

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
July 13, 2023, REGULAR MEETING

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

The regular meeting was called to order at 2:00 p.m. by Chair Brown.
The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Karla Brown, City of Pleasanton
 Mariellen Faria, Eden Township Healthcare District
 David Haubert, County of Alameda
 Melissa Hernandez, City of Dublin
 Ralph Johnson, Castro Valley Sanitary District
 Nathan Miley, County of Alameda
 Sblend Sblendorio, Public Member

Alternates Present: John Marchand, City of Livermore
 Georgean Vonheeder-Leopold, Dublin San Ramon Services District

Members Absent: Lena Tam, Alternate, County of Alameda
 Bob Woerner, Alternate, Public Member

The Commission Clerk confirmed a quorum was present with seven voting members. Also present at the meeting were Executive Officer Rachel Jones, Commission Counsel Andrew Massey, and Commission Clerk April Raffel.

3. PUBLIC COMMENT:

Chair Brown invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission.

The Commission Clerk confirmed there was one public comment to address the Commission. A comment was received from the following person:

- Kelly Abreau

Chair Brown closed the public comment.

4. CONSENT ITEMS

Item 4a

Approval Meeting Minutes for May 11, 2023

Item presented to approve draft action minutes prepared for the Commission's May 11, 2023 regular meeting. Recommendation to approve.

Item 4b

Approval of ACRC D Contract Amendment

Item presented to accept the ACRC D 2nd Amendment. Recommendation to approve.

Item 4c

Approval of Chase Designs 2nd Contract Amendment

Item presented to consider approval of Chase Designs 2nd Contract Amendment. Recommendation to approve.

Chair Brown asked if any Commissioners would like to pull any consent agenda item. No Commissioners wanted to pull any item from the consent agenda.

Alternate Commissioner Sblendorio motioned with a second from Commissioner Johnson to approve the consent calendar. Roll call requested:

AYES: Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: None

The Commission Clerk confirmed the motion was approved 7-0.

5. Draft Report on Alameda LAFCO’s South Livermore Valley Special Study – (Business)

This item is for the Commission to receive and review the draft report on its South Livermore Valley Special Study consistent with the adopted work plan and ahead of staff initiating a formal public review and comment period. Similarly, it is also an opportunity for staff to present findings to key stakeholders and agencies in the region. Feedback will be incorporated as appropriate into a final report presented for future action as early as September for the Commission to formally accept and file or return with specific actions. Staff recommends the draft being presented to the Commission for initial discussion and feedback ahead of initiating a formal 30-day public review and comment period.

The Alameda Local Agency Commission (LAFCO) received a draft report and presentation from consultant, Scott Gregory of Lamphier-Gregory on its *South Livermore Valley Special Study*. The report has been commissioned to provide objective information and data that may better inform deliberations and potential future policy decisions pertaining to the South Livermore Valley area through the support of agricultural preservation policies and the extension of municipal services.

Chair Brown invited Commission questions. Commission discussion followed.

Chair Brown opened the public hearing. The Commission Clerk confirmed there was one public comment to address the Commission. A comment was received from the following person.

- Kelly Abreau

Chair Brown proceeded to close the public hearing.

6. Draft Report on Alameda LAFCO’s Initial Feasibility Analysis – (Business)

This item is for the Commission to receive and review the draft report on its *Initial Feasibility Analysis* of Castro Valley and its surrounding unincorporated communities consistent with the adopted work plan and ahead of staff initiating a formal 30-day public review and comment period. Similarly, it is also an opportunity for staff to present the report’s findings to key stakeholders and agencies in the region. Feedback will be incorporated as appropriate into a final report presented for future action as early as September to formally accept and file or return with specific actions. Staff recommends the draft being presented to the Commission for initial discussion and feedback ahead of initiating a formal 30-day public review and comment period.

Executive Officer Jones stated the report has been commissioned to provide the community with clear and objective information about an incorporation proposal, its service cost, and tax revenue implications. It should provide a snapshot of these areas and if they are able to standalone.

The Alameda Local Agency Commission (LAFCO) received a draft report and presentation from consultant, Richard Berkson of Berkson Associates on its Initial Feasibility Analysis (IFA) for the potential incorporation of the unincorporated communities of Castro Valley, Ashland, Cherryland, San Lorenzo, Fairview, and Hayward Acres.

