

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
March 13, 2025, Regular Meeting
City of Dublin Council Chambers, 100 Civic Drive, Dublin, CA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

The regular meeting was called to order at 2:00 p.m. by Chair Johnson.
The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Jack Balch, City of Pleasanton
Mariellen Faria, Eden Township Healthcare District
David Haubert, County of Alameda
Ralph Johnson, Castro Valley Sanitary District (Chair)
John Marchand, City of Livermore
Nathan Miley, County of Alameda (arrived at 2:21 p.m.) *
Sblend Sblendorio, Public Member

Alternates Present: Georgean Vonheeder-Leopold, Dublin San Ramon Services District
Bob Woerner, Public Member

Members Absent: Sherry Hu, City of Dublin (alternate)
Lena Tam, County of Alameda (alternate)

*Attended by videoconference.

The Commission Clerk confirmed a quorum was present with six voting members. Also present at the meeting were Executive Officer Rachel Jones, Commission Counsel Andrew Massey, and Acting Commission Clerk Marsha Moore.

3. WELCOME RETURNING/NEW COMMISSIONERS

The Commission acknowledged the appointment of Mayor Jack Balch, and Mayor Sherry Hu, and the reappointment of Commissioner Marchand by the Alameda County Mayors' Conference on March 12, 2025.

4. PUBLIC COMMENT:

Chair Johnson invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. There was one public comment to address the Commission from the following person:

- Kelly Abreu, Fremont resident

Chair Johnson proceeded to close the public hearing.

5. CONSENT ITEMS

Item 4a

Approval of Meeting Minutes for January 9, 2025, Regular Meeting

The item presented to approve the draft action minutes prepared for the Commission's regular meeting on January 9, 2025. Recommendation to approve.

Item 4b

Approval of Third Quarter Budget Report for FY 2025 -2026

The item presented to approve the Third Quarter Budget Report for FY 2025-2026
Recommendation to approve.

Item 4c

Approval of the Contract Award for Health Services Municipal Service Review

The item presented to approve the Contract Award for Health Services Municipal Service Review.
Recommendation to approve.

Item 4d

Approval of the Contract Award for Accounting Services

The item presented to approve the Contract Award for Accounting Services. Recommendation to approve.

Item 4e

Approval of the Contract Award for Payroll Services

The item presented to approve the Contract Award for Payroll Services. Recommendation to approve.

Item 4f

Request for Proposals (RFP) for Human Resources and Benefits Consulting

The item presented to approve the Request for Proposals (RFP) for Human Resources and Benefits Consulting. Recommendation to approve.

Item 4g

Request for Proposals (RFP) for General Counsel Services

The item presented to approve the Request for Proposals (RFP) for General Counsel Services.
Recommendation to approve.

Chair Johnson asked if the Commissioners would like to pull any consent items for discussion.

Commissioner Sblendorio moved to approve the consent calendar with the correction of Jan Palajac's name under Item 7 of January 9th regular meeting minutes. The motion was seconded by Commissioner Haubert.

AYES:	Balch, Faria, Haubert, Johnson, and Sblendorio
NOES:	None
ABSENT:	Miley
ABSTAIN:	Marchand

The motion was approved 5-0.

6. DRAFT OPERATING BUDGET AND WORK PLAN FOR FY 2025-2026 - (Public Hearing)

Item presented by Executive Officer Jones to consider adopting a draft budget and work plan for the fiscal year 2025-2026 in anticipation of taking final action at its next regular meeting. Proposed budget expenses total \$910,855, representing an increase of \$92,317, or 11.3%, from the current fiscal year. The increase is marked by expenses as LAFCO transitions towards operational separation from the County, which includes employee benefits and professional services for operational costs such as payroll, bookkeeping, and legal expenses. Recommendation for adoption will be presented prior to a formal public review and comment period and conclude with final action taken at the next regular meeting scheduled for May 8, 2025.

Chair Johnson invited a discussion from the Commission. There were none.

Chair Johnson invited public comments. There were none.

Commissioner Balch motioned with a second from Commissioner Haubert to adopt the resolution approving the proposed 2025-2026 budget, direct Executive Officer Jones to circulate the proposed budget to funding agencies and the public for review and comment and instruct staff to return with the final 2025-2026 budget for adoption at a noticed public hearing on May 8, 2025.

AYES:	Balch, Faria, Haubert, Johnson, Marchand, and Sblendorio
NOES:	None
ABSENT:	Miley
ABSTAIN:	None

The motion was approved 6-0.

7. LARPD AND EBRPD | REVIEW OF TAX SHARING AGREEMENT AND SERVICE PROVISIONS – (Business)

Item presented by Executive Officer Jones provided a summary from the meeting held on February 28, 2025, between the Livermore Area Park and Recreation District (LARPD) and East Bay Regional Park District (EBRPD) District in response to the Commission's request to facilitate discussions regarding the agencies' 1992 property tax sharing agreement. Both districts have submitted materials and comments that have been incorporated into the summary, highlighting key issues, perspectives of each district, financial findings, and LAFCO's suggestions for resolution. Recommendation is for Commission discussion and feedback only.

