

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
NOVEMBER 10, 2022, REGULAR MEETING

1. CALL TO ORDER | ROLL CALL

The regular meeting was called to order at 2:00 p.m. by Chair Sblendorio.
The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: David Haubert, County of Alameda
 Melissa Hernandez, City of Dublin
 Ralph Johnson, Castro Valley Sanitary District
 Nathan Miley, County of Alameda
 Sblend Sblendorio, Public (CHAIR)
 Ayn Wieskamp, East Bay Regional Park District
 Bob Woerner, City of Livermore

Alternates Present: Karla Brown, City of Pleasanton
 Georgean Vonheeder-Leopold, Dublin San Ramon Services District
 John Marchand, Public

Members Absent: Dave Brown, County of Alameda (alternate)

The Commission Clerk confirmed a quorum was present with six voting members. Also, present at the meeting were Executive Officer Rachel Jones, Commission Counsel Andrew Massey, and Commission Clerk April Raffel.

Commissioner Haubert arrived at 3:10 p.m.

2. PUBLIC COMMENT:

Chair Sblendorio invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. The Commission Clerk confirmed there were no public comments.

3. RECOGNITION OF DEDICATED SERVICE

The Commission recognized Commissioners Ayn Wieskamp and Bob Woerner for their distinguished and remarkable service to Alameda LAFCO.

4. CONSENT ITEMS

Item 4a

Approval Meeting Minutes for September 8, 2022

Item presented to approve draft action minutes prepared for the Commission's September 8, 2022, regular meeting. Recommendation to approve.

Item 4b

Approval of Resolution to Continue Virtual Meetings due to COVID-19 Pandemic

Item presented to consider a resolution authorizing LAFCO to conduct virtual meetings for the Commission for the next 30-day period as allowed under AB361, as circumstances warrant. Recommendation to approve.

Item 4c

Approval of Proposed Second Contract Amendment with PCA for Fire MSR

Item presented to consider approval of Proposed Second Contract Amendment with PCA for Fire MSR. Recommendation to approve.

Item 4d

Approval of First Quarter Budget Report for Fiscal Year 2022-2023

Item presented to consider First Quarter Budget Report for 2022-2023. Recommendation to approve.

Chair Sblendorio asked if any Commissioner would like to pull any consent agenda item. No Commissioners wanted to pull any item from the consent agenda.

Chair Sblendorio invited public comments.

The Commission Clerk confirmed there were no public comments.

Chair Sblendorio proceeded to close the public hearing.

Commissioner Wieskamp motioned to approve the consent calendar with a second from Commissioner Johnson. Roll call requested:

AYES:	Hernandez, Johnson, Miley, Sblendorio, Wieskamp, and Woerner
NOES:	None
ABSENT:	Haubert
ABSTAIN:	None

The Commission Clerk confirmed the motion was approved 6-0.

5. ALAMEDA LAFCO UNINCORPORATED ISLAND ANNEXATION PROGRAM (BUSINESS)

Item presented to consider establishing and initiating an Unincorporated Island Annexation Program. The program would address the number of unincorporated islands within and adjacent to incorporated cities in Alameda County and provide a fiscal profile of each unincorporated island that will include a map of each island, an overview of demographical data, a list of current service providers, cost, and revenue analysis.

Executive Officer Rachel Jones provided the formal staff presentation. Presented for discussion and feedback before staff returns the item to the Commission, probably in late spring of next year.

Chair Sblendorio invited Commissioner comments.

Commissioner discussion followed. Chair Sblendorio recommended locating the past studies of Happy Valley Island and Remen tract and passing them on to the city, Commissioner Brown, and Pleasanton staff.

Chair Sblendorio invited public comments.

The Commission Clerk confirmed there was one public comment to address the Commission. A comment was received from the following person:

- Kelly Abreau

Chair Sblendorio proceeded to close the public hearing and invited Commissioner comments. There were none.

6. REQUEST FOR PROPOSALS | PROFESSIONAL AUDITING SERVICES – (BUSINESS)

Item presented to consider establishing an Ad Hoc Selection Committee to evaluate Requests for Proposals (RFP) for professional auditing services. The Committee will recommend a firm to the Commission at its next regular meeting to complete Alameda LAFCO’s audit reports for the fiscal years of 2021-2022 and 2022-2023. Recommendation to select two Commissioners to create an Ad Hoc Selection Committee and direct the Committee to return to the Commission with a recommended contract award at the next regular meeting.