Chair Brown invited Commission questions. Commission discussion followed.

Chair Brown invited public comments. The Commission Clerk confirmed there were public comments to address the Commission. Comments were received from the following persons:

- Kelly Abreau, Fremont Resident
- Gregg Schlenz, Fairview Resident
- Peter Rosen, Castro Valley Resident

Chair Brown proceeded to close the public hearing.

7. Contract Award for Community Services Municipal Service Review – (Business)

The Alameda Local Agency Formation Commission (LAFCO) considered awarding a service contract to the consulting firm, RSG, to perform work associated with Alameda LAFCO’s Community Service Municipal Service Review and relevant sphere of influence updates for the contract period of eighteen months, starting in August 2023 in an amount not to exceed \$129,695; and authorize the Executive Officer to finalize contract negotiations and execute the consulting contract with RSG with the advice of LAFCO Legal Counsel. Staff recommends approval.

Chair Brown invited Commission comments. Alternate Commissioner Vonheeder-Leopold and Commissioner Johnson were in support of RSG with their experience around the state.

Chair Brown invited public comments. The Commission Clerk confirmed there were no public comments to address the Commission. Chair Brown proceeded to close the public hearing.

Commissioner Johnson motioned with a second from Commissioner Hernandez to approve the contract award for Community Services to RSG. Roll call requested:

AYES:	Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES:	None
ABSENT:	None
ABSTAIN:	None

The Commission Clerk confirmed the motion was approved 7-0.

8. Policy and Budget Committee Member Appointment – (Business)

The Alameda Local Agency Formation Commission (LAFCO) considered the appointment of one Commissioner to the Commission’s Standing Policy and Budget Committee.

Executive Officer Jones reported Alternate Commissioner Bob Woerner was interested in serving on the Policy and Budget Committee.

Chair Brown invited public comments. The Commission Clerk confirmed there were no public comments to address the Commission. Chair Brown proceeded to close the public hearing.

Commissioner Sblendorio nominated Alternate Commissioner Bob Woerner to serve on the Policy and Budget Committee with a second from Commissioner Johnson. Roll call requested:

AYES: Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: None

The Commission Clerk confirmed the motion was approved 7-0.

9. CALAFCO Annual Conference and Achievement Award Nominations – (Business)

The Alameda Local Agency Formation Commission (LAFCO) considered action items relating to the California Association of Local Agency Formation Commissions (CALAFCO) Annual Conference scheduled for October 18th – 20th in Monterey.

Staff requested that the Commission appoint a voting delegate and alternate voting delegate for the 2023 CALAFCO Annual Conference; and advise staff or the Chair on any nominations for the CALAFCO Board of Directors or Achievement Awards by August 18. Staff recommends approval.

Commissioner Sblendorio recommended Commissioners Johnson and Alternate Commissioner Vonheeder-Leopold to serve as the voting delegate and alternate voting delegate, respectively. Commissioner Sblendorio nominated Executive Officer Jones as Outstanding LAFCO Professional.

Commissioner Sblendorio motioned with a second from Commissioner Hernandez to appoint Commissioner Johnson as the CALAFCO Voting Delegate and Alternate Commissioner Vonheeder-Leopold as the as the CALAFCO Alternate Delegate, and Executive Officer Jones as Outstanding LAFCO Professional. Roll call requested:

AYES: Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: None

The Commission Clerk confirmed the motion was approved 7-0.

10. MATTERS INITIATED BY MEMBERS OF THE COMMISSION

11. EXECUTIVE OFFICER REPORT

12. INFORMATIONAL ITEMS

- a. Current and Pending Proposals
- b. Alameda LAFCO Host of 2024 Staff Workshop from April 24-26

13. ADJOURNMENT OF REGULAR MEETING

Chair Brown adjourned the meeting at 3:41 p.m.

Next Meetings of the Commission

Policy and Budget Committee Meeting

Thursday, August 3, 2023, at 2:00 p.m., Dublin City Hall, RMR

Regular Meeting

Thursday, September 14, 2023, at 2:00 p.m., Dublin City Hall, Council Chambers

I hereby attest the minutes above accurately reflect the Commission's deliberations at its July 13, 2023 meeting.

ATTEST,



April L. Raffel

Commission Clerk

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