Chair Johnson invited public comments. Comments were received from the following people:

- Ken Wysocki, Assistant General Manager, EBRPD
- Jan Palajac, Board Chair, LARPD
- Olivia Sanwong, Ward 5 Board Member and Vice President, EBRPD
- Kelly Abreu, Fremont resident
- David Lunn, Alameda County Ag Advisory, Trail Subcommittee
- Mat Fuzie, General Manager, LARPD
- Lynne Bourgault, General Counsel, EBRPD

The Commissioners engaged in a discussion about the potential implications of the agreement, with some expressing that mediation or legal review might be appropriate should the parties be unable to reach a mutual resolution. Commissioner Woerner noted concerns regarding a possible breach of contract and highlighted the absence of a clearly defined process within the agreement for addressing disputes.

Executive Officer Jones recommended that the Commissioners check back with the two districts in six months to assess progress and determine if further action is needed. Based on that assessment, the Commission can determine whether to allow the districts to continue resolving the matter independently or consider having LAFCO step in to conduct a study on the issue.

Commissioner Marchand thanked Commissioner Woerner and Executive Officer Jones for taking the lead in the discussions between EBRPD and LARPD.

Commissioner Marchand made a motion, seconded by Commissioner Haubert, to check in with EBRPD and LARPD in six months to assess progress and determine if further action is needed. Commissioner Sblendorio proposed an amendment to the motion to include a note of appreciation to Commissioner Woerner for taking the lead in discussions with EBRPD and LARPD. Roll call requested:

AYES:	Balch, Faria, Haubert, Johnson, Marchand, Miley, and Sblendorio
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion was approved 7-0.

8. TRANSITION PLAN FOR OPERATIONAL INDEPENDENCE AND EXTENSION OF COUNTY MOU – (Business)

Executive Officer Jones reported that LAFCO is undergoing a significant transition to achieve full operational independence from the County. In preparation for this shift, a Transition Plan has been developed to establish the necessary financial, administrative, and operational infrastructure required for LAFCO to function as a fully independent agency. This plan provides a framework for securing financial services, contracting essential professional services, and implementing key operational policies. Additionally, the plan includes extending the existing Memorandum of Understanding (MOU) with the County until December 2025, allowing for a cooperative transition period. Recommendation to approve the Transition Plan and authorize the Executive Officer to negotiate and execute an amendment to the MOU until December 31, 2025.

Chair Johnson invited public comments. There were none.

Chair Johnson invited a Commission discussion. Commission discussion continued.

Commissioner Marchand motioned with a second from Commissioner Sblendorio to approve the transition plan for operational independence and extension of the County MOU until December 31, 2025. Roll call requested:

AYES: Balch, Faria, Haubert, Johnson, Marchand, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: None

The motion was approved 7-0.

9. OPENING A TRANSITIONAL BANK ACCOUNT WITH FREMONT BANK – (Business)

Item considered approval for the opening of a dedicated transitional bank account with Fremont Bank. An initial deposit of \$5,000 is proposed to cover setup expenses and initial operational costs as LAFCO moves towards full operational separation from the County of Alameda. Recommendation to approve.

Chair Johnson invited a Commission discussion. Commission discussion continued.

Chair Johnson invited public comments. There were none.

Commissioner Sblendorio motioned with a second from Commissioner Marchand to open a transitional bank account with Fremont Bank. Roll call requested:

AYES: Faria, Haubert, Johnson, Marchand, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: Balch

The motion was approved 6-0.

10. MATTERS INITIATED BY MEMBERS OF THE COMMISSION

- Commissioner Faria noted that San Leandro Hospital did not appear in the graph listing acute care hospitals within the Alameda Health System, as referenced in item 5c of the Consent Calendar on page 5 of the RFP from Progressive Healthcare, Inc. and ADW Consulting, LLC. Including it would help ensure a more complete and accurate representation of the system.
- Commissioner Sblendorio expressed concerns about the accuracy of the consultant's basic research, noting gaps in fundamental misunderstanding of the Alameda County's healthcare systems. He recommended incorporating insights from sources such as [Alameda Health System's 2024 "A Year in Review"](#) to strengthen the analysis.

11. EXECUTIVE OFFICER REPORT

- None

12. INFORMATIONAL ITEMS

- a. Current and Pending Proposals
- b. Progress Report on 2024-2025 Work Plan
- c. CALAFCO Staff Workshop from April 30th – May 2nd in Temecula, California
- d. Form 700: Due April 1

- e. Commissioners with terms ending May 2025
 - 1. Georgean Vonheeder-Leopold
 - 2. John Marchand

13. ADJOURNMENT OF REGULAR MEETING

Chair Johnson adjourned the meeting at 3:13 p.m.

Next Meetings of the Commission

Policy and Budget Committee Meeting

Thursday, April 3, 2025, at 2:00 p.m., Dublin City Hall, Bray Community Room

Regular Meeting

Thursday, May 8, 2025, at 2:00 p.m., Dublin City Hall, Council Chambers

I hereby attest the minutes above accurately reflect the Commission's deliberations at its March 13, 2025, regular meeting.

ATTEST,



April L. Raffel
Commission Clerk

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