

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
REGULAR MEETING

May 9, 2013

1. Call to Order and Pledge of Allegiance

Chair Miley called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

2. Roll Call.

Roll was called. A quorum was present of the following commissioners:

City Members: John Marchand, Tim Sbranti (arrived 4:37, item 7) and alternate Jerry Thorne

County Members: Nate Miley and Scott Haggerty

Special District Members: Ayn Wieskamp, Ralph Johnson and alternate Louis Andrade

Public Members: Sblend Sblendorio and alternate Tom Pico

Excused: Wilma Chan, Alternate County Member

Staff present: Mona Palacios, Executive Officer; Audrey Beaman, Legal Counsel; Ineda Adesanya, LAFCo Planner; and Sandy Hou, Clerk

3. Welcome to Returning Commissioner

Staff noted that the City Selection Committee had reappointed Commissioner Sbranti to another term.

4. Public Comment

Chair Miley invited members in the audience to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. There were no comments.

5. Approval/Correction of Minutes

Upon motion by Commissioner Wieskamp and second by Commissioner Marchand, the minutes of March 14, 2013 were approved.

6. Union Sanitary District Mission Creek Annexation, U-289

Following Staff's summary of the written report, Commissioner Haggerty motioned and Commissioner Wieskamp seconded to approve the annexation as recommended by Staff (to include territory owned by the San Francisco Public Utilities Commission and the State of California - Option 2 of the Staff report). Motion carried unanimously.

7. Nomination and Election of Commission Chair and Vice Chair for 2013-15

Commissioner Haggerty nominated Commissioner Sblendorio to serve as the Commission Chair May 2013 to May 2015. Commissioner Wieskamp seconded the nomination, which was unanimously approved.

Commissioner Haggerty nominated Commissioner Marchand to serve as Vice Chair 2013-2015; Commissioner Wieskamp seconded the nomination, and it was unanimously approved.

8. Final Fiscal Year 2013-2014 Budget and Work Plan

Staff summarized the written report and responded to a question from Commissioner Marchand regarding the amount for contracts.

With a motion from Commissioner Haggerty and second from Commissioner Sblendorio, the public hearing was opened. There were no comments from the public. With a motion from Commissioner Haggerty and second from Commissioner Wieskamp the public hearing was closed.

Commissioner Haggerty motioned and Commissioner Wieskamp seconded to approve the final budget for fiscal year 2013-2014. Motion passed unanimously.

9. Contract Extension with IPA Planning Solutions for LAFCo Planning Services

Following Staff's summary of the written report, Commissioner Haggerty motioned and Commissioner Sbranti seconded to approve the contract extension from June 30, 2013 to June 30, 2014, with an increase of \$35,000 for a total contract amount of \$177,500. Motion passed unanimously.

10. Contract Extension with Baracco & Associates for Consultant Services

Staff summarized the written report and responded to inquiries from the Commission regarding the Municipal Service Review/Sphere of Influence Updates project. Staff indicated that the project was taking longer than had been anticipated, but that, in general, she has been satisfied with the consultant's work and expects that the project will be completed in this calendar year.

Following Commissioner Haggerty's motion and Commissioner Sbranti's second, the Commission unanimously approved the contract extension from June 30, 2013 to June 30, 2014 with no increase in contract amount – the total contract amount will remain \$90,000.

11. Nominations for CALAFCO Board of Directors and Achievement Awards, and Designation of Voting Delegates

Following remarks by Staff, Commissioner Haggerty nominated Commissioner Marchand to be a city candidate and Commissioner Sblendorio seconded. Commissioner Marchand indicated his willingness to be a candidate. The Commission unanimously approved.

Commissioner Haggerty motioned Commissioner Sblendorio to be the voting delegate at the Board of Directors meeting to be held at the upcoming CALAFCO Annual Conference in August. Commissioner Sbranti seconded and the Commission unanimously agreed.

12. Matters Initiated by Members of the Commission

Contra Costa County Grand Jury Report - Commissioner Sblendorio noted that Contra Costa LAFCo was included in the recent Grand Jury Report (concerning fire and emergency services) and that he would forward the report to Staff in case any Commissioner was interested to get a copy.

Summer Youth Intern Selection Process – In response to an inquiry from Commissioner Wieskamp, Staff confirmed that the source for recruiting a youth intern the past two summers has been only from the County's Youth Leadership Program – which has participating youth from throughout the County – but that Staff is happy to consider other sources and welcomes suggestions from the Commission in that regard.

13. Informational Items – Discussion, if any, or further info is noted after the item.

a. Application/Project Update

Fairview Fire Protection District - Staff noted that she had recently met with a former and a current board member of the district.

Zone 7 Water Agency – Staff pointed out that various documents regarding Zone 7 had been included in the agenda packet and that, at present there is no indication from the district that it will be bringing an application (to become an independent district) to LAFCo anytime soon.

- Commissioner Miley stated that he and Commissioner Haggerty have been clear with the agency that they should seek independence through the LAFCo process.
- Commissioner Wieskamp commented that going through LAFCo would make it easy for the public to attend and provide input. She requested that the Commission take a formal position on a method for Zone 7 to reorganize; that this be an agenda item at a future meeting.

Tour of Doolan Canyon – Staff announced that six Commissioners had signed up to participate in a tour of Doolan Canyon to be hosted by the East Bay Regional Park District on May 13th, and therefore, it would have to be noticed as a special meeting. Commissioner Andrade expressed his intention to also participate in the tour. Commissioners Miley and Thorne would consider participating in a future tour, if scheduled, since they are unavailable on May 13.

b. Legislative Update

c. Agriculture and Open Space Preservation Policy Special Meeting Update - *Staff noted that she would be contacting the Commissioners via email with some suggested dates.*

d. CALAFCO University: Performance Measures and MSR Strategies - June 6, 2013 in San Luis Obispo - *Staff indicated that she would be attending the class.*

e. Report on 2013 CALAFCO Staff Workshop

2014 CALAFCO Staff Workshop in Berkeley – Ideas for Mobile Workshop – Staff reported that the Doubletree Hotel at the Berkeley Marina will serve as the venue for the 2014 CALAFCO Staff Workshop and that Alameda LAFCo will be the host. She asked for recommendations of places to visit during a mobile workshop portion of the conference. Some suggestions included: Martinelli Center, Shoreline Parks (East shore), South Livermore/Winery, and Fairview.

f. 2013 CALAFCO Annual Conference at Squaw Creek Resort, August 28-30, 2013 – *Staff will share registration and program information when it becomes available.*

14. Adjournment of Regular Meeting

The meeting was adjourned at 5:12 p.m.

15. Next Meetings of the Commission

Special Meeting:

Monday, May 13, 2013 at 2:00 pm – Tour of Doolan Canyon