

**SUMMARY ACTION MINUTES**  
**ALAMEDA LOCAL AGENCY FORMATION COMMISSION**  
**REGULAR MEETING**

**May 8, 2014**

**Meeting location:** Dublin San Ramon Services District Board Room, 7051 Dublin Blvd, Dublin, CA

**1. Call to Order and Pledge of Allegiance**

Chair Sblendorio called the meeting to order at 4:32 p.m. The Pledge of Allegiance was recited.

**2. Roll Call.**

Roll was called. A quorum was present of the following commissioners:

County Members: Nate Miley and Scott Haggerty (arrived 4:35 item 13b)

City Members: John Marchand, Tim Sbranti (arrived 4:35.item 9), and alternate Jerry Thorne

Special District Members: Ayn Wieskamp, Ralph Johnson and alternate Georgan Vonheeder-Leopold

Public Members: Sblend Sblendorio and alternate Tom Pico

Not Present: Wilma Chan, alternate County Member

Staff present: Mona Palacios, Executive Officer (arrived 4:43 item 8); Andrew Massey, Legal Counsel; Ineda Adesanya and Sandy Hou, Clerk

**3. Public Comment**

Chair Sblendorio invited members in the audience to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. There were no comments.

**4. Approval/Correction of Minutes**

Upon motion by Commissioner Wieskamp and second by Commissioner Miley, the minutes of the March 13, 2014 regular meeting were approved.

AYES: 4 (Wieskamp, Miley, Johnson, Sblendorio)

NOES: 0

ABSENT: 2 (Haggerty, Sbranti)

ABSTAIN: 1 (Marchand)

[Commissioners Haggerty and Sbranti arrived following approval of the minutes]

**NOTE: Items on the agenda were taken out of order to allow time for Staff to arrive.**

**13. b. Report on the 2014 CALAFCO Staff Workshop**

Commission Chair Sblendorio and Commission Clerk Sandy Hou provided a verbal report on the Workshop, including the Mobile workshop which was attended by Commissioners Sblendorio and

Vonheeder-Leopold. Chair Sblendorio noted that the Workshop was a great success and commended Alameda LAFCo staff for all the hard work on hosting the event. Commissioner Miley mentioned that he and Commissioner Haggerty had participated in sponsoring the Workshop in their roles as County supervisors, and he mentioned the names of the other LAFCo member agencies (cities and special districts) that had likewise provided sponsorships. (A complete listing was given in the staff report.)

**9. Final Fiscal Year 2014-2015 Budget and Work Plan**

There was no discussion on the staff report. Upon motion by Commissioner Wieskamp and second by Commissioner Marchand, the final fiscal year 2014-15 Budget was approved.

AYES: 7 (Wieskamp, Marchand, Haggerty, Johnson, Miley, Sblendorio, Sbranti)  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

[Staff arrived at the conclusion of this item.]

**8. Policies and Procedures Update**

Staff provided a summary of the written report regarding the recommendation that the Commission consider adopting a policy that would delegate authority to the Executive Officer to approve and execute contracts of \$5,000 or less and to amend any such contract for a total contract amount not to exceed \$5,000, provided sufficient funds are contained in the appropriate line item in the LAFCo budget.

In response to a concern expressed by Chair Sblendorio, Staff indicated that Counsel would be asked to review the policy language to ensure that the condition of sufficient funds was appropriately clarified.

Upon motion by Commissioner Wieskamp and second by Commissioner Sbranti, the Commission approved the recommendation and directed staff to update its policies and procedures to reflect the new policy.

AYES: 7 (Wieskamp, Marchand, Haggerty, Johnson, Miley, Sblendorio, Sbranti)  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

**5. Appreciation to Ineda Adesanya**

On behalf of the Commission, Chair Sblendorio presented a resolution and plaque of appreciation to LAFCo Planner Ineda Adesanya for her six years of service to the Commission and wished her well in her future endeavors. Ms. Adesanya thanked the Commission and expressed her happiness at having served as their Planner and noted that she was transitioning from work related to land use and planning to one in the religious realm as a minister. Executive Officer Palacios expressed her appreciation also for Ms. Adesanya's contributions to the Commission, noted she would be missed, and wished her well in her new vocation.

**6. Reorganization of the Curbside Recycling County Service Area**

Staff provided a summary of the written report. Commissioner Miley offered comments regarding the County’s and Oro Loma Sanitary District’s patient and persistent efforts to bring this proposal forward. Upon motion by Commissioner Miley and second by Commissioner Johnson, the proposal was approved as recommended.

AYES: 7 (Wieskamp, Marchand, Haggerty, Johnson, Miley, Sblendorio, Sbranti)  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

**7. Contract for Services**

Staff provided remarks regarding the recommendation that the Commission approve a contract with Lamphier Gregory for as-needed planning services for the term July 1, 2014 – June 30, 2016. Commissioner Pico expressed concerns over possible conflict of interest since the firm also provides planning services to Contra Costa LAFCo. Scott Gregory was present and responded to Commissioner Pico’s concerns. Upon motion by Commissioner Haggerty and second by Commissioner Wieskamp, the Commission approved the contract with Lamphier Gregory as recommended.

AYES: 7 (Wieskamp, Marchand, Haggerty, Johnson, Miley, Sblendorio, Sbranti)  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

**10. Memorandum of Understanding with Alameda County for Operational Support**

Following brief remarks from Staff, Commissioner Marchand motioned and Commissioner Johnson seconded to renew the MOU between Alameda LAFCo and Alameda County for services and staffing for the period July 1, 2014 – June 30, 2019 (five years) in accordance with the approved LAFCo budget. Motion passed.

AYES: 7 (Wieskamp, Marchand, Haggerty, Johnson, Miley, Sblendorio, Sbranti)  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

**11. Strategic Planning Session Proposal**

Staff explained that this item was a request that the Commission consider conducting a strategic planning workshop focusing on LAFCo’s purpose and powers, current issues and challenges, policies, and priorities. Staff proposed to organize a strategic planning session during the upcoming fiscal year, perhaps sometime in August.

The Commission was in support of the proposal and recommended that a good time frame for the session could be 9am-3pm. It was also requested that the recommended facilitator, Bill Chiat,

provide the Commission with information regarding his facilitation of such sessions with other LAFCOs – how much time he spent on their sessions and samples of tangible plans achieved from those sessions.

Staff noted that the date selection would be done via email and that she would provide samples of Mr. Chiat's work as well via email.

**12. Matters Initiated by Members of the Commission**

Commissioner Pico initiated a discussion regarding water shortages possibly resulting in unfavorable conditions to the land and wildlife in the Arroyos in and around the City of Pleasanton if Pleasanton cuts off water supply due to drought, as has happened in the past.

**13.a. Tri-Valley Utility Integration Study Update** – staff offered remarks, noting that a more formal presentation would be made to the Commission at their July meeting, and that a county-wide wastewater presentation would also occur at their July meeting. Commissioner Sbranti commented on the benefits from the Tri-Valley study for the participating agencies.

**14. Adjournment of Regular Meeting**

The meeting was adjourned at 5:30 p.m.

**15. Next Regular Meeting of the Commission**

- **Thursday, July 10, 2014 at 4:30 p.m.**

Respectfully submitted,



Sandy Hou, Commission Clerk

These minutes were approved by the Commission on July 10, 2014.

Attest:   
Mona Palacios, LAFCo Executive Officer