

# ALAMEDA COUNTY PROBATION DEPARTMENT

## COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

May 9, 2023 from 3:00 PM to 5:00 PM

1111 Jackson Street, 2nd Floor, Rooms 226-228, Oakland, CA

### Special Meeting Minutes

#### Present:

Adrienne Chambers (Facilitator)	Brooks, Rodney	Long, Ian	Young, Alexa
Pamela Price (Co-Facilitator)	Chen, Howard	Morimoto, Masanao	Zatcoff, Tyler
Ahmadi, Atiqullah	Christensen, Samuel	Murphy, Daniel	Additional Guests: 0
Anderson, Deborah	Cruz, Ayana	Pascal, Pujya	
Belowich, Steven	Grigsby, Janene	Smith, Shadeequa	
Berdin, Marjorie	Lee, Corrine	Temporal, Gina	

1. **Call to Order and Introductions** – Meeting was called to order at 3:05 PM
2. **Public Comment** – No comments
3. **Review and Adoption of [April 4, 2023 Meeting Minutes](#)** – Minutes reviewed and approved as written
4. **Fiscal and Procurement Workgroup Revamp Update – Janene Grigsby**
  - a. To help realign the Fiscal and Procurement Workgroup to its initial purpose and intention, Probation reached out to the Operation Accelerator Group’s consultants regarding the workgroup revamp, and they put Probation in touch with people from Results For America to start the process of determining what’s happening in other jurisdictions and what changes can be made to better fiscally analyze and present information about the programs
  - b. The scope of the workgroup will not expand, but the information being presented to the workgroup will expand and new, additional information will begin to be provided; Probation will be looking for feedback on the revamp from the workgroup as changes are implemented
5. **[Allocation Spreadsheet Overview](#) – Janene Grigsby**
  - a. Current Year: FY 22/23 Remaining Unallocated CBO Balance = \$1,207,285 (line 79, column M)
  - b. Funds Previously Allocated But Unused and Available To Reinvest = \$668,326 (line 79, column O)
  - c. Next Year: Fiscal Year 23/24 Remaining Unallocated CBO Funds = \$8,169,560 (line 77, column N)
  - d. Total Available: AB 109 Funding For Realignment Clients = \$10,045,171 (line 81, column O)
6. **[Contracts Update](#) – Gina Temporal**
  - a. [The Center of Reentry Excellence \(CORE\) and Client Resource Forum Coordinator](#) – The new CORE program recently opened its doors on May 1 with Rubicon Programs as the provider, and they will also be responsible for coordinating the Client Resource Forum, which will happen later this year
  - b. [Cognitive Behavioral Interventions \(CBI\)](#) – Another new program is CBI with Five Keys as the provider and will launch later in May
  - c. [Early Intervention Court Program](#) – Bid proposals are being evaluated; anticipate it going to the Board of Supervisor (BOS) in June for the contract to start July 1
  - d. [Housing Pool](#) – Evaluating Round 6 bids; Round 7 Request for Quotes (RFQ) should be posting in May
7. **[AB 109 Designation Account Update](#) – Howard Chen**
  - a. **FY 16/17 – FY 18/19**
    - i. [Client Resource Forum](#) – \$77,440 moved from Commitments to Actuals; used to help fund part of the CORE contract (pg. 1, line 5); BOS approved on April 4

- ii. Cognitive Behavior Interventions and Incentives – \$497,560.27 moved from Commitments to Actuals (pg. 1, line 7); BOS approved on April 4
- b. **FY 22-23**
  - i. CORE (formerly TDRC) – \$3,922,560 moved from Commitments to Actuals (pg. 5, line 10); BOS approved on April 4
- 8. **Next Meeting** – Tuesday, June 6, 2023, from 3:00 PM to 5:00 PM
- 9. **Public Comment** – No comments
- 10. **Adjournment** – Meeting adjourned at 3:17 PM