Commissioner Johnson and Alternate Commissioner Vonheeder-Leopold volunteered to be on the Ad Hoc Selection Committee.

Chair Sblendorio invited Commissioner discussion. None received.

Chair Sblendorio invited public comments.

The Commission Clerk confirmed there were no public comments.

Commissioner Hernandez motioned to appoint Commissioner Johnson and Alternate Commissioner Vonheeder-Leopold on the Ad Hoc Selection Committee with a second from Commissioner Wieskamp. Roll call requested:

AYES:	Hernandez, Johnson, Miley, Sblendorio, Wieskamp, and Woerner
NOES:	None
ABSENT:	Haubert
ABSTAIN:	None

The Commission Clerk confirmed the motion was approved 6-0.

7. PROPOSED REVISIONS ON SCOPE OF ANALYSIS FOR LAFCO SLVAP – (BUSINESS)

Item presented to consider revisions to the scope of analysis of its South Livermore Valley Area Plan (SLVAP) study to effectuate progress going forward. This includes updating the study timeframe to incorporate post-COVID data, providing profit margins on agricultural businesses as a key metric for economic viability, and assessing infrastructure needs, like public water service, for the successful implementation of the SLVAP study. Recommendation to review and discuss proposed revisions, provide staff direction, and return the item as a contract amendment at its next regular meeting.

After public review and comment period, Executive Officer Rachel Jones commented that LAFCO incorporated comments from the City of Livermore and Tri-Valley Conservancy to update the proposed scope of analysis.

Chair Sblendorio invited Commissioner comments. Commissioner Woerner commented the key coming in from requests is to ensure we look at the profit margins, the net, not just the revenue.

Chair Sblendorio invited comments from the public.

The Commission Clerk confirmed there were no comments.

Chair Sblendorio proceeded to close the public hearing.

8. MATTERS INITIATED BY MEMBERS OF THE COMMISSION

Chair Sblendorio mentioned the state of emergency is going to end on February 28, 2023; therefore, we will have to go back to public hearings in-person. Counsel Andrew Massey confirmed this and mentioned legislation AB 2449 passed that expanded the circumstances under which teleconferencing can occur when a member of the legislative body needs to attend remotely for an emergency or other reasons supported by “just cause, but those are exceptions. Generally, the rule would be in-person meetings. There is no prohibition on the use of Zoom or the public attending. You could conduct a hybrid meeting where the public could participate and offer public comment via Zoom with the commissioners in-person at a single meeting location. Commissioner Woerner mentioned it would be better globally for the environment with a hybrid model, and it would be incumbent upon the legislative bodies to figure out how to do it with technology. Commissioner Hernandez suggested having a few meetings at DSRSD and the City of Dublin offices. Chair Sblendorio recommended having Brown Act Procedures for videoconferencing circulate at the January Commission meeting.

The Executive Officer and Commission Clerk confirmed there were public comments to address the Commission. Comments were received from the following persons:

- Dr. Ann E. Maris
- Kelly Abreau

9. EXECUTIVE OFFICER REPORT

- a. Update on Preliminary Comprehensive Fiscal Analysis Study – verbal report
- b. Update on Community Services Municipal Service Review – verbal report

10. INFORMATIONAL ITEMS

- a. Legislative Update
- b. Current and Pending Proposals
- c. Progress Report on Work Plan
- d. 2022 CALAFCO Annual Conference Report
- e. Cancellation of December 7th Strategic Planning Workshop

11. ADJOURNMENT OF REGULAR MEETING

Chair Sblendorio adjourned the meeting at 3:11 p.m.

Next Meetings of the Commission

Policy and Budget Committee Meeting

Thursday, December 1, 2022, at 2:00 p.m., Online Meeting

Regular Meeting

Thursday, January 12, 2023, at 2:00 p.m., Online Meeting

– Staff is looking into hosting a hybrid meeting DSRSD

I hereby attest the minutes above accurately reflect the Commission's deliberations at its November 10, 2022, videoconference meeting.

ATTEST,



April L. Raffel

Commission Clerk

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