SUMMARY OF POLL WORKER PAY AND DUTIES
Alameda County Registrar of Voters
Poll Worker Recruiting Unit

ALL POLL WORKERS MUST REPORT FOR SERVICE AT THEIR ASSIGNED POLLING PLACE AT 6:00 AM AND REMAIN AT THEIR CORRESPONDING POLLING PLACE UNTIL ALL CLOSING PROCEDURES ARE COMPLETED (APPROX. 9:00PM)

- Who can serve as Poll Worker/Bilingual Poll Worker on Election Day?
  - Registered Voters in state of California
  - Lawful Permanent Residents (Green Card Holders) Assembly Bill-817
  - Poll Workers must commit to providing courteous and professional service to all voters.
  - A full precinct board (number of poll workers at polling place on Election Day) has a minimum four (4) members*: Inspector, Judge, Clerk(s), and/or High School Student.
    (`Some polling locations may require more than four workers.)

INSPECTORS MUST NOTIFY THE REGISTRAR OF VOTERS (ROV) IMMEDIATELY IF POLL WORKERS WITHDRAW FROM THEIR POSITION OR ARE A NO SHOW ON ELECTION DAY.

- All replaced Poll Workers must be approved by ROV or THEY WILL NOT BE PAID.
- Inspectors may replace a Poll Work from voters waiting in line during the day of Election, only if there are less than four (4) Poll Workers working.
- To receive stipend for Election Day service, all replaced Poll Workers must be a registered voter in California or Lawful Permanent Resident.

SUMMARY OF PAY
PAY FOR SERVICE WILL BE MAILED 4-6 WEEKS AFTER ELECTION DAY

<table>
<thead>
<tr>
<th></th>
<th>Election Day</th>
<th>Training Class (MANDATORY)</th>
<th>Online Training* (MUST PASS)</th>
<th>Supply Pick-up</th>
<th>Supply Return</th>
<th>Assigned as Bilingual</th>
<th>Total Possible Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspector</td>
<td>$140</td>
<td>$25</td>
<td>$5</td>
<td>$10</td>
<td>$5</td>
<td>$10</td>
<td>$195</td>
</tr>
<tr>
<td>Judge</td>
<td>$95</td>
<td>$25</td>
<td>$5</td>
<td>$5</td>
<td>$10</td>
<td>$10</td>
<td>$140</td>
</tr>
<tr>
<td>Standby Inspector/Judge</td>
<td>$95</td>
<td>$25</td>
<td>$5</td>
<td>$5</td>
<td>$10</td>
<td>$35</td>
<td>$130</td>
</tr>
<tr>
<td>Clerk</td>
<td>$95</td>
<td>$15</td>
<td>$5</td>
<td>$5</td>
<td>$10</td>
<td>$25</td>
<td>$130</td>
</tr>
<tr>
<td>Standby Clerk</td>
<td>$95</td>
<td>$15</td>
<td>$5</td>
<td>$5</td>
<td>$10</td>
<td>$10</td>
<td>$130</td>
</tr>
<tr>
<td>High School Student</td>
<td>$95</td>
<td>$15</td>
<td>$5</td>
<td>$5</td>
<td>$10</td>
<td>$10</td>
<td>$130</td>
</tr>
</tbody>
</table>

*Must pass Online Training quizzes to receive additional pay.

- Any Poll Worker who is late or leave early will have their Election Day pay pro-rated based on hours of service.
- A Poll Workers who cancels their assignment or is not available to serve on Election Day will NOT be compensated for the training class pay.
- A Stand by Poll Worker will receive compensation for training class, as long as they are available to serve and has not cancelled or refused an assignment on Election Day.

Note: Per the California unemployment Insurance Code (CUIC) 634.5© - Services performed as an Election Worker/Poll Works are excluded from employment. Therefore, no wages per Section 926 of the CUIC are allowed.

For more information, please contact the ROV Recruiting Unit
Email: rov_pollworker@acgov.org
Phone: (510) 272-6971
# Poll Worker Positions

All Poll Workers are required to attend **MANDATORY 2-3 hours training class** and assist with partial set-up of polling place the Monday before Election Day.

| INSPECTOR | PICK-UP SUPPLIES  
(Thursday, Friday, & Saturday prior to Election) |
|-----------|--------------------------------------------------|
| Must have a own vehicle  
Must be able to lift 35 lbs.  
(2 Person rule for Voting Equipment)  
Contact each poll worker and polling place one week prior to Election Day | Supervise polling place  
Assign Poll Worker’s tasks (Job Cards)  
Return supplies to assigned Return Center with another Poll Worker (2 person rule) |

<table>
<thead>
<tr>
<th>JUDGE</th>
<th>CLERK</th>
</tr>
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</table>
| Must be able to lift 35 lbs.  
(2 Person rule for Voting Equipment)  
May assist in partial set-up of polling place before Election Day | Assist with opening/closing procedures  
Follow Poll Worker Job Card duties and assist voters on Election Day  
May ride with Inspector to return supplies to assigned Return Center (2 person rule) |

<table>
<thead>
<tr>
<th>HIGH SCHOOL STUDENT</th>
<th>ASSIGNED AS BILINGUAL</th>
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</thead>
</table>
| 16 years or older on or before Election Day  
Submit a completed Student Application  
Assist with opening/closing procedures  
Follow Poll Worker Job Card duties and assist voters on Election Day | Assessed in English/  
and Chinese, Hindi, Japanese, Khmer, Korean, Spanish, Tagalog, or Vietnamese and serve at a designated bilingual Polling Place  
Must take and **pass** additional 30 minutes of online training in their respective language |

<table>
<thead>
<tr>
<th>PERMANENT LAWFUL RESIDENTS (Green Card Holders) AB 817</th>
<th>ELECTION DAY ASSIGNMENT SUMMARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>May serve as Poll Workers, excluding Inspectors and counting of the Ballots at the end of the Election night.</td>
<td>roster index officer – Greet voter, locate voter’s name on roster index and verifies address; direct voter to sign next to voter’s name and verify address; bubble in bubble next to voter’s name.</td>
</tr>
</tbody>
</table>

| STREET INDEX OFFICER  
Responsibility for lining out voter’s name and address on street index. Update outside copy of street index every hour until 6:00 PM. |
<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>BALLOT OFFICER – Ensure each voter has signed the roster. Issue a paper ballot to each voter. Direct voters to demonstration officer.</td>
</tr>
<tr>
<td>DEMONSTRATION OFFICER – Instruct the voter how to correctly mark the ballot, distribute a secrecy sleeve, ensure that only voters with a secrecy sleeve insert ballots into the scanner.</td>
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</tbody>
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