

**SUMMARY ACTION MINUTES**  
**ALAMEDA LOCAL AGENCY FORMATION COMMISSION**  
**March 9, 2023, REGULAR MEETING**

**1. CALL TO ORDER | ROLL CALL**

The regular meeting was called to order at 2:03 p.m. by Chair Sblendorio.  
The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Karla Brown, City of Pleasanton  
David Haubert, County of Alameda  
Melissa Hernandez, City of Dublin  
Ralph Johnson, Castro Valley Sanitary District  
Nathan Miley, County of Alameda  
Sblend Sblendorio, Public (CHAIR)

Alternates Present: John Marchand, City of Livermore  
Georgean Vonheeder-Leopold, Dublin San Ramon Services District  
(voting)

Members Absent: None

The Commission Clerk confirmed a quorum was present with seven voting members. Also present at the meeting were Executive Officer Rachel Jones, Commission Counsel Andrew Massey, and Commission Clerk April Raffel.

Commissioner Miley arrived at 2:15 p.m.

Commissioner Haubert arrived at 2:24 p.m.

**2. PUBLIC COMMENT:**

Chair Sblendorio invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission.

The Commission Clerk confirmed there was one public comment to address the Commission. A comment was received from the following person:

- Kelly Abreau

**3. CONSENT ITEMS**

**Item 3a**

**Approval Meeting Minutes for January 12, 2023**

Item presented to approve draft action minutes prepared for the Commission's January 12, 2023 regular meeting. Recommendation to approve.

**Item 3b**

**Approval of Proposed Contract Amendment with ACRC**

Item presented to consider approval of the Proposed Contract Amendment with ACRC.  
Recommendation to approve.

**Item 3c**

**Approval of Quarterly Budget Report for Fiscal Year 2022-2023**

Item presented to accept and file a Quarterly Budget Report for 2022-2023. Recommendation to approve.

Chair Sblendorio asked if any Commissioners would like to pull any consent agenda item. No Commissioners wanted to pull any item from the consent agenda.

Chair Sblendorio invited public comments.

The Commission Clerk confirmed there were no public comments.

Chair Sblendorio proceeded to close the public hearing.

Alternate Commissioner Vonheeder-Leopold motioned to approve the consent calendar with a second from Commissioner Johnson. Roll call requested:

AYES:	Brown, Hernandez, Johnson, Sblendorio, Vonheeder-Leopold (voting for Special District)
NOES:	None
ABSENT:	Haubert and Miley
ABSTAIN:	None

The Commission Clerk confirmed the motion was approved 5-0.

**4. Draft Operating Budget and Workplan for FY 2023-2024 – (Public Hearing)**

Item presented to consider adopting a draft budget and work plan for the fiscal year 2023-2024 in anticipation of taking final action at its next regular meeting. Proposed budget expenses total \$784,740, representing an increase of \$38,312 or 5.1% from the current fiscal year. The increase is marked by expenses for professional services in the Service and Supplies Unit for additional LAFCO studies and a rise in membership and travel costs.

Executive Officer Jones provided the formal staff presentation for the Commission to adopt the resolution, circulate the proposed budget for review and comment, and direct staff to return with a final budget as part of a notice hearing at the next regular meeting. Adoption will precede a formal public review and comment period and conclude with final action taken at the next regular meeting on May 11<sup>th</sup>. Recommendation to approve.

Chair Sblendorio invited Commission questions. None received.

Chair Sblendorio invited public comments.

The Commission Clerk confirmed there was one public comment to address the Commission. A comment was received from the following person:

- Kelly Abreau

Chair Sblendorio proceeded to close the public hearing.

Commissioner Brown motioned to approve the staff recommendation with a second from Alternate Commissioner Vonheeder-Leopold. Roll call requested:

AYES: Brown, Hernandez, Johnson, Sblendorio, Vonheeder-Leopold (voting for Special District)  
NOES: None  
ABSENT: Haubert and Miley  
ABSTAIN: None

The Commission Clerk confirmed the motion was approved 5-0.

- 5. Review of Draft Scope of Analysis | Agricultural Land Use Designation Project – (Business)**  
Item presented to receive a draft scope of analysis to guide a potential project for the County of Alameda’s Planning Department on the review of land use designations for agricultural land in the unincorporated areas of Alameda County.

Executive Officer Jones provided the formal staff presentation for discussion and information to the Commission, and with membership consent, to review the draft scope and identify any desired changes before authorizing staff to solicit comments from the County Planning Department with a final version to be presented for approval in May 2023. Recommendation to approve.

Chair Sblendorio invited Commission questions and then invited public comments.

The Commission Clerk confirmed there was one public comment to address the Commission. A comment was received from the following person:

- Kelly Abreau

Chair Sblendorio proceeded to close the public hearing.

Commission questions and discussion continued.

Commissioner Haubert motioned to approve the staff recommendation with a second from Commissioner Hernandez. Roll call requested:

AYES: Brown, Haubert, Hernandez, Johnson, Sblendorio, Vonheeder-Leopold (voting for Special District)  
NOES: None  
ABSENT: None  
ABSTAIN: Miley

The Commission Clerk confirmed the motion was approved 6-0.

**6. MATTERS INITIATED BY MEMBERS OF THE COMMISSION**

- None

**7. EXECUTIVE OFFICER REPORT**

- None

## 8. INFORMATIONAL ITEMS

- a. Current and Pending Proposals
- b. Progress Report on Work Plan
- c. CALAFCO Staff Workshop from April 26-28 in Murphys, California
- d. Strategic Planning Workshop rescheduled for Friday, June 23 at Dublin San Ramon Services District for an in-person meeting.
- e. Commissioners with terms ending May 2023:
  1. David Haubert

Executive Officer Jones confirmed there was one public comment to address the Commission. A comment was received from the following person:

- Kelly Abreau

Chair Sblendorio proceeded to close the public hearing.

## 9. ADJOURNMENT OF REGULAR MEETING

Chair Sblendorio adjourned the meeting at 2:38 p.m.

### Next Meetings of the Commission

**Policy and Budget Committee Meeting**

**Thursday, April 6, 2023, at 2:00 p.m., Dublin City Hall**

**Regular Meeting**

**Thursday, May 11, 2023, at 2:00 p.m., Dublin City Hall**

**Strategic Planning Workshop**

**Friday, June 23, 2023, at 9:00 a.m., Dublin San Ramon Services District Boardroom**

I hereby attest the minutes above accurately reflect the Commission's deliberations at its March 9, 2023 meeting.

ATTEST,



April L. Raffel

Commission Clerk