

RESOLUTION NO. 2012- 368 .

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF ALAMEDA
ADOPTING THE ALAMEDA COUNTY PRINCIPLES FOR CLIMATE ACTION V.1 2012**

BE IT RESOLVED by the Board of Supervisors of the County of Alameda:

Whereas, the County of Alameda recognizes its environmental stewardship responsibility and is aware of ongoing scientific research that indicates the pressing need to address the threat of climate change; and

Whereas, the County of Alameda has committed to taking steps to reduce its own contribution to climate change by adopting Resolution R-2006-204 establishing the County Climate Change Leadership Strategy; Resolution R-2007-336 signing the Cool Counties Climate Stabilization Declaration; and Resolution R-2010-170 adopting the Commitments to Climate Protection, Climate Action Plan, and greenhouse gas (GHG) emissions reductions targets for government services and operations; and

Whereas, these targets require the County to reduce GHG emissions from government operations and services by at least 15 percent by 2020; and

Whereas, the Commitments to Climate Protection require developing a Countywide employee education strategy on climate change; promoting alternative business travel modes and virtual meetings; shifting 20% of County employees' commute trips from "drive alone" to clean commute and alternative work options; adopting advanced technologies for green IT and electronic record-keeping; and meeting the County's 75% waste reduction goal; and

Whereas, the Climate Executive Committee was established to guide implementation of the Climate Action Plan and is made up of the following County executives: the County Administrator, the Auditor-Controller, the Sheriff, and the directors of the Community Development Agency, General Services Agency, Health Care Services Agency, Human Resources Services Department, Information Technology Department/Registrar of Voters, Public Works Agency, and Social Services Agency; and

Whereas, the Climate Executive Committee has selected six initial areas for Countywide action to support the Commitments for Climate Protection and to reduce our carbon footprint, including business travel alternatives, clean commutes, alternative work arrangements, electronic records and services, green information technology, and paper waste reduction; and

Whereas, the Climate Executive Committee has sponsored the work of six cross-agency climate initiative teams involving over 50 employees from their agencies as well as the County Counsel, District Attorney's Office, Alameda County Fire Department, and Probation Department; and

Whereas, the Climate Executive Committee has approved the recommendations from the six teams and understands that employees from all agencies welcome opportunities to take action on the job to reduce GHG emissions; and

Whereas, implementing these recommendations will directly benefit the County, its citizens, and its employees, through potential reductions in operational costs and improved productivity; and

Whereas, the six initial areas for climate action are encompassed by the Principles for Climate Action v.1 2012; and

NOW, THEREFORE BE IT:

Resolved, that the Board of Supervisors establishes the Principles for Climate Action outlined below to promote achievement of the 2020 GHG reduction target;

Further **Resolved**, that to promote business travel alternatives, employees are encouraged to use public transportation for business purposes and agencies shall offer County-administered multi-system transit passes (e.g., Clipper Cards) to make it easier for employees to use public transportation for business purposes;

Further **Resolved**, that to promote business travel alternatives, agencies are encouraged to use virtual meetings and videoconferencing to enable employees and other attendees to participate in meetings virtually when appropriate, instead of traveling to meetings;

Further **Resolved**, that to encourage clean commutes, the County will provide – and agencies are encouraged to promote – increased education and outreach about commute alternatives and benefits to enable employees to use clean commute modes such as transit and carpool;

Further **Resolved**, that to encourage clean commutes, upon review and approval by County Counsel, the County's Vehicle Use Policy shall be expanded to allow the use of County vehicles for long-distance car or van pools for which the County is reimbursed by employees using the pools;

Further **Resolved**, that to expand alternative work arrangements, agencies are encouraged to use County guidelines to offer alternative work arrangements within their agencies; and that the County will strive to identify and minimize barriers to offering alternative work arrangements and to resolve key questions related to the implementation of alternative work arrangements;

Further **Resolved**, that to expand alternative work arrangements, agencies and managers are encouraged to support remote workers and teams;

Further **Resolved**, that to increase the use of electronic records and services, agencies are directed to develop and implement comprehensive records retention and storage policies for both paper and electronic records with the goal of reducing the cost of and amount of paper being stored; and that agencies are directed to examine their paper-based processes with the goal of moving them online, so that all new business processes should use electronic documents, workflow, and online reporting and older systems are upgraded to electronic systems over time;

Further **Resolved**, that to increase the use of electronic records and services, agencies and employees are encouraged to identify and leverage opportunities for sharing documents and files across agencies electronically, and that agencies shall collaboratively develop solutions such as e-signatures to remove barriers to electronic records;

Further **Resolved**, that to advance green information technology, agencies are directed to implement the Alameda County Green IT Computer and Printer Guidelines;

Further **Resolved**, that to advance green information technology, agencies are directed to follow environmentally responsible procurement and disposal procedures by adhering to the standards outlined in the Green Buying Guide;

Further **Resolved**, that to reduce paper waste, employees are directed to double-side all printing and copying unless there is a true business need to single side, in order to reduce the use of office paper in Alameda County's government operations;

Further **Resolved**, that to reduce paper waste, each agency shall report its paper reduction efforts annually to the Climate Executive Committee;

Further **Resolved**, that the Climate Executive Committee will guide implementation of these Principles for Climate Action, set priorities, monitor progress, and recognize contributions;

Further **Resolved**, that the Board of Supervisors encourages all County agencies to fulfill the purpose of these Principles, promote their implementation within their organizations, and encourage and facilitate the participation of their employees;

Further **Resolved**, that employees are encouraged to participate in conservation programs and competitions, and that managers are encouraged to enable employees to participate as conservation leaders (e.g., on green teams) when feasible; and

Finally Resolved, that Alameda County shall lead by example, collaborate, and share key learnings with businesses, the public, and other government agencies.

THE FOREGOING was **PASSED** and **ADOPTED** by the following vote of the Alameda County Board of Supervisors this sixth day of November 2012, to wit:

AYES: Supervisors Carson, Chan, Haggerty & President Miley - 4

NOES: None

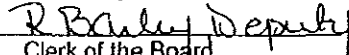
EXCUSED: Supervisor Valle - 1



PRESIDENT, BOARD OF SUPERVISORS

ATTEST:

APPROVED AS TO FORM:

By 
Clerk of the Board

By 
Deputy County Counsel