

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
REGULAR MEETING

Hosted by Zoom Video-Conference Service

July 8, 2021

1. Call to Order

Vice-Chair Woerner called the meeting to order at 2:01 p.m.

2. Roll Call.

The roll was called. A quorum was present of the following commissioners:

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| <u>County Members:</u> | David Haubert and Nate Miley |
| <u>City Members:</u> | Bob Woerner, Melissa Hernandez, and alternate Karla Brown |
| <u>Special District Members:</u> | Ayn Wieskamp, Ralph Johnson, and alternate Georgan Vonheeder-Leopold |
| <u>Public Members:</u> | John Marchand (2:08 p.m.) |
| <u>Not Present:</u> | Chair Sblend Sblendorio and alternate County Member Wilma Chan |
| <u>Staff present:</u> | Rachel Jones, Executive Officer, April Raffel, Clerk and Andrew Massey, Legal Counsel |

3. Public Comment: Chair Woerner invited members in the audience to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. There were none.

4. Appointment of Alternate Public Member (Regular) – At its March 11th regular meeting, the Commission authorized staff to begin the recruitment of an Alternate Public Member and established the Ad Hoc Selection Committee that consisted of Commissioners Haubert, Johnson, and Woerner to review candidate applications, conduct interviews, and make a recommendation to the Commission on an appointment.

- The Committee met on June 21st and interviewed three applicants. Based on the interviews, the Committee recommended the appointment of John Marchand as the Alternate Public Member. Alternate Public Member John Marchand was sworn into office by the Executive Officer Jones.
- Upon motion by Commissioner Haubert, second by Commissioner Hernandez, the Commission appointed John Marchand as the Alternate Public Member.

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| AYES: | 6 (Haubert, Miley, Hernandez, Woerner, Johnson and Wieskamp) |
| NOES: | 0 |
| ABSENT: | 1 Sblendorio |
| ABSTAIN: | 0 |

5. Consent Items

a. Approval of Meeting Minutes: May 13, 2021, Regular Meeting.

- Upon motion by Commissioner Haubert, second by Commissioner Hernandez, the item passed.

AYES: 6 (Haubert, Miley, Hernandez, Woerner, Johnson and Wieskamp)
NOES: 0
ABSENT: 1 Sblendorio
ABSTAIN: 1 Marchand

6. Proposed Annexation of “Sanctuary West” to Union Sanitary District (Regular) –

Alameda LAFCO considered a change of organization proposal filed by the Union Sanitary District (USD) to annex approximately 430.1 acres of territory located within the City of Newark to the District. The affected territory is within USD’s sphere of influence and includes five parcels. The purpose of the proposal is to facilitate the planned development of 469 detached single-family residences for public wastewater services. Staff summarized the proposal and recommended approval.

- There were no comments from the public. Please note this item was not a noticed public hearing under Government Code Section 56662.

- Upon motion by Commissioner Haubert, second by Commissioner Hernandez, the item passed.

AYES: 7 (Haubert, Miley, Hernandez, Woerner, Johnson, Wieskamp, and Marchand)
NOES: 0
ABSENT: 1 Sblendorio
ABSTAIN: 0

7. Draft Municipal Service Review on Countywide Water, Wastewater, Flood Control, and Stormwater Services (Regular) –

Alameda LAFCO reviewed a draft municipal service review on the provision of water, wastewater, flood control, and stormwater services throughout the County. The draft was prepared as part of the adopted work plan and independently assesses the availability, need, and adequacy of key public services provided in the region. This includes preparing determinations addressing the factors required in the statute as part of the municipal service review (MSR) process as well as informing future boundary changes and sphere of influence updates of affected agencies.

- Alameda LAFCO’s work plan for 2020-2021 included completing a countywide municipal service review on water, wastewater, flood control, and stormwater services that were initiated in 2018. This service review represented the first type of a regional LAFCO study covering water and wastewater services within Alameda County.

- The draft was presented for discussion and feedback ahead of staff initiating a 30-day public review and comment period and returning the item to the Commission at its September meeting for final action.

- Steve Brandt from Quad Knopff Associates provided an overview on the MSR and highlighted any key indicators to the Commission.

- Discussion:
Commissioner Marchand shared his comments and corrections to the MSR Draft. Commissioner Woerner mentioned one of the important things he heard was whether a master plan exists and what does the Strategic Planning document consists of. He also asked how to close the loop on Castlewood. Commissioner Johnson recommended having a Coordinating Committee work out a master plan on how to recycle water, or better use the water that is imported, so we are not just using the water once and throwing it away. Alternate Commissioner Vonheeder-Leopold recommended having a table that lists the services that each agency is responsible for clarity, which would be helpful to our constituents. Commissioner Woerner second the thought that the table with a matrix would be helpful.
- Steve Brandt documented comments made by the Commissioners and Legal Counsel and may provide responses in an appendix to clarify or make any corrections. Feedback received may be incorporated by staff and consultant Quad Knopff Associates into the final municipal service review with recommendations.

8. CALAFCO Nominations and Designation of Voting Delegates (Regular) – Consideration of action items relating to the California Association of Local Agency Formation Commissions (CALAFCO) Annual Conference scheduled for October 6th to 8th in Newport Beach (Hyatt Regency Newport Beach John Wayne Airport). Requested actions include the appointments of voting delegates and nominations for the CALAFCO Board of Directors. The Annual Conference will include Board of Directors elections and an achievement awards ceremony on Thursday, October 7th.

- Upon motion by Alternate Public Member, Marchand, second by Commissioner Haubert, the Commission appointed Commissioner Vonheeder-Leopold the voting delegate and Executive Officer Jones as an alternate voting delegate during the upcoming CALAFCO conference.

AYES: 7 (Haubert, Miley, Hernandez, Woerner, Johnson, Wieskamp, and Marchand)
 NOES: 0
 ABSENT: 1 Sblendorio
 ABSTAIN: 0

9. Matters Initiated by Members of the Commission – There were none.

10. Executive Officer Report – There was none.

11. Informational Items – Staff offered brief remarks on the following items.

- a. Current and Pending Proposal – Annexation proposal submitted by the City of Livermore to annex less than 20 acres of unincorporated area of Alameda County to the City of Livermore for the Greenville Plaza on North Front Road. The purpose of the proposal is for municipal services for a commercial retail development. The application is under administrative review and staff may have a proposal to submit at the September meeting.
- b. Progress Report on Work Plan
- c. Legislative Update
- d. CALAFCO Quarterly Report

12. Adjournment of Regular Meeting

Vice-Chair Woerner adjourned the meeting at 2:55 p.m.

13. **Next Meetings of the Commission**

Policy and Budget Committee Meeting
Thursday, August 5, 2021, at 2:00 p.m.

Regular Meeting
Thursday, September 9, 2021, at 2:00 p.m.

Location: TBD

It is anticipated both meetings will be held remotely until further notice.

Respectfully submitted,

April Raffel, Commission Clerk

These minutes were approved by the Commission on September 9, 2021

Attest:

A handwritten signature in blue ink, appearing to read "Rachel Jones", with a long horizontal flourish extending to the right.

Rachel Jones
Executive Officer