

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
REGULAR MEETING

Hosted by Zoom Video-Conference Service

May 13, 2021

1. Call to Order

Chair Sblendorio called the meeting to order at 2:02 p.m.

2. Roll Call.

The roll was called. A quorum was present of the following commissioners:

<u>County Members:</u>	David Haubert and Nate Miley
<u>City Members:</u>	Bob Woerner, Melissa Hernandez, and alternate Karla Brown
<u>Special District Members:</u>	Ayn Wieskamp, Ralph Johnson, and alternate Georgean Vonheeder-Leopold
<u>Public Members:</u>	Sblend Sblendorio
<u>Not Present:</u>	Alternate County Member Wilma Chan
<u>Staff present:</u>	Rachel Jones, Executive Officer, April Raffel, Clerk and Andrew Massey, Legal Counsel

3. Welcome New/Returning Commissioners – The Commission learned the outcome of the Alameda County Mayors' Conference's appointments on May 12, 2021, and the Independent Special District Selection Commission election for the alternate special district seat also held on May 12, 2021.

- The ISDSC elected Georgean Vonheeder-Leopold as the Alternate Special District member to Alameda LAFCO. Congratulations Commissioner. Also, the Alameda County Mayors' Conference appointed Commissioner Hernandez as the Regular City member and Commissioner Brown as the Alternate City member on LAFCO.

4. Public Comment: Anyone from the audience may address the Commission on any matter not listed on the agenda and within the jurisdiction of Alameda LAFCO. The Commission cannot act upon matters not appearing on the agenda. *Speakers are limited to three (3) minutes.*

There were none.

5. Consent Items

- a. Approval of Meeting Minutes: March 11, 2021, Regular Meeting
 - b. Approval of Meeting Minutes: April 8, 2021, Special Meeting
 - c. Budget Update for Fiscal Year 2020-2021
- Upon motion by Commissioner Woerner, second by Commissioner Hernandez, the item passed.

AYES: 6 (Haubert, Hernandez, Woerner, Johnson, Wieskamp, and Sblendorio,)
NOES: 0
ABSENT: Miley
ABSTAIN: 0

6. **Presentation from the Livermore Valley Winegrowers Association on Special District Tax (Regular)** – The Livermore Valley Winegrowers Association (LVWA) provided Alameda LAFCO a comprehensive review of a special tax increase on wineries levied by the Livermore Area Recreation and Park District (LARPD). Nancy Rodrigue from the Rodrigue Molyneux Winery led the presentation, and Karl Wentz, representing Livermore Valley Wine Growers Association.

- Commissioner Sblendorio requested LAFCO to monitor this situation and get reports within two months.

7. **QK Contract Extension and MSR Update (Regular)** – The Alameda Local Agency Formation Commission (LAFCO) considered amending its existing agreement with the professional consulting firm Quad Knopf, Inc ("QK Associates") for an additional eight-month contract extension and an increase of \$10k in the contract amount to complete the Commission's Municipal Service Review (MSR) on water, wastewater, flood control, and stormwater services and related spheres of influence updates. A public draft would be ready at the Commission's July 8 regular meeting, and the adoption of the completed MSR would be given at the Commission's September 9th regular meeting.

- Steve Brandt, QK Associates, worked with the LAFCO Executive Officer and provided an updated project timeline to the Commission. He stated that a public draft would be presented to the Commission at its July regular meeting.

- Upon motion by Commissioner Johnson, second by Commissioner Hernandez, the item passed.

AYES: 6 (Miley, Haubert, Hernandez, Woerner, Johnson, and Sblendorio,)
NOES: 0
ABSENT: Wieskamp
ABSTAIN: 0

8. **Adoption of Final Budget and Workplan for FY 2021-2022 (Public Hearing)** – Staff presented the final budget and work plan for the fiscal year 2021-2022. Both items return following their adoption in draft form and subsequent public review. The final work plan and budget remain intact from its initial draft. The final budget expenses total \$655,335, represent a decrease of \$1,557 or 0.2% from the current fiscal year. The decrease is marked by savings in the Service and Supplies Unit, contributing to reducing overhead costs such as mileage and travel, staff workshops, and a few county services. Revenues are matched to expenses with a slight decrease in agency contributions by \$6,057 or 1.4% in step with a fund balance offset of \$185,000. The fund balance offset is applied in the same manner as the previous fiscal year with just a \$5,000 increase in the total amount.

- Staff recommended the Commission adopt the draft resolution approving the final budget and work plan for the fiscal year 2021-2022 that will follow with the County Auditor's Office sending member agency apportionments to all of LAFCO's funding agencies.
- Chair Sblendorio invited members in the audience to address the Commission regarding public comment.
- There were none.
- Upon motion by Commissioner Hernandez, second by Commissioner Woerner, the item passed.

AYES: 6 (Haubert, Hernandez, Woerner, Johnson, Sblendorio, and Miley)
 NOES: 0
 ABSENT: Wieskamp
 ABSTAIN: 0

- 9. Nomination and Election of Chair and Vice-Chair (Regular)** – As outlined in the Commission's Policies and Procedures Guidelines, the Alameda Local Agency Formation Commission (LAFCO) elects its officers (Chair and Vice-Chair) at the May meeting for two years with the newly elected officers assuming office at the next regular Commission meeting. The Public member is the next Commissioner to serve as Chair in the established rotation for officers.

Upon motion by Commissioner Haubert, second by Commissioner Hernandez, the Commission elected Commissioner Sblendorio to serve as Chair. Upon motion by Commissioner Hernandez and second by Commissioner Brown, the Commission elected Commissioner Woerner to serve as Vice-Chair for a two-year term.

AYES: 6 (Haubert, Hernandez, Woerner, Johnson, Wiescamp, and Sblendorio,)
 NOES: 0
 ABSENT: Miley
 ABSTAIN: 0

- 10. Appointment of Members to the Policy and Budget Committee (Regular)** – Alameda LAFCO will consider two appointments to the Commission's Policy and Budget Committee. Commissioner Johnson is currently the only member to serve on the Committee after the departure of Commissioners Marchand and Pico from Alameda LAFCO.

- Chair Sblendorio appointed alternate Commissioner Vonheeder-Leopold and Commissioner Woerner to serve with Commissioner Johnson on the Policy and Budget Committee.

11. **Matters Initiated by Members of the Commission** – There were none.
12. **Executive Officer Report** – Executive Officer gave an update on LAFCO’s Review of Measure D and South Livermore Valley Area Plan. Staff is working with the county to enter new contracts with the consultant into the financial system and hoping to get into the system by next week.
13. **Informational Items – Staff provided brief remarks on the following items.**
 - a. Current and Pending Proposals
 - b. Progress Report on Work Plan
 - c. Legislative Update –
 - d. Proposed Boundary Change of the Unincorporated Community of Sunol
 - e. CALAFCO Strategic Plan 2021-2022

14. **Adjournment of Regular Meeting**

Chair Sblendorio adjourned the meeting at 3:21 p.m.

15. **Next Meetings of the Commission**

Policy and Budget Committee Meeting

Thursday, June 3, 2021, at 2:00 p.m.

Regular Meeting

Thursday, July 8, 2021, at 2:00 p.m.

It is anticipated meetings will be held telephonically due to the COVID-19 pandemic.