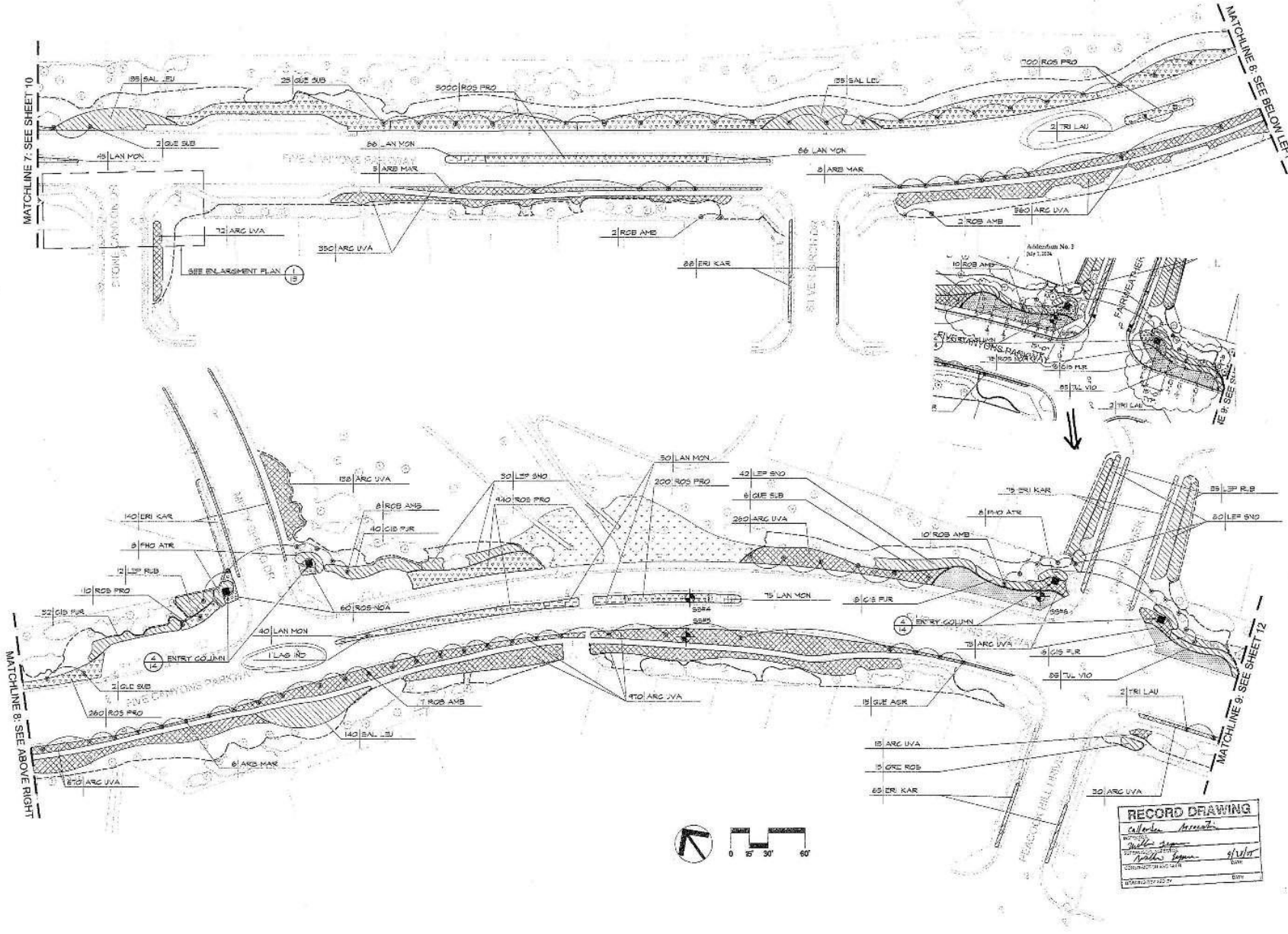
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<p>PLANTING PLAN IMPROVEMENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY</p>		

Page 10

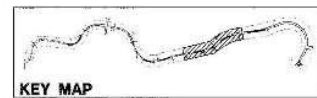
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 Planning Department
 11/11/16
 11 OF 16



