

**SUMMARY ACTION MINUTES**  
**ALAMEDA LOCAL AGENCY FORMATION COMMISSION**  
**REGULAR MEETING**

**Hosted by Zoom Video-Conference Service**

**September 9, 2021**

**Call to Order**

Chair Sblendorio called the meeting to order at 2:00 p.m.

**1. Roll Call.**

The roll was called. A quorum was present of the following commissioners:

<u>County Members:</u>	David Haubert and Nate Miley
<u>City Members:</u>	Bob Woerner, Melissa Hernandez, and alternate Karla Brown (arrived 3:07 p.m., item 4)
<u>Special District Members:</u>	Ayn Wieskamp, Ralph Johnson, and alternate Georgean Vonheeder-Leopold
<u>Public Members:</u>	Sblend Sblendorio and alternate John Marchand
<u>Not Present:</u>	Alternate County Member Wilma Chan
<u>Staff present:</u>	Rachel Jones, Executive Officer, April Raffel, Clerk, and Andrew Massey, Legal Counsel

**2. Public Comment**

Chair Sblendorio invited members in the audience to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission.

There was one public comment. Kelly Abreios (Abreau) addressed the Commission regarding LAFCO's policies and procedures.

**3. Consent Items:**

- a. Approval of Meeting Minutes: July 8, 2021, Regular Meeting
- b. Approval of Meeting Dates for the 2022 Calendar Year
- c. Request to Reschedule LAFCO's November 11 Regular Meeting
- d. Time Extension: Annexation of Coyote Hills Regional Park to Union Sanitary District
- e. End of the Fiscal Year 2020-2021 Budget Report

Chair Sblendorio and Commissioner Wieskamp noted a change in the spelling of the last name of Kelly Abreau.

Upon motion by Commissioner Haubert, second by Commissioner Hernandez, the item is approved.

AYES:	7 (Haubert, Miley, Hernandez, Woerner, Johnson, Wieskamp, and Sblendorio)
NOES:	0
ABSENT:	0
ABSTAIN:	0

- 4. Preliminary Summary on LAFCO's Measure D Study (Regular)** – Alameda LAFCO received a presentation from consultant, Scott Gregory of Lamphier-Gregory, on a preliminary summary of the Commission's review of Measure D. A PowerPoint Presentation was provided at the time of the meeting.

After an overview report by Scott Gregory and discussion by the Commission, the Chair opened the floor for public comments. Dick Schneider and Kelly Abries (Abreau) addressed the Commission regarding the study and provided comments.

Commissioners provided feedback and recommendations on focus areas for the review, such as equestrian activities. Staff and the consultants agreed that they will forward a draft of the review to stakeholders for input. A final report of the review should be presented to the Commission at its January 13<sup>th</sup> regular meeting.

- 5. Proposed Fiscal Reserve Policy (Regular)** – Alameda LAFCO reviewed a proposed fiscal reserve policy that sets to maintain an appropriate operational reserve level and establishes a protocol for crediting excess unassigned funds (surpluses). The proposed policy adds discretionary standards and is marked by establishing a minimum reserve level of unassigned reserves equal to four months of budgeted expenses or 33.3% of LAFCO's annual operating budget.

The proposed update was presented to the Commission for feedback with the anticipation of returning to the Commission for approval at its next regular meeting.

Chair Sblendorio wanted to commend the Budget and Policy Committee and staff for all their hard work and getting us here. Commissioner Woerner commented that he thought it was a reasonable way to proceed and keeps the balance from growing.

There were no public comments.

- 6. Matters Initiated by Members of the Commission**

There were none.

- 7. Executive Officer Report**

**a. LAFCO Public Meetings Update –**

- The Executive Officer reported that LAFCO will hold off on public meetings until Dublin San Ramon Services District reopens their Board of Directors' meeting room. The Executive Officer emphasized that safety is key, and that for now, online meetings increase public participation.

**b. LAFCO Presentations and Agency Outreach –**

- The Executive Officer reported that staff would like to continue its LAFCO 101

presentations to special districts and cities with the aid of a Commissioner from that city or special district to help with the Commission's outreach and education goals. Chair Sblendorio encouraged Commissioners to volunteer to educate the rest of the County agencies throughout the entire County, especially if it's someone they regularly deal with – mayors in particular.

**c. Update on Countywide Water, Wastewater, Stormwater, and Flood Control Services MSR**

- The final report of the MSR will be presented at the Commission's November regular meeting to incorporate comments from the affected agencies received on August 23, 2021 and provide valuable recommendations.

**8. Informational Items -Staff offered brief remarks on the following items**

- a.** Current and Pending Proposals –
- b.** Progress Report on Work Plan –
- c.** There was a cancellation of the CALAFCO Annual Conference due to low attendance levels. CALAFCO will be hosting the Annual Business Meeting and will provide virtual webinars, throughout the year, to supplement the loss of the conference.
- d.** LAFCO's South Livermore Valley Area Specific Plan Review will available at the Commission's January meeting. Chair Sblendorio mentioned he would like a draft submitted to Tri-Valley Conservancy and the Livermore Valley Winegrowers Association.
- e.** Commissioner Vonheeder-Leopold reported as a Voting Delegate, and she will be attending the CALAFCO Business Meeting on October 7.
- f.** Chair Sblendorio wanted to welcome and publicly acknowledge Alternate Public Member John Marchand and thank him for his years of service in the past and his continuing service on LAFCO.

**9. Adjournment of Regular Meeting**

Chair Sblendorio adjourned the meeting at 3:30 p.m.

**10. Next Meetings of the Commission**

**Policy and Budget Committee Meeting – Cancelled**  
**Thursday, October 7, 2021, at 2:00 p.m.**

**Regular Meeting**  
**Wednesday, November 10, 2021, at 2:00 p.m.**

It is anticipated that both meetings will be held remotely up to our January 2022 Meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "April Raffel". The signature is written in a cursive style with a large initial 'A'.

April Raffel, Commission Clerk

Attest:

A handwritten signature in blue ink that reads "Rachel Jones". The signature is written in a cursive style with a large initial 'R'.

Rachel Jones  
Executive Officer