

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
September 14, 2023, REGULAR MEETING
City of Dublin Council Chambers, 100 Civic Drive, Dublin, CA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

The regular meeting was called to order at 2:04 p.m. by Chair Brown.

The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Karla Brown, City of Pleasanton
 Mariellen Faria, Eden Township Healthcare District
 David Haubert, County of Alameda
 Melissa Hernandez, City of Dublin
 Ralph Johnson, Castro Valley Sanitary District
 Nathan Miley, County of Alameda
 Sblend Sblendorio, Public Member

Alternates Present: John Marchand, City of Livermore
 Georgean Vonheeder-Leopold, Dublin San Ramon Services District
 Bob Woerner, Public

Members Absent: Lena Tam, Alternate, County of Alameda

The Commission Clerk confirmed a quorum was present with six voting members. Also present at the meeting were Executive Officer Rachel Jones, Commission Counsel Andrew Massey, and Commission Clerk April Raffel.

Commissioner Miley arrived at 2:14 p.m.

- 2a.** In accordance with California Government Code 54953, County Counsel, Andrew Massey recommended having the Commission vote on allowing Commissioner Haubert to call in and participate in the meeting remotely due to medical purposes and confirm he did not have an 18-year-old or above in the room.

Commissioner Hernandez motioned with a second from Commissioner Sblendorio to approve the recommendation. Roll call requested:

AYES: Brown, Faria, Haubert, Hernandez, Johnson, and Sblendorio
NOES: None
ABSENT: Miley
ABSTAIN: None

The Commission Clerk confirmed a quorum approved 6-0 to allow Commissioner Haubert to participate remotely due to a medical purpose.

3. PUBLIC COMMENT:

Chair Brown invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission.

The Commission Clerk confirmed there were no public comments to address the Commission.

Chair Brown closed the public comment.

4. CONSENT ITEMS

Item 4a

Approval Meeting Minutes for July 13, 2023

Item presented to approve draft action minutes prepared for the Commission’s July 13, 2023 regular meeting. Recommendation to approve.

Item 4b

Approval of Meeting Dates for 2024 Calendar Year

Item presented to approve the meeting dates for 2024 calendar year. Recommendation to approve.

Item 4c

Approval of Berkson Associates 1st Contract Amendment

Item presented to consider approval of Berkson Associates 1st Contract Amendment. Recommendation to approve.

Item 4d

Approval of Chase Designs 2nd Contract Amendment

Item presented to consider approval of Chase Designs 2nd Contract Amendment. Recommendation to approve.

Item 4e

Approval of End of Fiscal Year 2022-2023 Budget Report

Item presented to accept and file end of Fiscal Year 2022-2023 Budget Report. Recommendation to approve.

Chair Brown asked if any Commissioners would like to pull any consent agenda item. No Commissioners wanted to pull any item from the consent agenda.

Commissioner Sblendorio motioned with a second from Commissioner Johnson to approve the consent calendar. Roll call requested:

AYES:	Brown, Faria, Haubert, Hernandez, Johnson, and Sblendorio
NOES:	None
ABSENT:	Miley
ABSTAIN:	None

The Commission Clerk confirmed the motion was approved 6-0.

5. SALC Planning Grant | Final Report and Mapping System – (Business)

Executive Officer Jones reported this item is for the Commission to receive a final report tied to its two-year planning grant from the State of California and its Sustainable Agricultural Lands Conservation (SALC) program in the amount of \$250,000. The final report marks the completion of the Commission and its partner, the Alameda County Resource Conservation District(ACRCD), on the creation of a repository of agricultural and open space use policies from stakeholders and jurisdictions throughout the County and related preservation tools such as the [Alameda Sustainable Agricultural Lands Conservation Mapper](#) that can be used for agencies and stakeholders to identify high priority parcels for conservation efforts, as well as looking at infill development areas for disadvantaged areas, or creating urban gardens and farms. Recommendation to support the recommendations and mapping tool as presented in the SALC Final Report.

The Alameda Local Agency Commission (LAFCO) received a PPT presentation from Resource Conservationist Courtney Koon of ACRCD on the SALC project.

Chair Brown invited Commission questions. Commission discussion followed.

Chair Brown opened the public hearing. The Commission Clerk confirmed there was one public comment to address the Commission. A comment was received from the following person.

- Karen Sweet – Livermore Resident

Chair Brown proceeded to close the public hearing.

Commissioner Johnson motioned with a second from Commissioner Faria to approve the recommendation to support the recommendations in the SALC Report and mapping tool. Roll call requested:

AYES:	Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES:	None
ABSENT:	None
ABSTAIN:	None

The Commission Clerk confirmed the motion was approved 7-0.

6. 2024 – 2025 Strategic Plan Update – (Business)

This item is for the Commission to review and consider the proposed 2024 – 2025 Strategic Plan Update. Executive Officer Jones reported that our commission convened on June 23rd to discuss mission accomplishments and priorities for the next two years, which were contained in the strategic plan update for 2024-2025, which include municipal service review studies, creating a robust staff with more staff resources in terms of hiring and office space. Some priority projects are the Livermore sewer extension, establishing and moving forward with the Wastewater Committee, review of our emergency services, and out-of-area service agreements. Recommendation to adopt the Strategic Plan for 2024-2025.

Chair Brown invited Commission questions. Chair Brown asked if LAFCO considered outreach at public forums to begin discussion about the important work LAFCO does and invited Executive Officer Jones to speak at Pleasanton City Council. Commission discussion followed.

Chair Brown invited public comments. The Commission Clerk confirmed there were no public comments to address the Commission. Chair Brown proceeded to close the public hearing.

Commissioner Sblendorio motioned with a second from Commissioner Hernandez to adopt the 2024 – 2025 Strategic Plan. Roll call requested:

AYES: Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: None

The Commission Clerk confirmed the motion was approved 7-0.

7. MATTERS INITIATED BY MEMBERS OF THE COMMISSION

- None

8. EXECUTIVE OFFICER REPORT

- a. Update on the Fire Protection and Emergency Services Municipal Service Review draft report.
- b. Update on South Livermore Valley Area Plan study to be presented at next regular meeting.
- c. Update on Castro Valley Initial Feasibility Analysis Report to be presented at next regular meeting.

9. INFORMATIONAL ITEMS

- a. Current and Pending Proposals
- b. Progress Report on 2023-2024 Work Plan
- c. CALAFCO Annual Conference, October 18th – October 20th in Monterey, California

10. ADJOURNMENT OF REGULAR MEETING

Chair Brown adjourned the meeting at 2:52 p.m.

Next Meetings of the Commission

Policy and Budget Committee Meeting

Thursday, October 5, 2023, at 2:00 p.m., Dublin City Hall, RMR

Regular Meeting

Thursday, November 9, 2023, at 2:00 p.m., Dublin City Hall, Council Chambers

I hereby attest the minutes above accurately reflect the Commission’s deliberations at its September 14, 2023 meeting.

ATTEST,



April L. Raffel
Commission Clerk

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