COUNTY OF ALAMEDA		PUBLIC WORKS AGENCY									
PLANTING PLAN IMPROVEMENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY In Eden Township, Alameda County, California											
PROJECT NO.	PROJECT NAME	DATE	BY								
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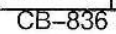
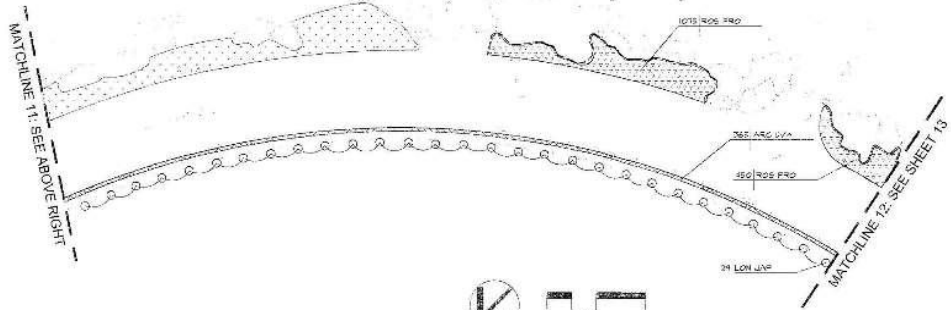
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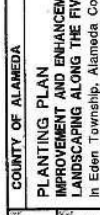
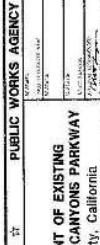
COUNTY OF ALAMEDA ☆ PUBLIC

PLANTING PLAN
IMPROVEMENT AND ENHANCEMENT OF EXISTING
LANDSCAPING ALONG THE FIVE CANYONS PARKWAY
In Eden Township, Alameda County, California

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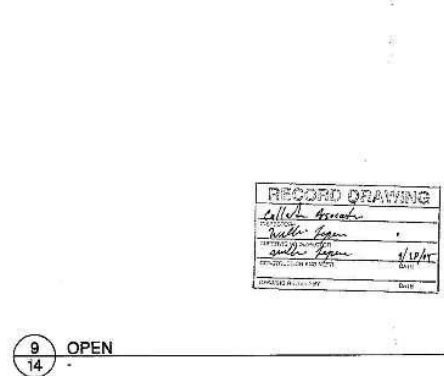
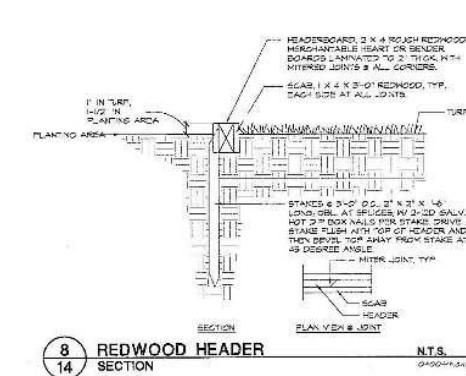
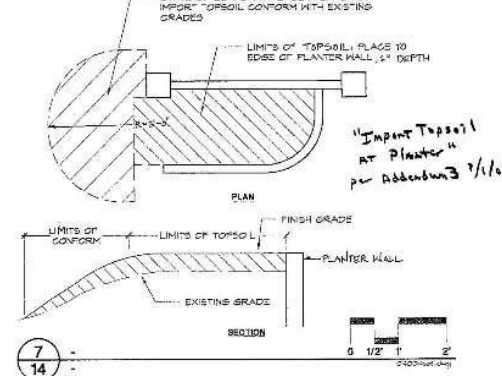
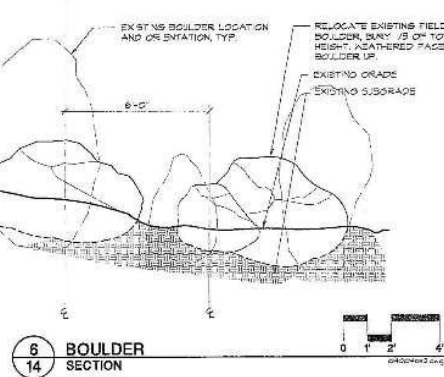
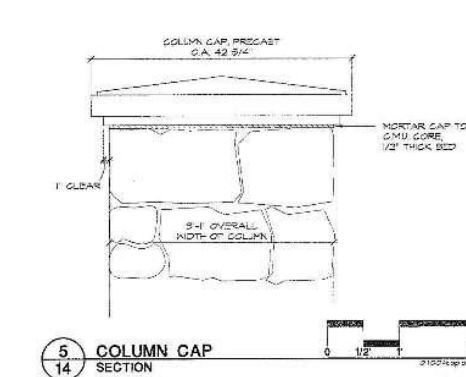
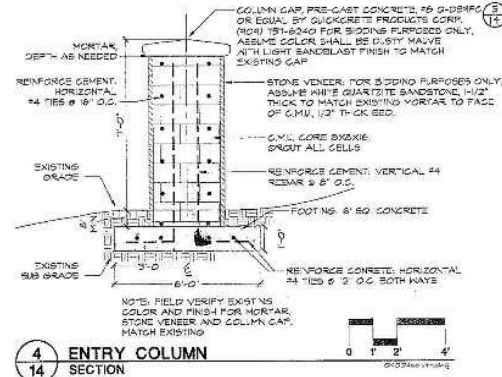
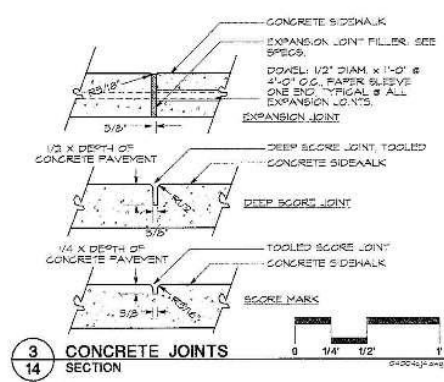
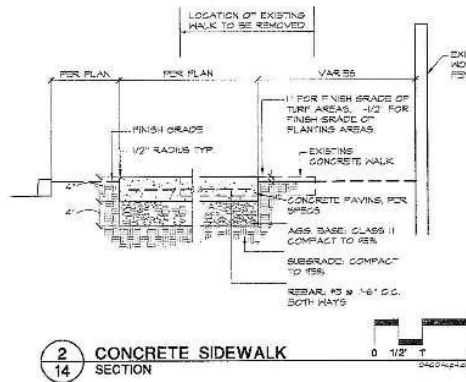
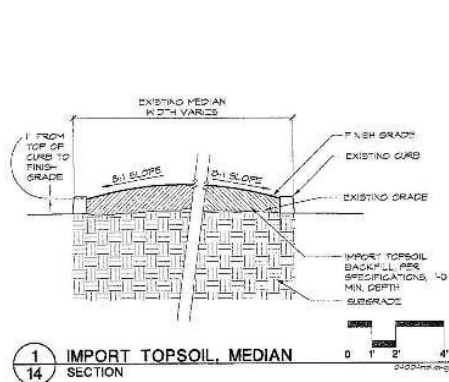


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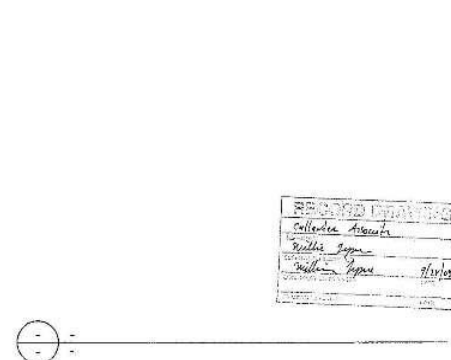
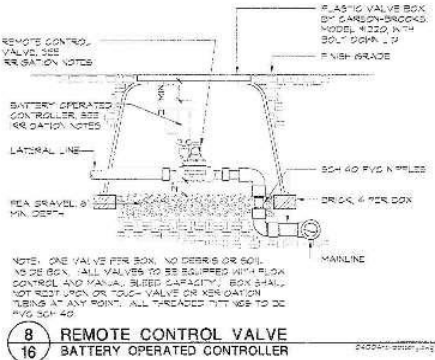
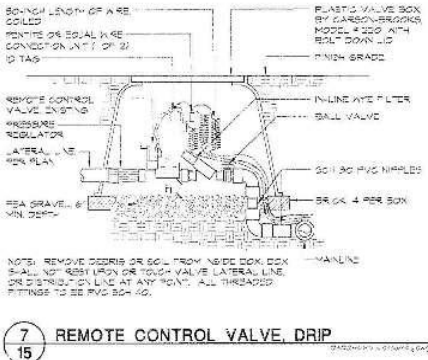
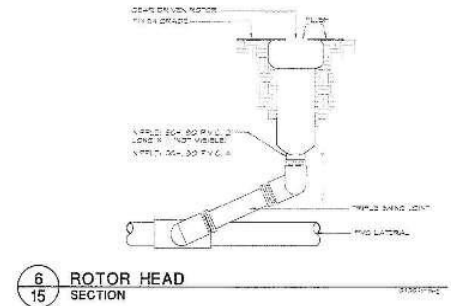
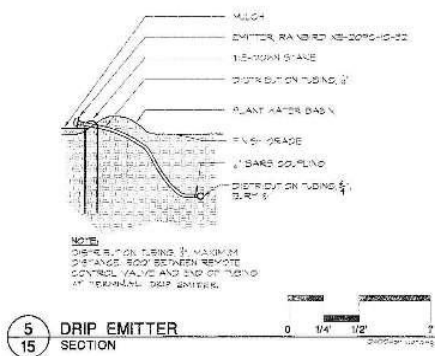
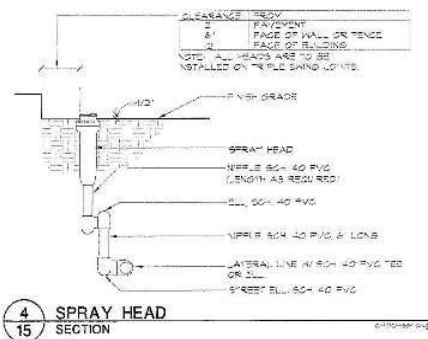
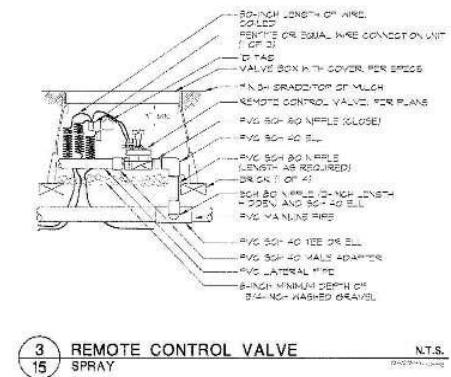
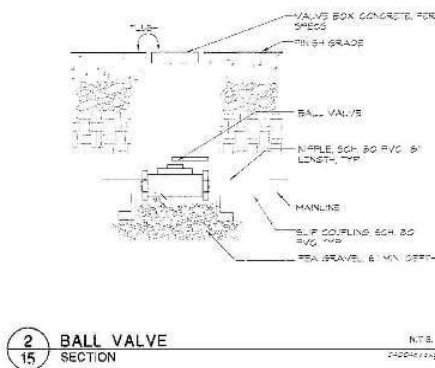
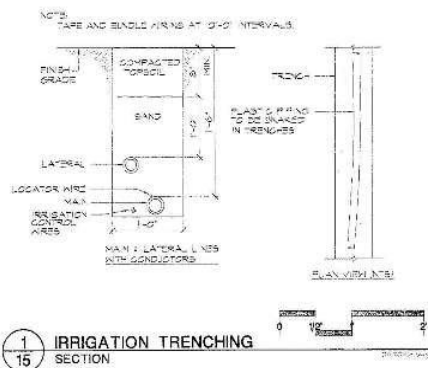


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COUNTY OF ALAMEDA	PROJECT NO. 040004	DATE 1/1/04
CONSTRUCTION DETAILS	AS 2-1000	
CONSEQUENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY	78564	
In Eden Township, Alameda County, California	23002	
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COUNTY OF ALAMEDA		PUBLIC WORKS AGENCY	
CONSTRUCTION DETAILS			
IMPROVEMENT AND ENHANCEMENT OF EXISTING LANDSCAPING ALONG THE FIVE CANYONS PARKWAY			
In Eden Township, Alameda County, California			
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PROJECT NO: P78354		PROJECT NO: P78354	
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